

**Helpful Links**

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- Readiness Workplan

# APD Status Report Dashboard

**Reporting Period**

March - April 2026

**Agency Sponsor**

Rose Salinas

Click on the various statistics or dials to view the supporting information within your agency's Smartsheet Florida PALM Workbook.

## RW Task Timeliness

## RW Task Completeness

**Direct Impact Task Timeliness**

**Other Task Timeliness**

**Direct Impact Task Completeness**

**Other Task Completeness**



**Direct Impact Task Timeliness:**

Score = 97.92%

- Submitted On Time = 51
- Submitted Late = 2
- Pending Submission = 0

**Other Task Timeliness:**

Score = 99.9%

- Submitted On Time = 96
- Submitted Late = 1
- Pending Submission = 0

**Direct Task Completeness:**

Score = 87.31%

- Submitted Complete = 36
- Submitted Incomplete = 4
- Completed After Submission = 12

**Other Task Completeness:**

Score = 87.97%

- Submitted Complete = 50
- Submitted Incomplete = 4
- Completed After Submission = 15

The RW Task Timeliness dials reflect the timeliness of your agency's submission of all RW tasks based on the task due date. Calculations are based on all RW tasks to date.

The RW Task Completeness dials reflect the completeness of your agency's task submissions based on the task rubric. Calculations of task completeness includes all RW Tasks since RW 512.

**Change Champion Network:**

The Change Champion Network composition reflects the completeness of your CCN makeup.

- Unique Filled Role = 11
- Duplicate Filled Role = 4
- Vacant Role = 0

The dials above include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

### RW Tasks - Completed or Open Items

Project Impact	Critical Operational Element	Task ID	Task Name	Task Planned Start Date	Task Planned End Date	Agency Reported Task Progress	Agency Submission Date	Status Comment	Project Verification of Completion	Agency Corrected Submission Date
Direct	Data	597	Complete Data Cleansing Based on Mock Conversion 4	01/12/26	03/13/26	100% - Submitted	03/13/26	1/14 - starting the review - already updates have been made based on the last configuration workbook 2/13 - Team contributions- sheets downloaded into working files - no issues 3/6 - on track with files sparsed and working with teams 3/11 - BA has the teams working on the updates due today for final Smartsheet action - on track for submission for 3/13	Submission Complete	
N/A	N/A	673	Submit Bimonthly Agency Readiness Status Report	03/02/26	03/10/26	100% - Submitted	03/06/26	3/3 - working on updates 3/6 - updates completed today with email to rose for sign off	Submission Complete	
Indirect	N/A	674	Submit Monthly Progress Report - Testing	03/02/26	03/31/26	100% - Submitted	03/31/26	3/3 - IT team reviewing 3/6 - understanding Smartsheet links and values contribution to the newer progress report with UAT added 3/9 - updates in progress	Submission Complete	
Indirect	People	696	Maintain Role Mapping Worksheet	03/23/26	04/30/26	100% - Submitted	04/30/26	4/2 - APD Team has reviewed and is working all updates 4/9 - in review - by team 4/24 - updating but focus is in MAY by all teams - emails out for survey and review 4/30 - Challenges for Agency size and updating sheets for those errors that can be cleared - May team review for best organizational alignment 4/30 - updated for addition errors to clear - most all errors cleared and SOD justification in place - submitting as completed for this task effort	Task Closed - Submission Incomplete	
Indirect	N/A	675	Submit Monthly Progress Report - Testing	04/01/26	04/30/26	100% - Submitted	04/30/26	4/2 - APD Team has reviewed and is working all updates 4/9 - team discussion on sheet alignment and updates - checking linking etc 4/24 - updates in progress - team review 4/30 - submission completed by Sponsor - reviewed by team	Task Closed - Submission Incomplete	
Indirect	Data	697	Maintain Configuration and Conversion Workbooks	04/01/26	04/30/26	100% - Submitted	04/30/26	4/2 - HB is managing and team is in support of all sheets tied to and will help complete - HB guiding 4/9 - in person sessions to review week of 4/13 4/24 - org codes update and link tree flow corrected and in progress to complete by due date 4/29 - updates transitioned from internal sheets - Team working all workbooks	Task Closed - Submission Incomplete	
N/A	People	607	Update Training Plan	04/06/26	06/05/26	75% - Consolidating/Inputting Information for		4/9 - revisions and updates to original draft in progress with APD team 4/24 - reviewed updating with UAT		

