


RW Task Timeliness

Direct Impact Task Timeliness



Direct Impact Task Timeliness:


Score = 95.71%

Submitted On Time = 25

Submitted Late = 9

Pending Resubmission = 0

Other Task Timeliness



Other Task Timeliness:

Score = 73.02%


Submitted On Time = 31

Submitted Late = 30

Pending Resubmission = 6

RW Task Completeness

Direct Impact Task Completeness



Direct Task Completeness:


Score = 83.82%

Submitted Complete = 26

Submitted Incomplete = 0

Completed After Submission = 8

Other Task Completeness



Other Task Completeness:

Score = 87.43%

Submitted Complete = 28

Submitted Incomplete = 1

Completed After Submission = 6

The RW Task Timeliness dials reflect the timeliness of your agency's submission of all RW tasks based on the task due date. Calculations are based on all RW tasks to date.

The RW Task Completeness dials reflect the completeness of your agency's task submissions based on the task rubric. Calculations of task completeness includes all RW Tasks since RW 512.

Change Champion Network:

Unique Filled Role = 12

Duplicate Filled Role = 4

Vacant Role = 0

The Change Champion Network composition reflects the completeness of your CCN makeup.

The dials above include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

RW Tasks - Completed or Open Items										
Project Impact	Critical Operational Element	Task ID	Task Name	Task Planned Start Date	Task Planned End Date	Agency Reported Task Progress	Agency Submission Date	Status Comment	Project Verification of Completion	Agency Corrected Submission Date
N/A	Processes	515	Identify Change Impacts and Update Agency Business Process Documentation for Segments I and II	01/29/24	04/12/24	75% - Consolidating/Inputting Information for Submission		5/9/2025 - Documentation has not been completed for the lack of access to the BFS team that are understaffed. 11/1 - Discussed completion of the tasks and in the process of documentation 8/30 - On-going process for updates. Identifying most important processes to document. 7/12 - Continue to work on the AS-IS and have begun design the To-Be. processes for Disbursement. Assets To-Be Designs are in progress. AR To-Be processes are in progress. Contracts is not impacted as much and internal Agency Business System (CATS) needs to be remediated. 6/28 - Continuing discovery of processes performed by the BFS team 4/30 - New Resources are reviewing as is to identify gaps. 4/12 - Documentation of business processes have not begun due to resource constraints		
N/A	Processes	527	Identify Change Impacts and Update Agency Business Process Documentation for Segment III	04/15/24	07/12/24	75% - Consolidating/Inputting Information for Submission		5/9/2025 - Documentation has not been completed for the lack of access to the BFS team that are understaffed. 7/12 - Continue to work on the AS-IS and have begun design the To-Be. Assets To-Be Designs are in progress. AR To-Be processes are in progress. CMIA is being worked. 6/28 - Continuing discovery of processes performed by the BFS team		
N/A	Technology	531	Remediate Agency Business Systems based on Segment II	04/29/24	10/04/24	75% - Consolidating/Inputting Information for Submission		5/9/2025 - SunFocus Modules for Receipts are 95% complete. End User Testing underway. For CATS (Contracts ABS) remediation has not begun.		
N/A	Processes	543	Identify Change Impacts and Update Agency Business Process Documentation for Segment IV	07/22/24	10/18/24	50% - In Progress		5/9/2025 - Documentation has not been completed for the lack of access to the BFS team that are understaffed.		
N/A	Technology	547	Remediate Agency Business Systems based on Segment III	07/22/24	12/13/24	25% - Beginning Initial Internal Meetings and Information Gathering		5/9/2025 - ABS Remediation is not on the same Segment Schedule as Florida PALM. 9/18 - Agency Business System remediation is not in line with Florida PALM remediation requirements. Agency is documenting a remediation plan for Agency Business System remediation to address Florida PALM remediation requirements.		
N/A	Technology	561	Remediate Agency Business Systems based on Segment IV	10/21/24	03/14/25	25% - Beginning Initial Internal Meetings and Information Gathering		5/9/2025 - ABS Remediation is not on the same Segment Schedule as Florida PALM.		
Indirect	People	536-C	Create Agency Specific User Acceptance Testing Plan	12/09/24	05/02/25	Pending Resubmission	05/02/25	5/9/2025 - Resubmitted with updated Scope 4/25/2025-Awaiting SME review and additional input before submission	Submission Incomplete	05/02/25

