

DATE: May 1, 2023

TO: Agency Addressed (No. 20, 2022-2023)

FROM: Paul Whitfield, Director
Division of Accounting and Auditing
Department of Financial Services

SUBJECT: DEPARTMENTAL FLORIDA ACCOUNTING INFORMATION RESOURCE
(FLAIR) ACCESS CONTROL PASSWORD EXPIRATION UPDATE

The Department of Financial Services announces a password timeframe update. The Departmental FLAIR Access Control password expiration timeframe will be updated from 90 calendar days to 60 calendar days beginning on Monday, July 31, 2023. Any password that is older than 60 calendar days on July 31 will automatically expire and affected end-users' access will be revoked. This includes passwords associated with agency business systems that transmit batch jobs to Departmental FLAIR (e.g., Statewide Travel Management System (STMS), My Florida Market Place (MFMP)).

Agencies should communicate the change to agency end-users and recommend end-users update passwords before July 31 to avoid access issues.

The Division will provide a report of all Departmental FLAIR Access Control users with the date of the last time their password was changed 10 business days before the change. Users will need to determine if their password will expire by July 31 according to the new 60-day guideline and update accordingly.

If you have any questions or concerns, please email AcctAudPMT@MyFloridaCFO.com.