						Submission		update and in progress	
N/A	People	676	Share Florida PALM Updates	04/13/26	04/24/26	100% - Submitted	04/24/26	4/29 - Test Plan updates being made with changes to some strategies 5/7 - internal updates to original draft are in progress	Submission Complete
Direct	Data	713	Confirm Supplier Records	04/20/26	05/22/26	75% - Consolidating/Inputting Information for Submission		4/24 - reviewing and initiating updates 5/7 - team working to review deliverables for task are completed	
Direct	Data	698	Complete Data Cleansing in Preparation for Dry Run 2	04/20/26	06/17/26	50% - In Progress		4/24 - reviewing and initiating updates 5/7 - reviewed with PALM Team for corrections and updates to Org/Speedkey/Funds and data flow thru for all sheets - target for data cleanse on config workbooks for 5/22 to help support this task	
N/A	N/A	677	Submit Bimonthly Agency Readiness Status Report	05/01/26	05/11/26	100% - Submitted	05/11/26	5/7 - Risks - Assumptions - Issues all updated and reviewed - sponsor to sign off on Friday 5/8	05/11/26
Indirect	N/A	678	Submit Monthly Progress Report - Testing, Training	05/01/26	05/29/26	75% - Consolidating/Inputting Information for Submission		5/7 - IT Team testing inbound and outbound for MAY will update report for task on time	
Indirect	Data	699	Maintain Configuration and Conversion Workbooks	05/01/26	05/29/26	75% - Consolidating/Inputting Information for Submission		5/7 - PALM Team review with target for week early completion to see if all changes flowed thru as required for clearing - May 22 target	
Indirect	People	700	Maintain Role Mapping Worksheet	05/01/26	05/29/26	75% - Consolidating/Inputting Information for Submission		5/7 - many roles cleared for errors - now DW/BI license review in progress and effort to align with 5/22 as completion goal - reviewed with PALM team	
N/A	Processes	602	Update Agency Business Process Documentation	05/04/26	10/30/26	50% - In Progress		5/7 - ongoing for APD and Business Process Documentation commences with the UAT efforts by all teams within APD	
N/A	People	604	Create Agency-Specific Learning Materials to Support End Users	05/04/26	10/30/26	50% - In Progress		5/7 Training Plan in the works for updates - Full UAT will help with training application	

## Agency Reported

The Risks, Issues, and Assumptions tables below display only items that were marked confirmed and were opened/logged, closed/resolved or active during the reporting period.

### APD Risks

Status	Date Opened	Date Closed	Primary Risk Category	Risk Title	Trend	Risk Rating	Background	Monitor/Mitigation Plan/Resolution	Impact if Risk Becomes an Issue	Reporting Period Comments for Mar. - Apr. 2026
Open and Monitoring	09/08/25		User Acceptance Testing	Compressed schedule reduces time for end-user training	Stable	9 (High/High)	Internal training assistance will be hired in early 2026	Adjust training schedule dynamically; prepare modular training that can be updated quickly; ensure "train-the-trainer" resources are ready.	Compressed schedule reduces time for end-user training	hands on time is best learning tool - the refresh timeline will be a major focus to success for training in the system for APD
Open and Monitoring	09/08/25		Agency Business System	Encumbrance ID and the ABC re-write change from FLAIR	Decreasing	9 (High/High)	Because the encumbrance id is not generated in real time and requires an overnight feed - this poses a huge impact on the flow of work/process in the ABC system	Discussion with PALM team to review options and see how things can be worked thru	process change will impact the way ABC handles transactions	May clear with UAT after refresh - still working with Team processes
Open and Monitoring	09/10/25		Post Implementation	PALM Security - audit and transaction history trail for ALL activity within the system - currently noted as it pertains to transactions in the active CMS Framework.	Stable	9 (High/High)	Current Transaction was initiated in CMS and was posted with a successful view on screen/online, however the transaction was GONE the next day. The follow up with PALM was that they could not or had no way of knowing who interacted with this transaction - why was it gone, who did it, what is the history, where did it go? and the solution from PALM was they didn't know - NOT A GOOD ANSWER - and that the agency should retract/delete the transaction and re-do it - without understanding if this would cause a duplication etc.	PALM for CMS is currently in use- the APD Team is working to try and find a SME on the issue with explanation and there is not a solution or fix on tracking the history of what took place for audit - understanding - for how to fix and find	HUGE - it causes a loss of integrity - a loss of trust in the system - a need to challenge the security parameters used for this application	APD is monitoring based on PALM Presentations and overviews of system capabilities and this remains a post implementation test
Open and Mitigating	05/02/25		User Acceptance Testing	Limited time for user testing due to technical delays - interface changes and updates not finalized	Stable	6 (Medium/High)	APD IT Teams preparation and training and UAT	Create a risk buffer in schedule for testing; prioritize high-value scripts - IT Team working sprint and actively testing as you go	Missed defect discovery leading to production errors	Timeline is still tracking - but the Fiscal year closing - carry over and UAT Refresh are still ahead and will provide direction for migration challenges.
Open and Mitigating	07/07/25		User Acceptance Testing	Testers Lack Knowledge of the New PALM Platform	Stable	6 (Medium/High)	No one has seen that actual PALM application - logged on or used it yet - this will be a learn by fire scenario	Training, mentorship, guides expecting PALM direction and initial effort with teams/agencies	Challenged during UAT to fully test the system	PALM continues to changes and update the Knowledge center and there isn't always a clear alignment with current use of platform - until stability is reached - remains open
Open and Monitoring	09/08/25		Post Implementation	Increased support demand post go-live due to	Stable	6 (Medium/High)	Post implementation support is questions for both IT and functional efforts	Strengthen hypercare team; extend support hours post go-live; provide quick reference	Increased support demand post go-live due to rushed testing/training	APD is planning ahead for additional Training support

