



FLORIDA ADMINISTRATION SERVICES MEETING
July 26, 2024
9:00 a.m. – 11:00 a.m.
Florida Lottery

Opening Remarks

Introductions Mark Merry

Department of Financial Services

Florida PALM Angie Robertson

- Project Update

Director's Office

- Security Access Manager (SAM) Request Form Update Renée Hermeling
- Master Balance File Update
- FACTS Workshop
- Interest Penalty Invoice Processing on a Monthly Basis
- Revenue Account Codes Update
- Payroll Training Update
- Agency Guide
- Invoicing Requirements Kim Holland
- CFO Memo # 3 – Contract Summary Form
- CFO Memo #24 – To Provide Guidance on Standardized FLAIR Batch Uploads Statistics – Update and Survey Mark Merry
- EFT Clearing Update

Department of Management Services

- FCCM updates – who is required to take it? Gerard Steele

Roundtable Topics

- Reconciliation between Central and Departmental FLAIR Renée Hermeling

Open Floor

Adjourn