



CHIEF FINANCIAL OFFICER  
**JIMMY PATRONIS**  
STATE OF FLORIDA

October 23, 2019

Mr. Jonathan R. Satter, Secretary  
Florida Department of Management Services  
4050 Esplanade Way  
Tallahassee, Florida 32399-0950

Dear Secretary Satter:

As authorized in sections 17.03, 215.971(3), and 287.136, Florida Statutes, the Department of Financial Services has conducted an audit of the Florida Department of Management Services' contract deliverables monitoring processes. Our audit, conducted by the Division of Accounting and Auditing, Bureau of Auditing, focused on selected contracts active July 1, 2018 through June 30, 2019.

Overall, the contract monitoring processes reviewed were effective in demonstrating the successful completion of contracted deliverables and services. The results of our audit are included in the enclosed audit report. If you have any questions, please contact Ms. Kim Holland, Bureau Chief, at (850) 413-5700 or [kim.holland@myfloridacfo.com](mailto:kim.holland@myfloridacfo.com).

We appreciate the support and courtesy extended to our audit team. Completed reports of the Bureau of Auditing are available at <https://www.myfloridacfo.com/Division/AA/AuditsReviews/default.htm>.

Sincerely,

  
Paul Whitfield  
Director

PW/jf  
Enclosure

c: Ms. Sarah Hall, Inspector General  
Mr. Ronnie Atkins, Audit Director



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Florida Department of Financial Services

STATUTORY AUDIT  
CONTRACT DELIVERABLES MONITORING  
FLORIDA DEPARTMENT OF MANAGEMENT SERVICES

October 23, 2019

**AUDIT AUTHORITY**

As authorized in sections 17.03, 215.971(3), and 287.136, Florida Statutes, the Department of Financial Services has conducted an audit of the Florida Department of Management Services' contract deliverables monitoring processes for selected contracts.

**AUDIT SUMMARY**

Our audit focused on contracts active July 1, 2018 through June 30, 2019. In conducting our audit, we interviewed the assigned contract managers and monitoring staff and reviewed the monitoring processes, documentation, and invoices for the following contracts:

- ✓ Accenture LLP – MyFloridaMarketPlace
- ✓ Harris Corporation (CR MSA, LLC) – MyFloridaNet-2 Services
- ✓ FSU Center for Disaster Risk Policy – SLIGP-2 Grant Workshop Series
- ✓ Learning Tree International – Project Management Professional Training

Overall, the contract monitoring processes reviewed were effective in demonstrating the successful completion of contracted deliverables and services. In audit interviews, the assigned contract managers and monitoring staff consistently demonstrated hands-on knowledge of contractor performance in providing the required deliverables and services.

Direct inquiries regarding this report to Kim Holland, Bureau Chief, at (850) 413-5700 or [kim.holland@myfloridacfo.com](mailto:kim.holland@myfloridacfo.com). Completed reports of the Division of Accounting and Auditing, Bureau of Auditing, are available at <https://www.myfloridacfo.com/Division/AA/AuditsReviews/default.htm>.