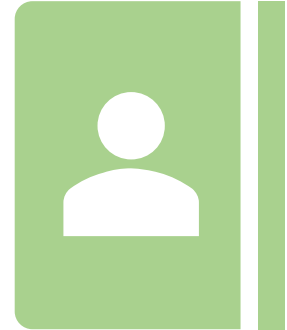


# Fiscal Year-End Resources

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## Contacts

Bureau of Financial Reporting	(850) 413-5511
• <a href="mailto:SFRS@MyFloridaCFO.com">SFRS@MyFloridaCFO.com</a>	Prompt 1
• <a href="mailto:NewAccounts@MyFloridaCFO.com">NewAccounts@MyFloridaCFO.com</a>	Prompt 2
Bureau of Auditing	(850) 413-5512
• <a href="mailto:Audit.Info@MyFloridaCFO.com">Audit.Info@MyFloridaCFO.com</a>	
Bureau of State Payrolls	(850) 413-5513
• <a href="mailto:BOSPPayProcessing@MyFloridaCFO.com">BOSPPayProcessing@MyFloridaCFO.com</a>	
Bureau of Vendor Relations	(850) 413-5987
• <a href="mailto:StatewideVendorFile@MyFloridaCFO.com">StatewideVendorFile@MyFloridaCFO.com</a>	
Bureau of Funds Management (Treasury)	(850) 413-3166
• <a href="mailto:FundsManagement@MyFloridaCFO.com">FundsManagement@MyFloridaCFO.com</a>	
FLAIR Help Desk	(850) 413-3190
• <a href="mailto:Help.Desk@MyFloridaCFO.com">Help.Desk@MyFloridaCFO.com</a>	
Office of Florida Financial Education	(850) 413-3027
• <a href="mailto:DFSFinancialEd@MyFloridaCFO.com">DFSFinancialEd@MyFloridaCFO.com</a>	
Florida PALM Solution Center	(877) 352-7256
• <a href="mailto:FLPALM_Solutions@MyFloridaCFO.com">FLPALM_Solutions@MyFloridaCFO.com</a>	



## Websites



- [Division of Accounting & Auditing](#)
  - [A&A's Financial Guidance for State Agencies](#)
  - [Office of Florida Financial Education](#)
  - [State Payrolls](#)
  - [Fiscal Year-End Workshop Materials](#)
- [Florida Accounting Information Resource \(FLAIR\)](#)
- [FLAIR Information Warehouse](#)
- [Florida PALM](#)
- [Office of Policy and Budget - Florida Fiscal Portal - Planning and Budgeting Instructions](#)

## Memos and Additional Guidance

- [CFO Memos](#)
- [AA Memos](#)
  - [AAM18](#) - Undisbursed Appropriations at Fiscal Year-End, June 30, 2023
  - [AAM19](#) - Florida Accounting Information Resource (FLAIR) Fiscal-Year (FY) 2022-23 Closing
- [Reference Guide for State Expenditures](#)
- [Statewide Financial Statements Guidance](#)



# Fiscal Year-End Resources

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## Reports

- [Carry Forward Monitoring Report](#)
- [RDS Reports and Form IDs](#)



- ARR021– Florida PALM - FLP\_UNRECONCILED\_DEPOSITS
- ARR024 – Florida PALM - FLP\_DEBIT\_MEMO



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## Job Aids



### General

- [Carry Forward Reminders & Tips](#)
- [New Account Code \(NA\) Function](#)
- [Report Distribution System \(RDS\) Access](#)
- [Report Distribution System \(RDS\) Find & Search Commands](#)
- [Report Distribution System \(RDS\) Viewing & Printing Tips](#)
- [TIBCO WebFocus Reporting Environment Repository Access](#)
- [Year-End Debit Memo Guidance](#)
- [Year-End Calendar](#)
- [Year-End Carry Forward Monitoring Report](#)
- [Year-End June Interest Apportionment](#)
- [Year-End Marking of Subsidiaries](#)
- [Year-End Receipts Processing/ Unverified Deposits](#)

### Florida PALM



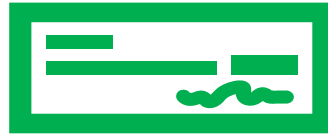
- Personalizing the Create/Update Journal Entry Columns
- Journal Reversal
- Disinvestment Informational
- Using SpeedTypes
- Establishing SpeedTypes

# Fiscal Year-End Resources

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## Payroll

- [Payroll Preparation Manual](#)
- [Payroll Calendar](#)



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## Manuals



### FLAIR

- [Chapter 100 FLAIR Fundamentals Manual](#)
- [Chapter 200 FLAIR Expenditures Manual](#)
- [Chapter 500 FLAIR Asset Management Manual](#)
- [Chapter 600 FLAIR Revenue Manual](#)
- [Chapter 700 FLAIR Year-End Manual](#)
- [Chapter 1000 FLAIR Report Distribution System \(RDS\) End User Manual](#)



### Florida PALM

- [Florida PALM End User Manual](#)

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## Online Training

Statewide-Fiscal Year End Online Training – [People First Learning Management System](#)