				rushed testing/training				guides and job aids.		
Open and Monitoring	05/02/25		User Acceptance Testing	Inadequate cloud platform performance under high user load due to multi agency impact	Increasing	6 (High/Medium)	APD IT Teams preparation and training and UAT	Conduct load testing in pre-production; scale infrastructure proactively	Users face slow performance; loss of trust in system usability	Application speed and system response is still hard to have knowledge of because it is not the true active platform and UAT use has been a challenge
Open and Monitoring	05/02/25		Post Implementation	Security configuration gaps during system transition	Stable	6 (High/Medium)	APD IT Teams preparation and training and UAT	Security audits and review access controls before go-live	Data breaches or access violations; potential audit or legal issues	APD Role mapping challenges will be fully reviewed during UAT refresh Phase
Open and Monitoring	05/02/25		Conversion/Configuration	Data corruption or loss during migration process	Stable	6 (High/Medium)	APD IT Teams preparation and training and UAT	Perform dry-run migrations; ensure backups are tested and validated - need PALM Conversion Plan as soon as ready <ul style="list-style-type: none"> <li>o Perform multiple rounds of test migrations before UAT</li> <li>o Use automated reconciliation tools to compare legacy vs. cloud data</li> <li>o Include specific test cases for historical data validation</li> <li>o Assign a dedicated data QA team</li> </ul>	Permanent loss of financial or transactional data	UAT refresh and the actual post migration testing will clear this risk for any data mis-alignment
Open and Monitoring	05/02/25		Deployment/Cutover	Failure of third-party integrations post-migration - unknowns for peripheral systems - STMS/MFMP/etc	Decreasing	6 (High/Medium)	APD IT Teams preparation and training and UAT	Engage vendors early; build fallback interface plans - APD attending all meetings at this time	Failure to process essential transactions like payroll or grants	APD is currently working with the Enterprise teams to help them test for UAT - ope iissue
Open and Monitoring	05/02/25		Post Implementation	Inadequate disaster recovery or backup strategy during cutover - new system - what ifs	Stable	6 (High/Medium)	APD IT Teams preparation and training and UAT	Implement robust backup and rollback strategies; conduct failover tests - once understanding of PALM conversion plan is in place - adjust and ready	Irreversible data loss or extended downtime during transition	APD supports IT updates - but what if's remain for understanding of PALM actions for cut over challenges until the convergence plan is provided
Open and Mitigating	07/07/25		User Acceptance Testing	Incomplete or Incorrect Test Scenarios	Stable	6 (High/Medium)	APD Finance Teams creation of testing stories for UAT inadequate	<ul style="list-style-type: none"> <li>o Involve key accounting SMEs in test case design</li> <li>o Map test cases to migrated business processes and compliance requirements</li> <li>o Conduct a pre-UAT review/approval of test scripts</li> <li>o Use traceability matrix to ensure coverage</li> </ul>	unable to test fully	Users stories continue to be added or changed due to PALM change in topics and activities as the initial UAT phase winds down - remains open
Open and Monitoring	09/08/25		User Acceptance Testing	Delay in UAT completion pushes back project go-live	Stable	6 (High/Medium)	Planning due to PALM PAUSE	Build buffer into project plan; prioritize critical test cases; agree on criteria for UAT sign-off; escalate blockers quickly.	Delay in UAT completion pushes back project go-live	this is to be determined - as APD needs all the time allotted to train and prepare for go live activities
Open and Monitoring	09/08/25		Conversion/Configuration	Data migration defects not identified in time due to late UAT	Stable	6 (High/Medium)	Use of Config workbook data from current Mock versions - making certain the data is APD's	Perform early mock data conversions; include data validation as a separate workstream; increase data reconciliation effort post-UAT.	Data migration defects not identified in time due to late UAT	APD is working thru data cleanse with impact of new org codes changes that effected everything prior to PALM updates - ongoing
Open and Monitoring	09/08/25		Conversion/Configuration	Cutover rehearsal shortened or skipped	Increasing	6 (High/Medium)	Determine of Freeze timeframe is critical to all transactions	Lock cutover rehearsal windows early; use dry-runs even if UAT lags; ensure rollback procedures are validated.	Cutover rehearsal shortened or skipped	PALM Convergence Plan yet to be reviewed
Open and Mitigating	05/02/25		Training	1. Inadequate trainer knowledge	Stable	4 (Medium/Medium)	APD Teams preparing for PALM Training	Conduct Train-the-Trainer programs; certify trainers before rollout	Training is a work in progress and will adjust with any PALM received direction - PALM roll out in progress	APD is creating a training strategy - what is trained remains a challenge as this is a new application and the trainer knowledge is newly learned and unknown at this time.
Open and Mitigating	05/02/25		Training	3. Inconsistent training across departments	Stable	4 (Medium/Medium)	APD Teams preparing for PALM Training	Standardize training materials and delivery; track attendance and completion	Training is a work in progress and will adjust with any PALM received direction - PALM roll out in progress	PALM modules all have unique features or "tweaks" - there is not a full consistency across modules that provide a confirmation of consistent training across all the modules - remains to be seen
Open and Mitigating	05/02/25		Training	4. Technical issues during training (e.g., system crashes)	Stable	4 (Medium/Medium)	APD Teams preparing for PALM Training	Test systems in advance; have IT support on standby during training	Training is a work in progress and will adjust with any PALM received direction - PALM roll out in progress	timeline activity in progress - so remains to be seen on how this is supported by PALM at that time.
Open and Monitoring	05/02/25		Training	6. Training not aligned with actual job functions	Stable	4 (Medium/Medium)	APD Teams preparing for PALM Training	Customize training per role; gather pre-training feedback	Training is a work in progress and will adjust with any PALM received direction - PALM roll out in progress	APD is working with teams on business processes that will be updated or changed with PALM and the teams are trying to understand with knowledge center resourcing
Open and Mitigating	05/02/25		Training	7. Knowledge retention loss post-training	Stable	4 (Medium/Medium)	APD Teams preparing for PALM Training	Provide job aids, refreshers, and post-training support	Training is a work in progress and will adjust with any PALM received direction - PALM roll out in progress	Hands on - moving from uat and use of tool to daily practice remains a timeline target that is tracking but remains to be seen
Open and Monitoring	05/02/25		Training	8. Delayed training timeline	Stable	4 (Medium/Medium)	APD Teams preparing for PALM Training	Build buffer into project schedule; monitor progress regularly	Training is a work in progress and will adjust with any PALM received direction - PALM roll out in progress	remain open as training is targeted for late fall 2026
Open and Monitoring	05/02/25		Training	9. Overwhelming training content	Stable	4 (Medium/Medium)	APD Teams preparing for PALM Training	Break into modules; offer self-paced options	Training is a work in progress and will adjust with any PALM received direction - PALM roll out in progress	APD preparing for All User Training and Use of system

