

# Vendor Payment History



The Vendor Website provides information for Payment History. In addition, vendors can download Direct Deposit Forms, view Interest Rates, and submit an electronic Substitute W9.

## Navigation

To navigate to the State of Florida Vendor Website:

1. Type <https://www.myfloridacfo.com/division/aa/vendors> in your internet browser.
2. On the Vendors Website, scroll to the Vendor Payment section, and choose **Vendor Payment History System Website**.
3. The Vendor Payment History Search screen will display.

## Search

To view payment history or pending payments:

1. Enter the required nine-digit FEID or SSN number.
2. Enter month and year; if desired. These are optional.
3. To narrow your query, choose a Department from the dropdown menu. This is optional.
4. Click the **Submit** button.



JIMMY PATRONIS  
FLORIDA'S CHIEF FINANCIAL OFFICER

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### Vendor Payment History

This site will provide vendors with a resource to make inquiries into payments made to them by the State of Florida. The payment information is updated each evening for current day payments.

For more detailed information regarding any payment, please contact the agency at the telephone number shown.

To inquire on Vendor Payments received please fill in the following and click on the SUBMIT button.

**Request for Social Security Number (SSN).** The request for your SSN or other Taxpayer Identification Number is authorized by 26 U.S.C. 6041 and related IRS regulations. Your SSN or other Taxpayer Identification Number will be used to fulfill an agency duty to maintain your SSN in confidence based on 26 U.S.C. 6103 and Sec. 213.053, Florida Statutes. It will be used to assure that only the vendors whose payment histories are being accessed may access the information for that vendor. Your SSN may also be used for any other purpose specifically required or authorized by state or federal law.

FEID or SSN:  ←

Beginning Month:  ←

Desired Year:  ←

Note: Search results will begin with the month selected and continue through December of the desired year selected.


The following field is optional. You may choose an active or inactive department.

Department:  ←

# Payment History & Pending Payments

Search results will open in the browser and will show payment history. Payments are grouped by Department. Each Department's contact information is listed for further inquiry on specific payments. Payment date is the date payment is issued.

You may also view Pending Payments. After you enter your search criteria on the Vendor Payment History search page and your results populate, the top of the page will provide the link, [Click here for Pending Payments](#). Select this option to see outstanding payments.

 [Click here for Pending Payments](#)

PAGE: 1 VENDOR PAYMENT HISTORY RECORDS FOR FEID / SSN: 666666666						
PAYMENT DATE	PAYMENT NUMBER	PAYEE NAME	PAYMENT TYPE	AGENCY DOC.NBR.	INVOICE NUMBER	INVOICE AMOUNT
2015/07/01	<a href="#">0000051</a>	FLAIR CORPORATION	REGULAR EFT	VCS305	774962515	<a href="#">338.91</a>
2015/07/01	<a href="#">0000051</a>	FLAIR CORPORATION	REGULAR EFT	VCS305	775659731	<a href="#">30.80</a>
*PAYMENT TOTAL:						369.71
FOR ADDITIONAL INFORMATION PLEASE CONTACT: JUSTICE ADMINISTRATION AT (555) 555-1234						

## Understanding your Report

You may click on **Payment Number** to see details of an individual payment.

There will be one of three possible values in the **Payment Type** field:

**EFT**—Electronic Funds Transfer

**Purchasing Card**—State of Florida Credit Card

**Warrant**—Physical Check

The **SWDN** is a unique document number used by State Agencies.

The posting date is the date that the transaction was approved for payment.

VENDOR PAYMENT DETAIL RECORDS FOR FEID/SSN: 666666666								
AGENCY VO: VR00167 PAYMENT NUMBER: 0002994								
SWDN	ACCOUNT CODE	OBJECT	AMOUNT	POSTING DATE	CONTRACT	PAYMENT TYPE	AGENCY INFORMATION 1	AGENCY INFORMATION 2
D5000685307	77202021004771007000004000000	241000	37.22	2015/06/29		EFT		
D5000685307	77202021004771007000004000000	341000	107.63	2015/06/29		EFT		