FLHSMV Status Report Dashboard

Click on the various statistics or dials to view the supporting information within your agency's Smartsheet Florida PALM Workbook.

Reporting Period
July - August 2023

Agency Sponsor
Steve Burch

Readiness Workplan Tasks

100%

0%

● Completed
● Submitted Late
● Pending Submission

The Readiness Workplan Tasks dial reflects the timeliness of your agency's submission of all RW tasks to date.

Readiness Workplan Tasks:
Total Tasks = 5
• Completed = 5
• Submitted Late = 0
• Pending Submission = 0

People	Processes	Technology	Data
The staff and stakeholders affected by your agency's transition to Florida PALM.	The sequence of procedures to accomplish a business objective.	The applications or tools used to process, track, or report on financial operations.	Information used in or produced from an agency's financial business operations.

The dials below include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

Change Champion Network:
• Unique Filled Role = 4
• Duplicate Filled Role = 10
• Vacant Role = 0

The Change Champion Network dial reflects the completeness of your CCN makeup.

Participation:
• Meetings Attended = 5
• Meetings Missed = 0

The Participation dial reflects your agency's attendance at Project-led meetings.

Implementation:
• Training = TBD

Current-State:
Cataloged Business Processes = 0
• Related Business Systems = 0
• Related Reports = 0
• Documentation Status:
- Complete = 0 Partial = 0 Not Started = 0

Implementation:
• Role Mapping = TBD

Current-State:
Cataloged Business Systems = 7
• Criticality:
- High = 3 Med = 1 Low = 0 None = 0
• Documentation Status:
- Complete = 2 Partial = 2 Not Started = 0
Cataloged Interfaces = 4
- Inbound Interfaces = 3
- Outbound Interfaces = 1

Implementation:
• Interfaces = TBD

Current-State:
Unique FLAIR Data Elements = 92
• Associated Unique Uses = 155
- Continued Use - Yes = 85
- Continued Use - No = 4
• Associated Business Systems = 3
Cataloged Reports = 156
• Criticality:
- High = 89 Med = 17 Low = 46 None = 23

Implementation:
• Conversions = TBD
• Configurations = TBD

Agency Reported

The Risks, Issues, Assumptions and Readiness Activities tables below display only items that were opened/logged, closed/resolved or active during the reporting period.

FLHSMV Risks

Critical Operational Elements	Risk Description	Status	Risk Rating	Mitigation/Response Strategy	Reporting Period Comments or Updates	Date of Status Change	Owner / Coordinator
People	HSMV has a number of key vacancies within the Bureau of Accounting.	Open	4 (Medium/Medium)	HSMV is attempting to fill these positions.		09/01/23	Steve Burch
Technology	HSMV processes large volume of data through its FAME application (Revenue Distribution, WEX, Goodyear, PRIDE, etc.). It is imperative that the interfaces work properly when designed..	Open	3 (High/Low)	HSMV has been working with the Florida PALM team to identify which interface files should be used to send and obtain data between FAME and Florida PALM. HSMV has mapped its current FLAIR interface file to the Florida PALM interface file. HSMV will begin building a new interface file in early 2024 in preparation for interface testing in late 2024.		09/01/23	Steve Burch / Mike Alexander / Nate Seabrooks
Technology	HSMV uses a mainframe application to process Hireback payroll outside of People First. HSMV needs to have the ability to process payments to multiple FHP Troopers for Hireback jobs worked at different hourly rates.	Open	3 (High/Low)	HSMV has met with Florida PALM staff to understand how Hireback pay will be processed. Florida PALM is looking at creating an interface that will be used by HSMV. HSMV is waiting to see the Payroll Business Processes to better understand how Hireback will work.		09/01/23	Mike Alexander / Aquila Franklin

FLHSMV Issues

Critical Operational Elements	Issue Description	Status	Priority	Resolution Plan	Reporting Period Comments or Updates	Planned or Actual Resolution Date	Owner / Coordinator

FLHSMV Assumptions

Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period Comments or Updates
Data	Florida PALM will provide similiar functionality as FLAIR@HSMV	Logged		All Accounting and Budgeting areas of HSMV	HSMV relies heavily on FLAIR@HSMV to query FLAIR data on a daily basis. Without a process to easily query data, it will have a significant impact on HSMV staff.
People Technology	Departmental technical resources will be available to update internal databases and reports for distributions from FRVIS to FAME for the new PALM Account codes.	Logged		Selected State Agencies, Not for Profit and, local governmental entities.	

FLHSMV Agency-Specific Readiness Activities

Critical Operational Elements	Activity Description	Date(s)	Impacted Stakeholder(s) and/or System(s)	Objective	Reporting Period Comments or Updates

Agency Sponsor Confirmation

As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

Agency Sponsor Name: *

☐ **Confirm** *

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FLHSMV Status Report Confirmation

Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:
July - August 2023	Steve Burch	steveburch@flhsmv.gov	09/08/23