N/A	Processes	560	Submit Change Analysis Tool	12/09/24	05/02/25	100% - Submitted	05/05/25	4/25/2025-SME s continuing the completion of the tool, with the limited resources	Submission Complete	
N/A	People	568	Create Training Plan for Agency Managed End User Training	12/09/24	05/30/25	50% - In Progress				
Direct	Technology	576	Complete Internal Agency Business System Test and Remediation to prepare for Cycle 2 - Technical Interface Testing	01/06/25	07/25/25	75% - Consolidating/Inputting Information for Submission		5/9/2025 ABS Remediation is not on the same Segment Schedule as Florida PALM. All but 1 interface is ready to exchange with Florida PALM although the remediation efforts of the SunFocus modules is not completed. 4/25/2025 - All but 1 interface are ready for Cycle 2 Interface Testing 4/7/2025 - All but 3 interfaces are ready for Cycle 2 Testing. But system is not remediated to process the files for each of the system modules 01/27-All files have started 01/17- A third of the interfaces have been remediated.		
Direct	Data	658-D	Submit Data Field Mapping	02/03/25	03/14/25	100% - Submitted	02/20/25		Submission Complete	
N/A	N/A	589	Submit Bimonthly Agency Readiness Status Report	02/28/25	03/10/25	100% - Submitted	03/10/25		Submission Complete	
Direct	Data	567-L	Share, Review, and Update Configuration Workbooks	03/03/25	03/28/25	100% - Submitted	03/28/25		Submission Complete	
Direct	Data	567-M	Share, Review, and Update Configuration Workbooks	03/03/25	03/28/25	100% - Submitted	03/28/25		Submission Complete	
Direct	People	579	Confirm UAT SMEs	04/14/25	05/02/25	100% - Submitted	05/02/25		Submission Complete	
N/A	People	598	Share Florida PALM Updates	04/14/25	04/25/25	100% - Submitted	04/25/25		Submission Complete	
N/A	N/A	599	Submit Bimonthly Agency Readiness Status Report	05/01/25	05/12/25	100% - Submitted	05/12/25		Submission Complete	05/13/25
Indirect	Technology	578	Confirm Identity Provider for Florida PALM	05/05/25	05/23/25	100% - Submitted	05/12/25			05/12/25
Direct	Data	571	Complete Data Cleansing Based on Mock Conversion 2	05/12/25	06/20/25					

People	Processes	Technology	Data
<p>The staff and stakeholders affected by your agency's transition to Florida PALM.</p> <p>Implementation:</p> <p>Planned Florida PALM End Users = 39</p> <p>• Business Process Groupings = 12/13</p> <p>Identified Subject Matter Experts = 20</p>	<p>The sequence of procedures to accomplish a business objective.</p> <p>Implementation:</p> <p>Impacted Agency Business Processes = 67</p> <p>• Related Business Process Groupings = 10/13</p> <p>• Planned Spreadsheet Uploads = 4</p>	<p>The applications or tools used to process, track, or report on financial operations.</p> <p>Implementation:</p> <p>Business Systems Planned for Integration = 23</p> <p>Planned Interfaces = 17</p> <p>- Inbound Interfaces = 2</p> <p>- Outbound Interfaces = 15</p>	<p>Information used in or produced from an agency's financial business operations.</p> <p>Implementation:</p> <p>Configuration</p> <p>• Commitment Control (KK)</p> <p>- Budget Allotments - Control Option = Option # 2 - Track with Budget</p> <p>- Account ChartField Tier Selection = Account Tier #3: Family</p> <p>- Organization ChartField Translation Tree Selection = Translation Tree #2: Agency-Defined Tree</p> <p>• Org Security Rule = Agencywide</p> <p>• Optional ChartFields</p> <p>- OA1 = To Be Configured</p> <p>- OA2 = Not To Be Configured</p> <p>- PC Category = To Be Configured</p> <p>- PC Subcategory = To Be Configured</p> <p>- PC Source Type = Not To Be Configured</p> <p>Conversion</p> <p>• Optional Conversions</p> <p>- Accounts Receivable = Not Needed</p> <p>- Assets = Needed</p> <p>- Contracts = Needed</p> <p>- Customers = Not Needed</p> <p>- Encumbrances = Needed</p> <p>- Grants = Needed</p> <p>- Projects = Not Needed</p> <p>- Projects Balances = Not Needed</p>

Agency Reported

The Risks, Issues, and Assumptions tables below display only items that were marked confirmed and were opened/logged, closed/resolved or active during the reporting period.

