



### DOR Assumptions

Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period Comments or Updates
Data	The current PALM Chart of Accounts (COA) structure will not be changed.	Logged	07/01/23	All agency business systems	DOR will begin agency business system remediation in FY23/24.
People	Administered funds will be available for use in procuring staff augmentation resources for agency business system remediation.	Logged	07/13/23	All agency business systems	During July, DOR submitted a budget amendment requesting funds for staff augmentation to perform project management and IT consulting activities for agency business system remediation and pre-remediation evaluation activities.

### DOR Agency-Specific Readiness Activities

Critical Operational Elements	Activity Description	Date(s)	Impacted Stakeholder(s) and/or System(s)	Objective	Reporting Period Comments or Updates
Data	Continued data clean-up activities to purge discontinued/obsolete funds and budget entities.	Ongoing	FLAIR and PALM, all agency users.	To remove obsolete/discontinued funds and budget entities from FLAIR prior to migration to PALM.	Current action item on track to be complete by 12/31/24. Will coordinate activities through DFS OIT.
Processes	Updated the DOR PALM Project Tracking Book.	Started 7/14/23	Business process owners in each program and the Information Services Program (ISP)	Maintain Action Items, Key Decisions, Risk Register, Issue Log, etc. in the Project Tracking Book	Ongoing process, will continue to maintain until all PALM implementation activities are completed.
Technology	Conducted a review of SAP Hana implementation guidelines.	7/17/23	CAMS, SUNTAX	Ensure that Hana implementation occurs after Financial and Payroll Go-Live.	Confirmed Hana migration will occur in FY26/27.

### Agency Sponsor Confirmation

As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

Agency Sponsor Name: \*

Confirm \*

Submit

[Privacy Notice](#) | [Report Abuse](#)

### DOR Status Report Confirmation

Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:
July - August 2023	Clark Rogers	shannon.segers@floridarevenue.com	09/11/23