Open and Monitoring	05/02/25		Staffing/Resource Availability	Delay in configuring role-based access and permissions - changes updates learned during training and UAT	Stable	4 (Medium/Medium)	APD IT Teams preparation and training and UAT	Map all roles early; perform iterative testing with key users - advantage during UAT	Access issues for users; delay in operations post-migration	Role mapping is a challenge for APD and will require A&A approvals for broader approval rights - to be seen
Open and Monitoring	09/08/25		Training	Training content misaligned with final system functionality	Stable	4 (Medium/Medium)	Revisions and adjustments are dynamic and currently being supported	Develop training with placeholders for UAT updates; plan for quick revisions; validate training content with UAT leads.	Training content misaligned with final system functionality	APD is working to create a training plan that is challenged by not having fully understood - used and practiced the system prior to creation for it's users
Open and Mitigating	09/08/25		User Acceptance Testing	User resistance and loss of confidence due to perceived instability	Stable	4 (Medium/Medium)	Communication of expectations remains	Maintain clear communication about reasons for delay; involve super users in UAT to advocate system readiness; reinforce benefits of new system.	User resistance and loss of confidence due to perceived instability	UAT Refresh will provide a better experience as the system is more stable - teams will review for accounting accuracy
Open and Mitigating	05/02/25		Training	2. Low user engagement or attendance	Stable	3 (High/Low)	APD Teams preparing for PALM Training	Mandatory training policy; offer flexible schedules and formats	Training is a work in progress and will adjust with any PALM received direction - PALM roll out in progress	APD is a small agency so participation is planned around task/job responsibilities - this will be ongoing challenge for full participation with each APD Team
Open and Monitoring	09/08/25		Post Implementation	Missed regulatory or financial reporting deadlines if go-live slips	Stable	3 (High/Low)	deadlines and cutoffs for APD are very important	Identify critical reporting deadlines; prepare contingency plan (e.g., run legacy system in parallel); escalate early if deadlines are at risk.	Missed regulatory or financial reporting deadlines if go-live slips	Still tracking for Jan 2027 Go Live - federal govt compliance in place for APD Medicare
Open and Monitoring	05/02/25		Staffing/Resource Availability	5. Resistance to change from employees	Stable	2 (Medium/Low)	APD Teams preparing for PALM Training	Communicate benefits early; involve staff in design and feedback	Training is a work in progress and will adjust with any PALM received direction - PALM roll out in progress	UAT has proven that some but not all PALM processes and use do make sense in the task performed but nuances and use of application will help mitigate
Open and Monitoring	05/02/25		User Acceptance Testing	10. Lack of evaluation and feedback mechanisms	Stable	2 (Medium/Low)	APD Teams preparing for PALM Training	Implement surveys, quizzes, and performance tracking	Training is a work in progress and will adjust with any PALM received direction - PALM roll out in progress	APD training plan and UAT effort are being rolled out to evaluate success - process for determining remains an effort thru these processes

