

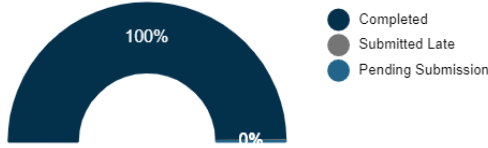
- Helpful Links**
- Dashboard Snapshots
  - Florida PALM Resources
  - Florida PALM Workbook for SCS
  - Readiness Workplan

# SCS Status Report Dashboard

**Reporting Period**  
July - August 2023

**Agency Sponsor**  
Ali Sackett

## Readiness Workplan Tasks



The Readiness Workplan Tasks dial reflects the timeliness of your agency's submission of all RW tasks to date.

### Readiness Workplan Tasks:

**Total Tasks = 5**

- Completed = 5
- Submitted Late = 0
- Pending Submission = 0

Click on the various statistics or dials to view the supporting information within your agency's Smartsheet Florida PALM Workbook.

| People   | Processes  | Technology   | Data  |
|--|--|--|---|
| The staff and stakeholders affected by your agency's transition to Florida PALM. | The sequence of procedures to accomplish a business objective. | The applications or tools used to process, track, or report on financial operations. | Information used in or produced from an agency's financial business operations. |

The dials below include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

|   |   |   |  |
|---|---|---|--|
| <p><b>Change Champion Network:</b></p> <ul style="list-style-type: none"> <li>Unique Filled Role = 6</li> <li>Duplicate Filled Role = 5</li> <li>Vacant Role = 4</li> </ul> <p>The Change Champion Network dial reflects the completeness of your CCN makeup.</p> | <p><b>Current-State:</b></p> <p><b>Cataloged Business Processes = 0</b></p> <ul style="list-style-type: none"> <li>Related Business Systems = 0</li> <li>Related Reports = 0</li> </ul> <p><b>Documentation Status:</b></p> <ul style="list-style-type: none"> <li>Complete = 0 Partial = 0 Not Started = 0</li> </ul> <p><b>Implementation:</b></p> <ul style="list-style-type: none"> <li>Role Mapping = TBD</li> </ul> | <p><b>Current-State:</b></p> <p><b>Cataloged Business Systems = 6</b></p> <ul style="list-style-type: none"> <li><b>Criticality:</b></li> <li>High = 0 Med = 0 Low = 0 None = 0</li> </ul> <p><b>Documentation Status:</b></p> <ul style="list-style-type: none"> <li>Complete = 0 Partial = 0 Not Started = 0</li> </ul> <p><b>Cataloged Interfaces = 0</b></p> <ul style="list-style-type: none"> <li>Inbound Interfaces = 0</li> <li>Outbound Interfaces = 0</li> </ul> <p><b>Implementation:</b></p> <ul style="list-style-type: none"> <li>Interfaces = TBD</li> </ul> | <p><b>Current-State:</b></p> <p><b>Unique FLAIR Data Elements = 70</b></p> <ul style="list-style-type: none"> <li><b>Associated Unique Uses = 70</b></li> <li>Continued Use - Yes = 48</li> <li>Continued Use - No = 0</li> </ul> <p><b>Associated Business Systems = 6</b></p> <p><b>Cataloged Reports = 47</b></p> <ul style="list-style-type: none"> <li><b>Criticality:</b></li> <li>High = 3 Med = 26 Low = 6 None = 9</li> </ul> <p><b>Implementation:</b></p> <ul style="list-style-type: none"> <li>Conversions = TBD</li> <li>Configurations = TBD</li> </ul> |
| <p><b>Participation:</b></p> <ul style="list-style-type: none"> <li>Meetings Attended = 5</li> <li>Meetings Missed = 0</li> </ul> <p>The Participation dial reflects your agency's attendance at Project-led meetings.</p>  | <p><b>Implementation:</b></p> <ul style="list-style-type: none"> <li>Training = TBD</li> </ul>  |   |  |

## Agency Reported

The Risks, Issues, Assumptions and Readiness Activities tables below display only items that were opened/logged, closed/resolved or active during the reporting period.

### SCS Risks

| Critical Operational Elements | Risk Description   | Status | Risk Rating       | Mitigation/Response Strategy  | Reporting Period Comments or Updates | Date of Status Change | Owner / Coordinator |
|-------------------------------|--|--------|-------------------|---|--------------------------------------|-----------------------|---------------------|
| People                        | We have experienced a few key personnel changes which could affect us with the personels in our CCN  | Open   | 4 (Medium/Medium) | Whenever a new member is added to our CCN we will have to get them up to speed as quickly as possible. We also will have current CCN members able to fill in other roles if or when needed. |                                      |                       |                     |
| Technology                    | Heather's departure from SCS is critical as we work on Task 328. Not sure who will be her replacement or when that transition will take place. | Open   | 4 (Medium/Medium) | The current CCN member will try our best to complete our current tasks as best as possible.   |                                      |                       |                     |

### SCS Issues

| Critical Operational Elements | Issue Description                       | Status | Priority   | Resolution Plan  | Reporting Period Comments or Updates | Planned or Actual Resolution Date | Owner / Coordinator |
|-------------------------------|---|--------|--|--|--------------------------------------|-----------------------------------|---------------------|
| People                        | Our Agency is without an Agency Sponsor | Open   | Low - All impacts not listed as Critical or High | Try to get the new State Court Administrator to assign a new agency Sponsor and get the Sponsor upto speed with the agency's current status. |                                      |                                   |                     |

### SCS Assumptions

| Critical Operational Elements | Assumption | Status | Date Logged or Removed | Impacted Stakeholder(s) and/or System(s) | Reporting Period Comments or Updates |
|-------------------------------|------------|--------|------------------------|--|--------------------------------------|
|                               |            |        |                        |  |                                      |

### SCS Agency-Specific Readiness Activities

| Critical Operational Elements | Activity Description | Date(s) | Impacted Stakeholder(s) and/or System(s) | Objective | Reporting Period Comments or Updates |
|-------------------------------|----------------------|---------|--|-----------|--------------------------------------|
| People                        |                      |         |  |           |                                      |
| Processes                     |                      |         |  |           |                                      |
| Technology                    |                      |         |  |           |                                      |

### Agency Sponsor Confirmation

As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

Agency Sponsor Name: \*

Confirm \*

Submit

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### SCS Status Report Confirmation

| Reporting Period   | Agency Sponsor Name: | Confirmed By:       | Confirmation Date: |
|--------------------|----------------------|---------------------|--------------------|
| July - August 2023 | Carlington Brown     | brownd@flcourts.org | 09/12/23           |