

Helpful Links

- Dashboard Snapshots
- Knowledge Center
- Florida PALM Workbook for FDLE
- Readiness Workplan

FDLE Status Report Dashboard

Reporting Period

March - April 2026

Agency Sponsor

Mike Moore

Click on the various statistics or dials to view the supporting information within your agency's Smartsheet Florida PALM Workbook.

RW Task Timeliness

RW Task Completeness

Direct Impact Task Timeliness

Other Task Timeliness

Direct Impact Task Completeness

Other Task Completeness



Direct Impact Task Timeliness:

Score = 95.47%

- Submitted On Time = 43
- Submitted Late = 10
- Pending Submission = 0

Other Task Timeliness:

Score = 88.56%

- Submitted On Time = 82
- Submitted Late = 15
- Pending Submission = 0

Direct Task Completeness:

Score = 88.65%

- Submitted Complete = 43
- Submitted Incomplete = 3
- Completed After Submission = 6

Other Task Completeness:

Score = 93.48%

- Submitted Complete = 61
- Submitted Incomplete = 1
- Completed After Submission = 7

The RW Task Timeliness dials reflect the timeliness of your agency's submission of all RW tasks based on the task due date. Calculations are based on all RW tasks to date.

The RW Task Completeness dials reflect the completeness of your agency's task submissions based on the task rubric. Calculations of task completeness includes all RW Tasks since RW 512.

Change Champion Network:

The Change Champion Network composition reflects the completeness of your CCN makeup.

- Unique Filled Role = 5
- Duplicate Filled Role = 9
- Vacant Role = 1

The dials above include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

RW Tasks - Completed or Open Items

Project Impact	Critical Operational Element	Task ID	Task Name	Task Planned Start Date	Task Planned End Date	Agency Reported Task Progress	Agency Submission Date	Status Comment	Project Verification of Completion	Agency Corrected Submission Date
Direct	Data	597	Complete Data Cleansing Based on Mock Conversion 4	01/12/26	03/13/26	100% - Submitted	03/12/26	Done -3/12/26	Submission Complete	
N/A	N/A	673	Submit Bimonthly Agency Readiness Status Report	03/02/26	03/10/26	100% - Submitted	03/10/26	Done 3/10/26	Submission Complete	
Indirect	N/A	674	Submit Monthly Progress Report - Testing	03/02/26	03/31/26	100% - Submitted	03/31/26	Done	Submission Complete	
Indirect	People	696	Maintain Role Mapping Worksheet	03/23/26	04/30/26	100% - Submitted	04/30/26	Submitted on 4/30/26	Submission Complete	
Indirect	N/A	675	Submit Monthly Progress Report - Testing	04/01/26	04/30/26	100% - Submitted	04/30/26	Submitted on 4/30/26	Submission Complete	
Indirect	Data	697	Maintain Configuration and Conversion Workbooks	04/01/26	04/30/26	100% - Submitted	04/30/26	Submitted on 4/30/26	Submission Complete	
N/A	People	607	Update Training Plan	04/06/26	06/05/26	50% - In Progress		Working it now -5/11/26		
N/A	People	676	Share Florida PALM Updates	04/13/26	04/24/26	100% - Submitted	04/23/26	Completed 4/23/26	Submission Complete	
Direct	Data	713	Confirm Supplier Records	04/20/26	05/22/26	50% - In Progress		Working it now -5/11/26		
Direct	Data	698	Complete Data Cleansing in Preparation for Dry Run 2	04/20/26	06/17/26	50% - In Progress		Working it now -4/20/26		
N/A	N/A	677	Submit Bimonthly Agency Readiness Status Report	05/01/26	05/11/26	100% - Submitted	05/11/26	Completing -5/11/26		
Indirect	N/A	678	Submit Monthly Progress Report - Testing, Training	05/01/26	05/29/26	50% - In Progress		Working it now -5/11/26		
Indirect	Data	699	Maintain Configuration and Conversion Workbooks	05/01/26	05/29/26	50% - In Progress		Working it now -5/11/26		
Indirect	People	700	Maintain Role Mapping Worksheet	05/01/26	05/29/26	50% - In Progress		Working it now -5/11/27		
N/A	Processes	602	Update Agency Business Process Documentation	05/04/26	10/30/26	50% - In Progress		Working it now -5/11/28		
N/A	People	604	Create Agency-Specific Learning Materials to Support End Users	05/04/26	10/30/26	50% - In Progress		Working it now -5/11/26		

Agency Reported

The Risks, Issues, and Assumptions tables below display only items that were marked confirmed and were opened/logged, closed/resolved or active during the reporting period.

