

Revised Date October 15, 2025

FINANCIAL POLICY

SUBJECT: CONFIDENTIAL PAYMENT VS. CONFIDENTIAL SUPPLIERS/PAYEES

Within Florida Planning, Accounting, and Ledger Management (PALM) there can be confidential suppliers/payees or there can be confidential payments. Agencies and the Judicial Branch (Agency) may request confidential supplier/payees' records be added for their Business Unit (BU) in Florida PALM. Payments marked as confidential or made to confidential suppliers/payees are exempt from public records review, pursuant to Chapter 119, Florida Statutes (F.S.).

Business Units must only mark a supplier/payee or payment as confidential if the record is exempt from public records review, including exemptions under Chapter 119, F.S.

Agencies that identify a payment or supplier/payee as confidential in Florida PALM must consult their agency's legal counsel for advice on whether the information is exempt from public records disclosure. Agencies must provide justification upon request. The Agency that added the record shall be responsible for defending any claim of exemption from public record.

The Department of Financial Services will not display confidential suppliers/payees or confidential payments on any website that reports supplier payment information.

For more information, please contact the Vendor Management Section, Bureau of Vendor Relations at Statewidevendorfile@myfloridacfo.com.