#### APD Issues

Status	Date Opened	Date Closed	Priority	Primary Issue Category	Issue Title	Background	Action Plan	Planned or Actual Resolution Date	Reporting Period Comments for Mar. - Apr. 2026
Open	05/01/25		High - Impacts the ability of the agency to meet deadlines or milestones	Agency Business System	PALM Project Mapping Key	APD IT Teams preparation and training and UAT	Develop interface translation layers; validate APIs early - continual review and update	05/30/25	Mapping Key refers to the ability for the Finance Team to understand that a legacy data account has been reflected accurately and with a direct correlation into PALM - numbers are reconcilable - that moving the accounting from the legacy platform to the PALM platform fully transferred and PALM has accounted for all data. UAT has not yet provided that confidence - looking forward to refresh and APD's Data cleanse/org/speedkey/funds to align as required by APD

#### APD Assumptions

Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period Comments for Mar. - Apr. 2026
People Data	Legacy system data is complete and accurate	Logged	05/12/25	Finance, IT, Audit, All modules using historical data	APD is challenged by the re-org that took place during the data cleanse - so remains an assumption that all will flow thru the system(s) as processed
Processes Technology	Chart of Accounts structure will be successfully mapped to the new system	Logged	05/12/25	Budget, General Ledger, Accounting Leads	reconciliation is a key to success for accounting/finances
People Processes	All critical business processes are documented	Logged	05/12/25	All accounting teams, Change Management, Training Team	Knowledge Center Changes continue - with UAT refresh and system stability no more changes should be needed
Technology Data	Cloud system will support all required functionalities	Logged	05/12/25	Program and Financial Users, System Admins	Cloud based capacity is the primary reason for change to new system from legacy
People Processes Technology Data	Interfaces with peripheral systems will remain compatible	Logged	05/12/25	IT, Third-Party Vendors, Grants/Payroll/Procurement Units	APD Data strategy is working so no issue
Processes Technology Data	Data migration will occur with minimal downtime	Logged	05/12/25	All staff, especially Payroll, Accounts Payable, and Receivables	Convergence PLAN Pending from PALM - should take into consideration timeline for effort to migrate based on accounting needs and requirements
People Processes Technology Data	End users will receive adequate training prior to go-live	Logged	05/12/25	All functional end users	PALM has planned adequate time for training at this time
People Processes	Security roles and access permissions will be properly configured	Logged	05/12/25	Security Admins, HR, Supervisors, External Auditors	APD hopes to clear this challenge
Processes Technology Data	Reports used in the legacy system will be recreated accurately	Logged	05/12/25	Finance, Program Managers, Oversight Agencies	DW/BI and PLAM reporting show promise for the needed reporting at this time
People Processes Technology Data	Project timeline will remain on schedule despite unknowns	Logged	05/12/25	Project Managers, Executive Sponsors, All involved teams	To be determined
People Processes Technology Data	UAT - the system requirements and user stories reflect the real-world processes and accounting requirements of the end	Logged	07/07/25	UAT - Critical features may be missing or behave incorrectly,	UAT refresh will full participation will help to determine best scenario testing with user stories and if all have been captured