FDLE Risks

Status	Date Opened	Date Closed	Primary Risk Category	Risk Title	Trend	Risk Rating	Background	Monitor/Mitigation Plan/Resolution	Impact if Risk Becomes an Issue	Reporting Period Comments for Mar. - Apr. 2026
Open and Monitoring	09/04/24		Deployment/Cutover	There is a RISK that FDLE will not receive a comprehensive list early enough of anticipated errors and warnings that may occur in relation to interface interactions and report parameters input. This is needed at least 6 months prior to go live to have ITS code and	Increasing	9 (High/High)	Waiting for the updates that are planned for Spring of 2026 according to the Question Log/Answer #0520	The project is developing a comprehensive Error Handling Matrix that will be released in early Spring next year (2026). This matrix will cover errors across Florida PALM functions including interfaces and online functionality.	Scope : Mitigate the Interface Errors Cost : Development time may increase Schedule : Implementation timeline will be affected	Reviewed on 5/11/26.

				Test error handling across Florida PALM functions including interfaces and online functionality. (Anik)						
Open and Monitoring	04/20/26		Interface	GLI006 - Yet to confirm if reconciliation works as expected. Due to the lack of information related to this interface and error messages there is a RISK that this will delay the RAMS business system E2E testing. (Anik, Anu)	Increasing	9 (High/High)	For the GLI006 interface FDLE is using this to load data from RAMS into PALM.	We are working with the PALM GLI006 Team both technical and Process oriented to determine exactly how the GL files are updated within PALM .	If we cannot confirm how GLI006 works - Then this will become an issue.	Reviewed on 5/11/26
Open and Monitoring	04/20/26		Agency Business System	If the EAP upgrade to Java 21 is delayed past July 2026, then there is a RISK that the DTS, AIM, and HRDB FDLE Business systems will not be ready for Go-live in January of 2027. (Ajay)	Increasing	6 (High/Medium)	FDLE is in the process of upgrading the EAP that affects DTS, AIM and HRDB Business Systems.	Monitoring for now - Will escalate to ORACLE if the JAVA upgrade fails.	The impact to the Agency will require manual loading and processing of data into PALM from these business systems.	Reviewed on 5/11/26
Open and Monitoring	11/18/25		Interface	If the Interface file structure, file format/ layout and requirements change, then there is a Risk that this may lead to rework for agencies. (Ajay, Anik)	Stable	4 (Medium/Medium)	The Project should provide ample advanced notice of any pending or possible interface file changes.	Cosmetic Changes can be done, but functional or structural changes will require resources to be extended.	If this Risk becomes an issue, then the Impact to FDLE would be that remediation readiness hampered, delayed, and perhaps stalled.	Reviewed on 5/11/26
Closed	04/20/26	04/23/26	Interface	ARI007 - There is a Risk that the data being collected through this interface for Inbound Deposit Data is not being reconciled correctly.	Decreasing	4 (Medium/Medium)	ARI007 is blocking the End 2 End Testing with RAMS.	When we are able to complete E2E testing of this interface this will be closed.	If we cannot confirm how ARI007 works - Then this will become an issue.	New
Open and Monitoring	09/23/25		Deployment/Cutover	There is a RISK that FDLE will not receive a Cut-over plan in time to plan the Agency's cut over from FLAIR to PALM. FDLE needs this plan at least 6 months prior to the PALM go live. This plan will help FDLE plan their Code Freeze. (Anik)	Stable	3 (High/Low)	Question sent to PALM Readiness Coordinator on 9/18/25:Can you please let FDLE ITS know when and how the PALM team is planning to cut over from FLAIR to PALM? It is my understanding that FDLE will need to coordinate this with the Interfaces to PALM. We would like to see a comprehensive plan on how the PALM system will be cutover from FLAIR, so FDLE can plan to cut over it's interfaced applications and business systems from FLAIR to PALM.	Appropriate cutover details will be shared in support of RW Task 586 Create Agency Deployment Plan and Cutover Checklist to Prepare for Go-Live. This is currently scheduled for January 2026, but will be rebaselined to publish in June/July of 2026 due to the go-live date change to January 2027. A partial plan was received from a EOC meeting held in April 26.	FDLE will not be able to go Live without Coordination with the PALM team providing a CUT OVER Plan from FLAIR to PALM.	Reviewed 4/23/26.Received updates regarding Cut over from Jimmy Cox during April EOC. Reviewed on 5/11/26
Open and Monitoring	05/16/24		Post Implementation	FDLE will be unable to do life-to-date tracking and trend analysis for data that is in both FLAIR and PALM. (Mike)	Stable	2 (Medium/Low)	Many of our budget and grant tasks required life-to-date tracking and research.	Develop crosswalk methodology if the new Data Warehouse will not provide this capability.	None for now	Updated Probability rating to Low. 4/23/26. (Mike) Reviewed on 5/11/26.

