

DATE: April 26, 2024

TO: Agency Addressed (No. 21, 2023-2024)

FROM: Renée Hermeling, Division Director
Division of Accounting and Auditing
Department of Financial Services

SUBJECT: DIVISION WEBSITE PROJECT – PHASE ONE UPDATES

The Division of Accounting & Auditing (A&A) is in the process of revamping the Division website to provide a more user-friendly experience. Our goal is to make the website easier to navigate and locate information for our customers (e.g., agency personnel, vendors, the public).

After surveying customers and gathering requirements, the Division is updating the A&A website pages listed below.

The following changes will be made on April 26, 2024:

- **Contact Us Page:** Updated to include information on the topics each area handles. Button added to front page for easier visibility.
 - <https://www.myfloridacfo.com/division/aa/contact-us>
- **Memos Page:** Consolidated Agency Addressed and Chief Financial Officer Memorandums on one page, please update your bookmarks.
 - <https://www.myfloridacfo.com/division/aa/memo>
- **Forms Page:** Forms are categorized by topic; administrative, financial reporting, or payments. Descriptions have been added to each form and a guide to the form numbering system is included on the page. Forms are now consolidated to a single page, please update your bookmarks.
 - <https://www.myfloridacfo.com/division/aa/forms>
- **Front Page:** Visual revamp to make items easier to find.
 - <https://www.myfloridacfo.com/Division/AA/>

For questions regarding these updates, please contact the Division Director's Office:
AcctAudAdminTeam@MyFloridaCFO.com.