

AGENDA
BOARD OF FUNERAL, CEMETERY AND CONSUMER SERVICES
February 4, 2010 - 10:00 A.M. to 5:00 P.M.
Department of Financial Services
2020 Capital Circle SE, Alexander Bldg #230
Tallahassee, FL 32301

THIS MEETING IS OPEN TO THE PUBLIC

1. **Call to Order and Roll Call**
2. **Action on the Minutes**
 - A. December 2, 2009
 - B. January 7, 2010 – Teleconference
3. **Old Business**
 - A. Informal Hearings, Section 120.57(2), Facts Not Disputed
 - (1) Application(s) for Funeral Establishment
 - (a) Timothy E Kitchens Funeral Home Inc (Riviera Beach) NOI-2009-14
4. **Application(s) for Preneed Sales Agent**
 - A. Informational Item (Licenses Issued without Conditions) – Addendum A
 - B. Recommended for Denial (Criminal History)
 - (1) Baldwin, Evans Palmer (Appointing Entity: Baldwin Brothers Memorial Care Services Inc.)
 - (2) Busch, Diane (Appointing Entity: None)
5. **Application(s) for Preneed Main License**
 - A. Recommended for Approval without Conditions
 - (1) Palm Beach National Chapel, LLC (Lake Worth)
6. **Continuing Education Course Approval(s)**
 - A. Recommended for Approval without Conditions – Addendum B
 - (1) Epsilon Nu Delta Mortuary Fraternity #5801
 - (2) Florida Funeral Directors Association #75
 - (3) FuneralCE #43
 - (4) Hospice Foundation #76
 - (5) Independent Funeral Directors of Florida #135
 - (6) Matthews International #6802
 - (7) National Funeral Directors Association #136
 - (8) Selected Independent Funeral Homes #137
7. **Application(s) for Florida Laws and Rules Examination**
 - A. Recommended for Approval without Conditions – Addendum C
 - (1) Funeral Director and Embalmer - by Internship
 - (a) Chang, Susana E
 - (b) Conway, Jr., Thomas G
 - (c) Miller, Ashley S
 - (d) Weldon, Wendy L
 - (2) Funeral Director and Embalmer-by Endorsement
 - (a) Howrey, Merrill S
 - (b) Lanich, Gabrielle
8. **Application(s) for Internship**
 - A. Recommended for Approval without Conditions – Addendum D

- (1) Funeral Director and Embalmer
 - (a) Adams, Jr., Freddie L
 - B. Recommended for Approval with Conditions
 - (1) Funeral Director and Embalmer
 - (a) Gossett, William T
9. **Application(s) for Embalmer Apprentice**
- A. Recommended for Approval without Conditions – Addendum E
 - (1) Ligon, Patrece Y
10. **Registration(s) as a Training Agency**
- A. Recommended for Approval without Conditions – Addendum F
 - (1) Funeral Directing
 - (a) Swilley Funeral Home & Cremation Service Inc (F040044)
11. **Consumer Protection Trust Fund Claims**
- A. Recommended for Approval without Conditions – Addendum G
12. **Application(s) for Monument Establishment Sales Agent, Licenses Issued without Conditions**
- A. Informational Item - Addendum H
13. **Application(s) for Centralized Embalming Facility**
- A. Recommended for Approval with Conditions
 - (1) Infiniti Centralized Embalming & Refrigeration Inc (Opa-Locka)
14. **Application(s) for Cinerator Facility**
- A. Recommended for Approval without Conditions
 - (1) Everglades Crematorium LLC (West Park)
15. **Application(s) for Direct Disposal Establishment**
- A. Recommended for Approval without Conditions
 - (1) Guiding Light Cremations (West Park)
16. **Contract(s) or Other Related Form(s)**
- A. Preneed Sales Agreement
 - (1) Recommended for Approval without Conditions
 - (a) Neptune Management Corporation d/b/a Neptune Society (Plantation)
17. **Trust Transfer Request(s)**
- A. Recommended for Approval with Conditions
 - (1) Riverview Memorial Park, Inc. (Fort Pierce)
 - (a) Chapter 497.266 Care and Maintenance Trust: From U.S. Bank Care & Maintenance Trust to Funeral Services, Inc. (FSI) Master Care & Maintenance Trust Agreement. (BB&T)
 - (2) Royal Funeral Service, Inc. (Miami Gardens)
 - (a) Preneed trust transfer from U.S. Bank to Independent Funeral Directors of Florida (IFDF) Master Trust Fund A (Regions Bank).
 - (3) Serenity Gardens Inc. of Santa Rosa (Milton)
 - (a) Chapter 497.266 Care and Maintenance Trust: From Synovus Trust Company, N.A. to Funeral Services, Inc. (FSI) Master Care & Maintenance Trust Agreement. (BB&T)
18. **Chairman's Report (Oral)**

