



**FLORIDA ADMINISTRATION SERVICES MEETING**  
**March 31, 2023**  
**9:00 a.m. – 10:30 a.m.**  
**Florida Department of Highway Safety and Motor Vehicles**

**Opening Remarks**

Mark Merry

Introductions

**Department of Financial Services**

Bureau of Financial Services

Alexandra Weimorts

- Job Fair Update

Director's Office

Renée Hermeling

- SAM Inactivation
- 2023 Access Control Custodian Verification

Florida PALM

Angie Robertson

- Florida PALM Update

MyFlorida MarketPlace

Tyler Brown

- Year-End Processing Update

Jillian Green

**Roundtable Topics**

Mark Merry

- Finance & Accounting Desk Procedures
- Departmental FLAIR Password Expiration Update
- Lurking Missing Property
- Vendor Assignments
- Batch Load Guidance Update

**Open Floor**

**Adjourn**