

State Training and Tracking System (STATS) Registration



The Office of Florida Financial Education will be using the State Training and Tracking System (STATS) to make training available. To access STATS:

1. Open the web site at <http://stats.myfloridacfo.com/> and click on [Sign up here](#).



This will open a screen of data entry to create an account. See example below.

THINGS TO REMEMBER WHEN REGISTERING

- ◇ Choose a user name that will be easy for you to remember.
- ◇ Ensure all required fields are completed.
- ◇ If error message is received, be sure to check all required fields before pressing Register again.

2. Complete Log In Form - At minimum complete the fields with the red asterisk (*) to establish the record.
3. Click Register to complete the process.

- On the STATS Welcome screen, under the CATALOG tab at the top of screen, there are four **Categories** links located on the left side of the screen. To access training, select the [Office of Florida Financial Education](#) link.

The screenshot shows the STATS CATALOG interface. The left sidebar contains a 'Categories' section with a search bar and a list of categories. The 'Office of Florida Financial Education' category is highlighted with a blue circle and an arrow. The main content area displays a course titled 'Advancing Accountability for Providers' with details for the instructor, dates, and session status. A 'Select Date' button is circled in blue.

- On Categories Courses - [Office of Florida Financial Education](#) screen find the desired course title.

This close-up shows the course details for 'Advancing Accountability for Providers'. The course title is circled in blue. Below the title, the instructor is listed as 'Office of Florida Financial Education', the dates are '3/31/2020 09:00 AM - 04:00 PM', and the session status is 'You are not registered for a session'. A 'Select Date' button is circled in blue.

- Click on the course title for a description, or double click the **Select Date** or **View** button to register for training.

Available Sessions

Name	Advancing Accountability for Providers - March 31	Register
Session Instructor(s)	Office of Florida Financial Education	
Capacity	25 available spaces out of 25	
Presentation Date	3/31/2020 9:00 AM - 4:00 PM	
Location	Betty Easley Conference Center, Room 180, 4075 Esplanade Way, Tallahassee, FL 32399	

- Click **Register** next to one of the available sessions to register for class, or click links to launch online training module.