AHCA Risks

Status	Date Opened	Date Closed	Risk Category	Risk Title	Trend	Risk Rating	Monitor/Mitigation Plan/Resolution	Reporting Period Comments for March - April 2025
Open and Mitigating	11/25/24		Business Process Change	Unavailability of Accounting System	Increasing	9 (High/High)	Strategy: 1) Change statutory requirements 2) Meet with CMS to explain the absence of Accounting System to plan for holding federal funds for more than 72 hours. 3) Meet with A&A and Treasury to aid in decision making process on the solution. 4) Multiple Projections for the month of July. Note: Banks are still operational	5/8/2025 - Shared the information with AHCA leadership to begin a mitigation plan based upon the basic strategy.
Open and Mitigating	02/28/25		Business Process Change Post Implementation Staffing/Resource Availability Training User Acceptance Testing	Implementation Timeline Changes	Increasing	6 (Medium/High)	Request administrative funding from the Legislature.	5/8/2025 - Continues to be a risk. Will need to address it once the Legislative Session ends.
Open and Mitigating	01/31/25		Agency Business System	Unidentified Impacted ABS	Decreasing	2 (Low/Medium)	1) Hire a second PM to manage the ABS applications that are indirectly impacted by Florida PALM where impacts are associated with the Enterprise applications (PeopleFirst, FACTS, etc.)-Completed 2) Identify change requirements for identified applications. ABS: Versa - Completed ABS: ePar-Completed ABS: FX-PeopleFirst Impact ABS: AHCA Network-PeopleFirst Impact ABS: CATS - Due to the nature of this COTS software remediation is not required for Go-Live. Remediation can be completed after FACTS has made its changes. 3) Create Plan of ABS remediation and testing ABS: Versa - Completed ABS: ePar-Completed ABS: FX-Completed ABS: AHCA Network - Completed ABS: CATS - N/A	5/8/2025 - Meetings with impacted teams is underway.

AHCA Issues

Status	Date Opened	Date Closed	Priority	Issue Category	Issue Title	Action Plan	Planned or Actual Resolution Date	Reporting Period Comments for March - April 2025
Open	09/24/24		High - Impacts the ability	Role Mapping Staffing/Resource Availability Training User Acceptance Testing	Lack of Bureau of Financial Services Resources	Continue to actively recruit		5/9/2025 - Converted issue over. There have been 2 additional resources added to the team.
Open	09/30/24		High - Impacts the ability	Agency Business System	ABS Remediation Schedule different than Florida PALM	Interface remediation will be completed to be ready to perform Cycle 2 Interface Testing before the August start date. Update the comments of the remediation tasks as they become complete.		5/9/2025 - Converted issue over. ABS Remediation Schedule different than Florida PALM. Required modules will be completed before end-to-end user acceptance testing.
Open	09/06/24		High - Impacts the ability	Staffing/Resource Availability User Acceptance Testing	Florida PALM Tasks and SunFocus Operations Competing Resources	Leadership will prioritize the activities		5/9/2025 - Converted issue over. Continuing to monitor and prioritize operational incidents and Florida PLAM tasks as incidents arise.
Open	10/28/24		Low - All impacts not listed	Post Implementation	FY25-26 Lack of Funding for Third-Party Vendor supported Agency Business System	Workaround has been established with CATS. Contract managers will utilize FACTS directly until remediation of CATS can be planned and completed. ePAR remediation impacts and planning remains under investigation.		5/9/2025 - Converted issue over. Enterprise application (PeopleFirst) changes are being reviewed for impacts to the ePAR app.

AHCA Assumptions					
Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period Comments for March - April 2025

Agency Sponsor Confirmation

As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

Agency Sponsor Name: *

☐ Confirm *

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AHCA Status Report Confirmation			
Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:
March - April 2025	Lynn Smith	lynn.smith@ahca.myflorida.com	05/09/25
January - February 2025	Lynn Smith	lynn.smith@ahca.myflorida.com	03/10/25