

Helpful Links

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DFS Status Report Dashboard

Reporting Period

March - April 2026

Agency Sponsor

Scott Fennell

Click on the various statistics or dials to view the supporting information within your agency's Smartsheet Florida PALM Workbook.

RW Task Timeliness

RW Task Completeness

Direct Impact Task Timeliness



Direct Impact Task Timeliness:

Score = 99.81%

- Submitted On Time = 52
- Submitted Late = 1
- Pending Submission = 0

Other Task Timeliness



Other Task Timeliness:

Score = 91.55%

- Submitted On Time = 84
- Submitted Late = 13
- Pending Submission = 0

Direct Impact Task Completeness



Direct Task Completeness:

Score = 99.42%

- Submitted Complete = 49
- Submitted Incomplete = 0
- Completed After Submission = 3

Other Task Completeness



Other Task Completeness:

Score = 99.13%

- Submitted Complete = 68
- Submitted Incomplete = 0
- Completed After Submission = 1

The RW Task Timeliness dials reflect the timeliness of your agency's submission of all RW tasks based on the task due date. Calculations are based on all RW tasks to date.

The RW Task Completeness dials reflect the completeness of your agency's task submissions based on the task rubric. Calculations of task completeness includes all RW Tasks since RW 512.

Change Champion Network:

The Change Champion Network composition reflects the completeness of your CCN makeup.

- Unique Filled Role = 12
- Duplicate Filled Role = 6
- Vacant Role = 0

The dials above include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

RW Tasks - Completed or Open Items

Project Impact	Critical Operational Element	Task ID	Task Name	Task Planned Start Date	Task Planned End Date	Agency Reported Task Progress	Agency Submission Date	Status Comment	Project Verification of Completion	Agency Corrected Submission Date
Direct	Data	597	Complete Data Cleansing Based on Mock Conversion 4	01/12/26	03/13/26	100% - Submitted	02/17/26		Submission Complete	
N/A	N/A	673	Submit Bimonthly Agency Readiness Status Report	03/02/26	03/10/26	100% - Submitted	03/06/26		Submission Complete	
Indirect	N/A	674	Submit Monthly Progress Report - Testing	03/02/26	03/31/26	100% - Submitted	03/30/26		Submission Complete	
Indirect	People	696	Maintain Role Mapping Worksheet	03/23/26	04/30/26	100% - Submitted	04/30/26		Submission Complete	
Indirect	N/A	675	Submit Monthly Progress Report - Testing	04/01/26	04/30/26	100% - Submitted	04/29/26		Submission Complete	
Indirect	Data	697	Maintain Configuration and Conversion Workbooks	04/01/26	04/30/26	100% - Submitted	04/30/26		Submission Complete	
N/A	People	607	Update Training Plan	04/06/26	06/05/26	25% - Beginning Initial Internal Meetings and Information Gathering				
N/A	People	676	Share Florida PALM Updates	04/13/26	04/24/26	100% - Submitted	04/24/26		Submission Complete	
Direct	Data	713	Confirm Supplier Records	04/20/26	05/22/26	50% - In Progress				
Direct	Data	698	Complete Data Cleansing in Preparation for Dry Run 2	04/20/26	06/17/26	25% - Beginning Initial Internal Meetings and Information Gathering				
N/A	N/A	677	Submit Bimonthly Agency Readiness Status Report	05/01/26	05/11/26	100% - Submitted	05/11/26			
Indirect	N/A	678	Submit Monthly Progress Report - Testing, Training	05/01/26	05/29/26					
Indirect	Data	699	Maintain Configuration and Conversion Workbooks	05/01/26	05/29/26	25% - Beginning Initial Internal Meetings and Information Gathering				
Indirect	People	700	Maintain Role Mapping Worksheet	05/01/26	05/29/26	25% - Beginning Initial Internal Meetings and Information Gathering				
N/A	Processes	602	Update Agency Business Process Documentation	05/04/26	10/30/26					
N/A	People	604	Create Agency-Specific Learning Materials to Support End Users	05/04/26	10/30/26	25% - Beginning Initial Internal Meetings and Information Gathering				

Agency Reported

The Risks, Issues, and Assumptions tables below display only items that were marked confirmed and were opened/logged, closed/resolved or active during the reporting period.