FDLE Issues

Status	Date Opened	Date Closed	Priority	Primary Issue Category	Issue Title	Background	Action Plan	Planned or Actual Resolution Date	Reporting Period Comments for Jan. - Feb. 2026
Closed	09/08/25	03/10/26	High - Impacts the ability	Deployment/Cutover	The task "Update Reports Inventory" is missing from the new 'Agency Implementation Roadmap.' There is no visibility of the Data Warehouse reporting tool in the current roadmap.	This RISK was opened up on 2/17/25 and we have yet to receive updates as to when the Data Warehouse work will be started and completed.	FDLE is analyzing the reports needed and mapping them over to the PALM equivalent through the information provided within the Knowledge Center. FDLE was informed that the Data Warehouse and BI will be ready for full UAT starting on 2/2/26 along with documentation to support and build out the DW queries. FDLE has 22 queries that need to be analyzed and compared to the PALM queries. Awaiting DWBI on 2/2/26.	03/27/26	Revise for FDLE Team
Open	01/09/26		High - Impacts the ability	Interface	Delays in developing end-to-end integration test scenarios.	Cycle 3 Testing has started for FDLE on 3/1/26. FDLE still needs to Develop End 2 End Test Cases API031, AMI004 & AMI008 so Full Integration testing can be underway.	FDLE PALM Program Manager is working with the ITS, Agency business units and Vendor Systems to build out End 2 End Test Cases for the 3 remaining interfaces.	05/29/26	Reviewed on 5/11/26
Open	03/24/26		High - Impacts the ability	Staffing/Resource Availa	Business Analyst Resource no longer with FDLE.	A Business Analyst no longer works at FDLE and left on 2/9/26.	Until a new Business Analyst is hired, the FDLE PALM Program Manager is taking on the additional Tasks.	06/30/26	Reviewed on 5/11/26
Open	05/07/26		High - Impacts the ability	User Acceptance Testing	Constant changes in the Knowledge Center, Topics & Activities and updates to the PALM UAT System causes rework for the Agency.	With limited resources within FDLE. Constant changes to the UAT Stories, Test Cases, related to Topics & Activities is not obtainable.	FDLE is consolidating updates to the UAT stories and test cases to maintain accurate and current documentation. Also, for the Conversion and Configuration changes FDLE is making updates the last week of each month.	11/06/26	Reviewed on 5/11/26 - New

FDLE Assumptions

Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period Comments for Mar. - Apr. 2026
Data	PALM will provide similar functionality as ABS which is used for querying FLAIR and PYRL data so that we can retire those applications.	Logged	09/01/23	Office of Financial Management Office of Policy and Planning All divisional/regional business liaisons Management	Reviewed on 5/11/26
Data	We assume that this will stay for indefinite time in Warehouse.	Logged	07/02/25	All agency business systems	Reviewed on 5/11/26
Processes Technology Data	FDLE assumes that the PALM Team will provide a comprehensive Cut-over plan from FLAIR to PALM.	Logged	09/09/25	All agency business systems	Reviewed on 5/11/26
Processes Technology	If Confidential data is used in the UAT environment, then it is assumed that the PALM Security Team has taken the appropriate steps to protect this information.	Logged	11/05/25	All PALM Agencies	Reviewed on 5/11/26
People Processes Technology Data	The Florida PALM Project Team has implemented a Service Level Agreement (SLA) tracking process for the UAT Service Desk to ensure that all UAT service tickets — including incident reports and service requests — are handled within the agreed performance parameters.	Logged	05/07/26	All PALM Agencies	Reviewed on 5/11/26

Agency Sponsor Confirmation

As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

Agency Sponsor Name: *

Confirm *

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FDLE Status Report Confirmation

Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:
March - April 2026	Mike Moore	mikemoore@fdle.state.fl.us	05/11/26
January - February 2026	Mike Moore	mikemoore@fdle.state.fl.us	03/10/26