19. Executive Director's Report

- A. Proposed Revised Form for Reporting Criminal History (see attachments)
- B. Proposed Rule re Procedures for Form Filings; Related Cover Sheet Form (see attachments)
- C. Report from Richard Baldwin, Examiner for Menorah Gardens, October '09 - November '09 (see attachments)

20. Office of Attorney General's Report (Oral)

21. Administrative Report

A.	New Cemetery Applications Received Since Last Meeting	0
	Recommended for Approval	0
	Pending	0
B.	Cemetery Acquisition Applications Received Since Last Meeting	0
	Recommended for Approval	0
	Pending	0
C.	Preneed License Applications Received Since Last Meeting	2
	Active Preneed Licenses	330
	Presented to the Board at this Meeting	1
	Pending	2
D.	Preneed License Branch Applications Received Since Last Meeting	1
	Active Preneed License Branches	339
	Recommended for Approval	0
	Pending	1
E.	Preneed Sales Agent Applications Received Since Last Meeting	55
	Active Sales Agents as of January 20, 2010	4015
	Recommended for Approval	
	Temporary Licenses Issued; Pending Permanent	91
F.	Monument Establishment Applications Received Since Last Meeting	0
	Active Monument Establishments	94
	Pending	0
G.	Broker of Burial Rights Applications Received Since Last Meeting	0
	Active Brokers of Burial Rights	12
	Pending	0
H.	Exempt Cemetery Reports Received Since Last Meeting	0
	Active Exempt Cemeteries	66
	Pending	0
I.	Preneed Funeral Contract Consumer Protection Trust Fund Balance as of January 20, 2010	\$7,759,697.31
	# Claims Presented at This Board Meeting	8
	\$ Claims Presented at This Board Meeting	\$ 5,626.22

	Claims Paid as of January 20, 2010 (for fiscal year 2009-2010)	\$31,339.16
J.	New Establishment Applications Received Since Last Meeting	9
	Pending	3
	Completed	6
K.	New Individual Applications Received Since Last Meeting	22
	Pending	10
	Completed	12
L.	Request for Training Facility Applications Received Since Last Meeting	2
	Pending	1
	Completed	1
M.	Request for CE Providers and Courses Received Since Last Meeting	67
	Pending	0
	Completed	67
N.	Initial Inspections Received Since Last Meeting	15
	Pending	5
	Completed	10
O.	Inspections Received Since Last Meeting	186
	Pending	0
	Completed	186
P.	Initial Licenses Issued Since Last Meeting	22
	Renewal Licenses Issued Since Last Meeting	15
	Duplicate Licenses Issued Since Last Meeting	8

22. Disciplinary Report

	Issued Since Last Meeting (December 2, 2009)	Issued Since January 1, 2010
Notice of Non-Compliance	13	1
Citations	9	1

23. Adjournment

THE CHAIRMAN MAY MAKE SPECIFIC CHANGES IN THE AGENDA AFTER IT HAS BEEN MADE AVAILABLE FOR DISTRIBUTION, ONLY FOR "GOOD CAUSE" SHOWN.