DFS Risks

Status	Date Opened	Date Closed	Primary Risk Category	Risk Title	Trend	Risk Rating	Background	Monitor/Mitigation Plan/Resolution	Impact if Risk Becomes an Issue	Reporting Period Comments for Mar. - Apr. 2026
Open and Monitoring	04/17/25		Conversion/Configuration	ENTERPRISE A&A - Conversion and Data Validation:	Stable	9 (High/High)	There is a risk that the agencies' data conversion validation process may not be thorough or accurate, leading to incomplete or	A&A will work closely with the Project to understand where agencies need support and additional guidance in understanding their	This could result in operational inefficiencies, data integrity issues, potential delays in project timelines, and	No changes. A&A continues to monitor.

							incorrect data being converted to Florida PALM.	agency's FLAIR data. <ul style="list-style-type: none"> A&A will provide guidance to agencies to help them understand the critical things to consider and evaluate for conversion. A&A will meet with agencies through workshops or one-on-one sessions to further support agencies in cleaning up their data in preparation for conversion. Closely working with project and agencies on mock conversion results to find solutions. Reviewing Conversion Validation Approach to mitigate risk 	incorrect trial balance information in Florida PALM, which could impact financial reports.	
Open and Monitoring	10/20/23		Deployment/Cutover	ENTERPRISE A&A - Project Timeline.	Stable	9 (High/High)	<ul style="list-style-type: none"> The Project timeline is very conservative regarding flexibility, and A&A's involvement is critical for project success. A&A Our level of involvement pulls our resources in multiple directions putting a strain on our time to complete tasks. A&A change management and internal preparation for A&A preparedness activities have already started, but having adequate resources will be key to successful implementation. 	<ul style="list-style-type: none"> Recruit knowledgeable and skilled staff, not entry level positions, to help with preparedness activities and management of daily operations. Retain our critical staff that are involved in Florida PALM activities and those who are picking up added job responsibilities so that subject matter experts can dedicate time to Florida PALM activities. Provide expectations that staff will cross-train and provide knowledge transfer to increase the depth need to continue operating with a high level of service and accuracy. A&A was approved for for 9 FTEs to be onboarded for FY 2026. We are in the process of filling these positions. 	It can hinder successful implementation of project.	Modified mitigation bullet. We are actively filling the 9 positions that we were granted.
Open and Monitoring	10/11/23		Staffing/Resource Availal	ENTERPRISE A&A - Resource Impacts.	Increasing	9 (High/High)	<p>Resource impacts due to A&A operational staff spending a significant amount of time performing Project related tasks.</p> <ul style="list-style-type: none"> Project tasks may require additional time outside employees designated working hours to attend meetings, review time sensitive documents, or contribute to critical tasks. Some positions are not granted flexibility to flex time throughout the month, but they must flex it within the week. This policy limitation causes a strain on availability of resources. Allowing current staff more flexibility to flex their time beyond the work week would help with resource allocation. As we get closer to implementation, the number of items that will require attention will continue to increase. This will include, assisting agencies with data management, preparing enterprise data for conversion, developing cut-over and FLAIR close out plans, participating in all levels of integration and UAT testing, validating testing results, participation and validation of mock and production conversions, developing policy around new processes. 	<ul style="list-style-type: none"> Contract with staff aug who can help with data analysis, developing testing scenarios, perform testing functions, support cut-over, support FLAIR retirement activities. Hire additional staff (FTE or OPS) to learn current operations so that our experienced staff can continue to participate with the Florida PALM Project in design, testing, and implementation activities. Consider providing current staff with Special Pay Increase to acknowledge the increased job responsibilities and retain these critical members of the team. Work with Human Resources to properly document team members who should be classified as SES staff. Establish plans for reduction of current operational activities and prioritize responsibilities based on risk and probability. This could include posting all payments and suspending pre-audit activities, suspending Article V and Contract Management audits, suspending processing of EFT applications, as examples. 	Pulling resources from operations, will increase workloads, and will cause stress and an increased chance of employee burnout.	Trend on this is now increasing. No other changes. We continue to monitor.
Open and Monitoring	10/11/23		Staffing/Resource Availal	ENTERPRISE A&A - Risk of External Impacts on Business Processes.	Increasing	6 (Medium/High)	<p>A&A serves all other agencies; therefore, our processes are at risk from external impacts:</p> <ul style="list-style-type: none"> Agencies – All A&A processes are downstream of agency processes. Agencies 	<ul style="list-style-type: none"> Continue to work closely with the Florida PALM Project to identify areas where significant training will be needed for agency staff. A&A OFFE team make outreach with agencies 	This will cause significant issues for A&A to be able to continue operations at an acceptable level and could cause more significant increase in work or rework for A&A staff around go live.	Trend on this is now increasing. No other changes. We continue to monitor.

