

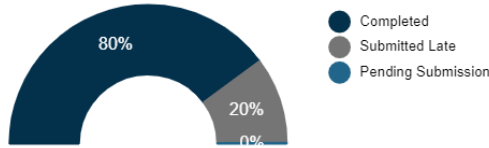
- Helpful Links**
- Dashboard Snapshots
 - Florida PALM Resources
 - Florida PALM Workbook for EOG
 - Readiness Workplan

EOG Status Report Dashboard

Reporting Period
July - August 2023

Agency Sponsor
Dawn Hanson

Readiness Workplan Tasks



Click on the various statistics or dials to view the supporting information within your agency's Smartsheet Florida PALM Workbook.

The Readiness Workplan Tasks dial reflects the timeliness of your agency's submission of all RW tasks to date.

Readiness Workplan Tasks:

Total Tasks = 5

- Completed = 4
- Submitted Late = 1
- Pending Submission = 0

People	Processes	Technology	Data
The staff and stakeholders affected by your agency's transition to Florida PALM.	The sequence of procedures to accomplish a business objective.	The applications or tools used to process, track, or report on financial operations.	Information used in or produced from an agency's financial business operations.

The dials below include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

<p>Change Champion Network:</p> <ul style="list-style-type: none"> Unique Filled Role = 3 Duplicate Filled Role = 12 Vacant Role = 0 <p>The Change Champion Network dial reflects the completeness of your CCN makeup.</p>	<p>Current-State:</p> <p>Cataloged Business Processes = 0</p> <ul style="list-style-type: none"> Related Business Systems = 0 Related Reports = 0 <p>Documentation Status:</p> <ul style="list-style-type: none"> Complete = 0 Partial = 0 Not Started = 0 <p>Implementation:</p> <ul style="list-style-type: none"> Role Mapping = TBD 	<p>Current-State:</p> <p>Cataloged Business Systems = 5</p> <ul style="list-style-type: none"> Criticality: High = 0 Med = 0 Low = 0 None = 5 <p>Documentation Status:</p> <ul style="list-style-type: none"> Complete = 0 Partial = 0 Not Started = 0 <p>Cataloged Interfaces = 0</p> <ul style="list-style-type: none"> Inbound Interfaces = 0 Outbound Interfaces = 0 <p>Implementation:</p> <ul style="list-style-type: none"> Interfaces = TBD 	<p>Current-State:</p> <p>Unique FLAIR Data Elements = 70</p> <ul style="list-style-type: none"> Associated Unique Uses = 77 Continued Use - Yes = 30 Continued Use - No = 26 <p>Associated Business Systems = 1</p> <p>Cataloged Reports = 146</p> <ul style="list-style-type: none"> Criticality: High = 39 Med = 39 Low = 62 None = 6 <p>Implementation:</p> <ul style="list-style-type: none"> Conversions = TBD Configurations = TBD
<p>Participation:</p> <ul style="list-style-type: none"> Meetings Attended = 3 Meetings Missed = 2 <p>The Participation dial reflects your agency's attendance at Project-led meetings.</p>	<p>Implementation:</p> <ul style="list-style-type: none"> Training = TBD 		

Agency Reported

The Risks, Issues, Assumptions and Readiness Activities tables below display only items that were opened/logged, closed/resolved or active during the reporting period.

EOG Risks							
Critical Operational Elements	Risk Description	Status	Risk Rating	Mitigation/Response Strategy	Reporting Period Comments or Updates	Date of Status Change	Owner / Coordinator
People	Risks relate to training and to small staff.	Open	9 (High/High)	Discussed with FL Palm limited staffing resources and need for in person training.			
Processes	Risks relate only to a possible missed process due to limited staff and turnover.	Open	2 (Medium/Low)	Will outline as many processes as possible to mitigate risk of missing a step. Will ensure that all staff attend training and have access to PALM resources when appropriate.			
Technology	No known risks. Staff are already able to access PALM; therefore, we do not anticipate any technological risk related to accesses/access control.	Open	1 (Low/Low)	No risks determined at this time.			
Data	Risks relate to attachments of documents in FL PALM. Staff will need training on what can and should be attached or redacted prior to attaching in FL PALM.	Open	1 (Low/Low)	Will outline as many processes as possible to mitigate risk of incorrectly attached training documents. Will ensure that all staff attend training and have access to PALM resources when appropriate.			

EOG Issues							
Critical Operational Elements	Issue Description	Status	Priority	Resolution Plan	Reporting Period Comments or Updates	Planned or Actual Resolution Date	Owner / Coordinator
People	Risks relate to training and to small staff.	Open		High (3) - Likely to occur often or soon	9 (High/High)		

Processes	Risks relate only to a possible missed process due to limited staff and turnover.	Open		Low (1) - Unlikely but possible to occur	2 (Medium/Low)		
Technology	No known risks. Staff are already able to access PALM; therefore, we do not anticipate any technological risk related to accesses/access control.	Open		Low (1) - Unlikely but possible to occur	1 (Low/Low)		
Data	Risks relate to attachments of documents in FL PALM. Staff will need training on what can and should be attached or redacted prior to attaching in FL PALM.	Open		Low (1) - Unlikely but possible to occur	1 (Low/Low)		

EOG Assumptions

Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period	Comments or Updates
People	EOG assumes that FL PALM will provide adequate in-person training and will assist in workflows where there is insufficient staff for approvals.	Logged				
Processes	EOG assumes that FL PALM will provide adequate in-person training and will assist in workflows where there is insufficient staff for approvals.	Logged				
Technology	EOG assumes that FL PALM will provide adequate in-person training and will assist in workflows where there is insufficient staff for approvals.	Logged				
Data	EOG assumes that FL PALM will provide adequate in-person training and will assist in workflows where there is insufficient staff for approvals.	Logged				

EOG Agency-Specific Readiness Activities

Critical Operational Elements	Activity Description	Date(s)	Impacted Stakeholder(s) and/or System(s)	Objective	Reporting Period	Comments or Updates
Data	EOG understands the data it needs to complete workflows and processes and is actively participating in FL PALM design tasks.		All Administrative Services and IT			
People	EOG is actively participating in all FL PALM meetings.		All Administrative Services and IT			
Processes	EOG is actively participating in all FL PALM design workshops and is completing the tasks associated with office processes.		All Administrative Services and IT			
Technology	EOG IT is actively engaged in the requested IT needs for FL PALM.		All Administrative Services and IT			

Agency Sponsor Confirmation

As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

Agency Sponsor Name: *

Confirm *

Submit

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EOG Status Report Confirmation

Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:
July - August 2023	Dawn Hanson	dawn.hanson@eog.myflorida.com	09/06/23