Technology Data	users.			requiring rework late in the project	
People Processes Technology Data	UAT Testers have sufficient training or knowledge of the new system as they execute UAT from PALM instruction, are able to validate the accounting processes.	Logged	07/07/25	UAT - hard to determine false positives and false negatives.	Looking forward to PALM team training plan
People Processes Technology Data	Assuming that connected systems (e.g., payroll, enterprise systems, all modules, tax engines, banks) are available and simulate live interaction appropriately for UAT	Logged	07/07/25	UAT - Errors may appear that are integration-related (enterprise systems) rather than related to the core application, delaying sign-off.	APD looking forward to the refresh
People Processes Technology Data	Timeline & Scheduling Assumptions <ul style="list-style-type: none"> <li>The overall project timeline will shift, or downstream activities (training, cutover prep, data migration) will need to be compressed or re-sequenced.</li> <li>A buffer must be assumed for additional test cycles or defect resolution, since issues may be uncovered later than planned.</li> <li>Project milestones tied to UAT completion (e.g., training readiness, go-live rehearsals) will also shift.</li> </ul>	Logged	09/08/25	Schedule - dates - timelines must change	Timeline is still tracking
People Processes Technology Data	Resource & Cost Assumptions <ul style="list-style-type: none"> <li>Additional time will be required from testers, business SMEs, trainers, and project team members, potentially leading to higher project costs.</li> <li>Extended overlap of legacy system and new system (e.g., parallel runs, dual licensing, support contracts) must be assumed.</li> <li>Overtime or additional resources may be required to handle compressed activities.</li> </ul>	Logged	09/08/25	Impact of financial is all overarching to all aspects of the project	project trakis still in place - extenctions will be addressed if needed
People Processes Technology Data	Training & Change Management Assumptions <ul style="list-style-type: none"> <li>Training materials may need revisions after UAT is complete, as final system behaviors/configurations may not yet be validated.</li> <li>End-user training may need to be shortened, delivered closer to go-live, or delivered in waves (e.g., super-user first, general users later).</li> <li>Users may have less time to adapt before cutover, so additional hypercare/support must be assumed post go-live.</li> </ul>	Logged	09/08/25	All Users are affected	getting into the UAT refresh and training phase prior to go live will determine success or need to add or delay by the PALM team
People Processes Technology Data	Quality & Risk Assumptions <ul style="list-style-type: none"> <li>Not all test scenarios may be fully executed if UAT time is reduced, so assumptions must include higher risk of defects surfacing post go-live.</li> <li>Data migration validation may be less thorough, requiring additional reconciliation effort during hypercare.</li> <li>Post-go-live support demand will likely be higher than originally planned due to reduced user readiness.</li> </ul>	Logged	09/08/25	All Users are affected	hypercare is being provided for post go live so that any challenges can be addressed immediately
People Processes Technology Data	Stakeholder & Communication Assumptions <ul style="list-style-type: none"> <li>Stakeholders must assume increased communication needs to manage expectations and maintain user confidence.</li> <li>Executive sponsors may need to assume greater tolerance for go-live risk or accept the trade-off of delaying further.</li> </ul>	Logged	09/08/25	All Users are affected	APD Teams and leadership are continuously updated on project progress

#### Agency Sponsor Confirmation

As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

Agency Sponsor Name: \*

Confirm \*

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#### APD Status Report Confirmation

Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:
March - April 2026	Rose Salinas	rose.salinas@apdcares.org	05/11/26
January - February 2026	Rose Salinas	rose.salinas@apdcares.org	03/06/26