						<p>may lack their own training and resources for proper preparation. If agencies are not ready for implementation, this will cause significant issues for A&A to be able to continue operations at an acceptable level and could cause more significant increase in work or rework for A&A staff around go live.</p> <ul style="list-style-type: none"> • Project – There may be changes in Project directions or decisions that negative affect A&A that would cause an increase of time and resources or provide confusion and lack of clarity among A&A's expectations. • Government/Florida Statutes/Regulations – Any potential changes to laws, regulations, or elected officials could change Project direction or restrict A&A's operations. 	<p>to determine training needs for skills that will be needed in Florida PALM users.</p> <ul style="list-style-type: none"> • Participate with all FFMS and Enterprise partners to ensure remediation, testing and change management needs are understood and acted upon. • Assist agencies with readiness tasks such as data analysis and cleansing. • Develop contingency plans for agencies that are not prepared for Florida PALM implementation. • Monitor activities, changes in rules and regulations, and agencies competencies. • Establish contingency plans as risks become more probable (as information becomes available) and communicate those changes as quickly and clearly as possible. • A&A is seeking funding through the LBR process to contract for financial expertise that State Agencies can use to identify knowledge gaps and areas needing improvement and address those issues. 			
Open and Monitoring	10/08/24		Agency Business System	ENTERPRISE A&A - ABS Testing.	Stable	6 (Medium/High)	<p>A&A is responsible for several enterprise business systems, some of which are interdependent. Testing each system through the entire process, from start to finish, will be critical to determine success. This will require testing to be synchronized according to the Interdependencies and workflow. Failure to do so could result in functions not being appropriately tested. This risk is really meant to address the issue around the complication of staging multiple business systems and the data within them for testing. This requires a huge effort and any misalignment of data, or refresh dates, can impact testing results, or the ability to test processes. Both Interface Testing and User Acceptance Testing can be impacted.</p>	<ul style="list-style-type: none"> • Identify all enterprise business systems that will need to be tested. • Work with Division/Office management to allow dedicated technical and functional resources to be available for enterprise business systems testing efforts when the UAT timeline is released. • We plan to work through the CCN Network with other agencies on planning and collaboration that needs to happen for those cross agencies testing scenarios. • A&A has onboarded a UAT Testing Team, and is currently working to onboard an HCM functional expert to assist with transformation. 	<p>It has potential to impact, or delay go live if agency enterprise systems cannot be fully tested in the allotted time. The enterprise owners and systems impacted includes STMS, PeopleFirst, PCard Works, FACTs, LASPBS, and other critical agency business systems that interface with Florida PALM.</p>	<p>Trend on this is now stable. No other changes. We continue to monitor.</p>
Open and Monitoring	01/25/24		Deployment/Cutover	TREASURY - Outstanding warrants at cutover	Stable	6 (High/Medium)	<p>Discussions relating to the status of outstanding warrants at the cutover from June 2026 to July 2026 has not been finalized and could, potentially have impacts to warrant recipients and reconciliation processes.</p>	<ul style="list-style-type: none"> • Continue to collaborate with the Florida PALM Project on policy relating to outstanding warrants. • Potential solutions being discussed between PALM and Treasury including the possibility that warrants would be maintained in FLAIR and concurrently canceled and reissued in PALM while maintaining warrant number. Note that solution is pending approval from Treasury. 	<p>Could potentially have impacts to warrant recipients and reconciliation processes.</p>	<p>Treasury continues to participate in cutover discussions with A&A and PALM. We have requested a version of Florida PALM to assist us with managing outstanding warrants during the cutover period and are awaiting further confirmation from Florida PALM that this solution will be made available to us.</p>
Open and Monitoring	12/13/23		Conversion/Configuration	TREASURY - Concentration account	Increasing	6 (High/Medium)	<p>The current Deposit Concentration Account was issued in 2016 contract ends in March of 2026. DFS has already invoked one 5-year renewal and does have one 6-month extension available. If a different financial institution is awarded the contract during the procurement process, an implementation will need to occur with Florida PALM.</p> <p>The new bank and all of</p>	<ul style="list-style-type: none"> • Continue to collaborate with the Florida PALM Project and seek resources through staff augmentation, additional FTE, or contracts as needs are discovered. • The current concentration account agreement, Contract #TR201, has a 6-month extension available as permitted in Section 287.057, F.S. if additional time is 	<p>Although unlikely, if Wells Fargo does not agree to extend their contract, this could result in agencies not being able to make deposits into their accounts and impacting agencies revenue.</p>	<p>Negotiations are ongoing. The Wells Fargo contract has been extended through September 2026.</p>

