



FLORIDA ADMINISTRATION SERVICES MEETING
Friday, September 25, 2026
9:00 a.m. – 11:00 a.m.
Florida Lottery – Powerball Conference Room

Opening Remarks

Mark Merry

Introductions

Department of Management Services

- STMS Update

Casey Taylor

Department of Financial Services

- Cutover Activities Memorandum
- Temporary Advance Payment for Cutover
- Payroll Cutover Calendar Information Memorandum
- Clearing PCard Charges
- PCard Cutover Planning
 - Applying Cutover Spend Control Profiles early – Agency Approval
- Financial Education Courses
- Retirement of the Contract Summary Form
- Review of Capital Assets Data

Renée Hermeling

Jennifer Patnode

Mark Merry

Roundtable Topics

Renée Hermeling

- How to get Added to the Memo and FASM Email Distribution Lists
- What topics should be included at the next meeting?

Adjourn