

## **Embalmer Apprentice Instructions for licensure**

- A. Complete the application located on the Division's website at <http://www.myfloridacfo.com/Division/funeralcemetery/Licensing/documents/DFS-N1-1755.pdf>.
- B. Provide the Division with a copy of your High School Diploma or GED Certificate.
- C. Provide the Division with the course completion slip for a two-hour Communicable Disease Course by an approved Florida Provider. To find a list of continuing education providers, please contact the Division at 850-413-3039 and one can be sent to you.
- D. Fingerprint card submissions. Make the payment for processing at <https://www.identogo.com/> . If in the state of Florida, please follow the prompts on the website to locate a site to have the fingerprints taken electronically. If outside the state of Florida, follow the directions at the aforementioned website in order to pay for the processing and have the fingerprint cards sent.
- E. The Embalmer Apprentice License is initially issued for one year. If not enrolled in a mortuary science program, an extension can be requested (in writing) for two more years, making it a three-year apprenticeship. If enrolled in a mortuary science program, an extension can be requested (in writing), for four more years, making it a five year apprenticeship. This must be done before the apprenticeship expires or you will have to reapply.

If you would like to get the writeable Microsoft Word version for any of the applications and forms mentioned above please visit the “*Licensing*” page on our Division's website at <http://www.myfloridacfo.com/Division/funeralcemetery/Licensing/default.htm> . If you have any further questions, please feel free to contact the Division of Funeral, Cemetery and Consumer Services at 850-413-3039.