						<p>the subaccounts (currently 550+) will need to be configured in PALM, along with file transmissions, BAI codes, returned item processing, book to bank processing, cash transfer processing, and reconciliation rules. Agencies will be involved in this transition and will need to communicate new depository instructions to their vendors, including Federal agencies. Agencies would also need to receive and distribute new depository supplies to their locations.</p> <p>This could also impact User Acceptance Testing if processes are validated using current contractor and new vendor values are not in the UAT environment.</p>	<p>needed. Treasury and OPCS will work together to implement the extension when appropriate.</p> <ul style="list-style-type: none"> Stay in close communications with Edward Nabong within OPCS on the vendor negotiation status. Edward is the sole point of contact for the ongoing ITN, and all communications must be directed specifically to him. If negotiations not concluded before December 2025, DFS will extend our contract with existing financial institution in 6-month increments. 		
Open and Monitoring	02/19/24	Business Process Change	CCN - Potential loss of CCN resources.	Stable	6 (High/Medium)	<p>The loss of CCN resources would constrain current CCN staff capacity and could result in the loss of critical functional and institutional knowledge, which is imperative to the success of the Florida PALM Project.</p>	<ul style="list-style-type: none"> Create a knowledge base of CCN operational processes and procedures; develop training methods to facilitate knowledge transfer; and provide cross-training among CCN members where feasible. Use of dedicated back-up CCN Liaisons will aid in the short-term continuity. 	It could result in the loss of critical functional and institutional knowledge.	Risk reviewed and mitigation continues.
Open and Monitoring	10/11/23	Deployment/Cutover	ENTERPRISE A&A - Planning.	Decreasing	6 (High/Medium)	<p>Planning for some critical activities has not been done. Until these plans have been developed, A&A cannot adequately determine needed resources, time and effort.</p> <ul style="list-style-type: none"> Cutover planning FLAIR retirement planning Stabilization period planning Specialized knowledge that may be needed for new processes, such as processing States' taxes from payroll Financial Reporting mappings and data rollup 	<ul style="list-style-type: none"> Continue to collaborate with the Florida PALM Project and seek resources through staff aug. additional FTE or contracts as needs are discovered. Cutover planning sessions are in progress 	Lack of required resources to support around go live and beyond.	No changes. A&A continues to monitor.
Open and Mitigating	11/13/25	Interface	TREASURY - Operations.	Stable	6 (High/Medium)	<p>June 12th 2025-First meeting with JPM. Testing was originally scheduled for August, PALM requested we move the timeline to June so we can start early. June 23rd was the second meeting and a weekly schedule was established for Mondays.</p> <p>The lack of engagement from the task owner is causing delays to the execution of the test plan.</p> <p>The following tasks need to complete for a successful implementation of JP Morgan Interface Financial wave disbursements test files.</p> <p>Lack of engagement from task owner at the Florida PALM implementation vendor could lead to implementation delays. The key resource who is also a task owner has not participated in meetings to provide updates and / or confirmation that the following tasks will be completed in a timely manner:</p> <p>Confirm approval to transition BAI2 file to the production environment Send first Positive Pay test file for review Send first ACH file for review Task Owner to provide Technical SME (JP ..</p>	<p>Mitigation Plan: Treasury will escalate to Accenture as per the escalation matrix to get confirmations from Task Owner or senior management</p> <p>Mitigation Status Update: Treasury escalated to Accenture and task owner has attended multiple recent meetings and is appearing to be engaged.</p>	<p>JPM acknowledge the risk that these delays would impact further interface testing that should be completed before UAT begins. If testing is not complete and verified timely, the project go live date could be impacted. DFS would not be able to send ACH origination files and positive pay files to the bank and would not be able to receive and reconcile disbursement activity from the bank. The potential for fraud is a high risk as well.</p> <p>INBOUND FILES: /ARP01-POSITIVE PAY FILE-API005,PRI045 /ACH01-ACH FILE-CMI002,CMI016, PRI012, PRI056 OUTBOUND FILES: /H2H01-PREVIOUS DAY BANK STATEMENT-CMI003 /RET-ACH RTN FILE-CMI001 /ACK-ACH ACKNOWLEDGMENT-CMI006 /ABA-AUTHORIZED BANK FILES-API030</p>	Interface testing with JPMorgan will resume the week of 5/12/26.

DFS Assumptions

Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period Comments for Mar. - Apr. 2026
Technology	The Florida PALM Project will be able to provide timely and complete requirements for agency business system interfaces and business processes with enough detail and time to implement the changes according to the Florida PALM schedule.	Logged	10/20/23	Agency Business Systems	Assumption reviewed and still valid.
Technology	Agency business system owners will understand Florida PALM impacts to be able to provide requirements for system modifications with enough detail and time to implement the changes according to the Florida PALM schedule.	Logged	10/20/23	Agency Business Systems	Assumption reviewed and still valid.
Technology	The Go-Live date for Florida PALM is expected to occur in January 2027 based on the Florida PALM Project's decision to move the Financials, Payroll, and Data Warehouse/BI implementation.	Logged	10/23/25	Agency Business Systems	Assumption reviewed and still valid.

Agency Sponsor Confirmation

As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

Agency Sponsor Name: *

Confirm *

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DFS Status Report Confirmation

Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:
March - April 2026	Scott Fennell	scott.fennell@myfloridacfo.com	05/11/26
January - February 2026	Scott Fennell	scott.fennell@myfloridacfo.com	03/06/26