

Helpful Links

- Dashboard Snapshots
- Knowledge Center
- Florida PALM Workbook for FWC
- Readiness Workplan

FWC Status Report Dashboard

Reporting Period

March - April 2026

Agency Sponsor

Jessica Crawford

Click on the various statistics or dials to view the supporting information within your agency's Smartsheet Florida PALM Workbook.

RW Task Timeliness

RW Task Completeness

Direct Impact Task Timeliness



Direct Impact Task Timeliness:

Score = 98.43%

- Submitted On Time = 45
- Submitted Late = 6
- Pending Submission = 0

Other Task Timeliness



Other Task Timeliness:

Score = 97.84%

- Submitted On Time = 94
- Submitted Late = 3
- Pending Submission = 0

Direct Impact Task Completeness



Direct Task Completeness:

Score = 92.00%

- Submitted Complete = 40
- Submitted Incomplete = 3
- Completed After Submission = 7

Other Task Completeness



Other Task Completeness:

Score = 98.55%

- Submitted Complete = 68
- Submitted Incomplete = 1
- Completed After Submission = 0

The RW Task Timeliness dials reflect the timeliness of your agency's submission of all RW tasks based on the task due date. Calculations are based on all RW tasks to date.

The RW Task Completeness dials reflect the completeness of your agency's task submissions based on the task rubric. Calculations of task completeness includes all RW Tasks since RW 512.

Change Champion Network:

The Change Champion Network composition reflects the completeness of your CCN makeup.

- Unique Filled Role = 5
- Duplicate Filled Role = 9
- Vacant Role = 0

The dials above include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

RW Tasks - Completed or Open Items

| Project Impact | Critical Operational Element | Task ID | Task Name | Task Planned Start Date | Task Planned End Date | Agency Reported Task Progress | Agency Submission Date | Status Comment | Project Verification of Completion | Agency Corrected Submission Date |
|----------------|------------------------------|---------|--|-------------------------|-----------------------|-------------------------------|------------------------|----------------|------------------------------------|----------------------------------|
| Direct | Data | 597 | Complete Data Cleansing Based on Mock Conversion 4 | 01/12/26 | 03/13/26 | 100% - Submitted | 03/12/26 | | Submission Complete | |
| N/A | N/A | 673 | Submit Bimonthly Agency Readiness Status Report | 03/02/26 | 03/10/26 | 100% - Submitted | 03/09/26 | | Submission Complete | |
| Indirect | N/A | 674 | Submit Monthly Progress Report - Testing | 03/02/26 | 03/31/26 | 100% - Submitted | 03/31/26 | | Submission Complete | |
| Indirect | People | 696 | Maintain Role Mapping Worksheet | 03/23/26 | 04/30/26 | 100% - Submitted | 04/27/26 | | Submission Complete | |
| Indirect | N/A | 675 | Submit Monthly Progress Report - Testing | 04/01/26 | 04/30/26 | 100% - Submitted | 04/28/26 | | Submission Complete | |
| Indirect | Data | 697 | Maintain Configuration and Conversion Workbooks | 04/01/26 | 04/30/26 | Pending Resubmission | 04/28/26 | | Submission Incomplete | |
| N/A | People | 607 | Update Training Plan | 04/06/26 | 06/05/26 | 50% - In Progress | | | | |
| N/A | People | 676 | Share Florida PALM Updates | 04/13/26 | 04/24/26 | 100% - Submitted | 04/23/26 | | Submission Complete | |
| Direct | Data | 713 | Confirm Supplier Records | 04/20/26 | 05/22/26 | 50% - In Progress | | | | |
| Direct | Data | 698 | Complete Data Cleansing in Preparation for Dry Run 2 | 04/20/26 | 06/17/26 | 50% - In Progress | | | | |
| N/A | N/A | 677 | Submit Bimonthly Agency Readiness Status Report | 05/01/26 | 05/11/26 | 100% - Submitted | 05/11/26 | | | |
| Indirect | N/A | 678 | Submit Monthly Progress Report - Testing, Training | 05/01/26 | 05/29/26 | 50% - In Progress | | | | |
| Indirect | Data | 699 | Maintain Configuration and Conversion Workbooks | 05/01/26 | 05/29/26 | 50% - In Progress | | | | |
| Indirect | People | 700 | Maintain Role Mapping Worksheet | 05/01/26 | 05/29/26 | 50% - In Progress | | | | |
| N/A | Processes | 602 | Update Agency Business Process Documentation | 05/04/26 | 10/30/26 | 50% - In Progress | | | | |
| N/A | People | 604 | Create Agency-Specific Learning Materials to Support End Users | 05/04/26 | 10/30/26 | 50% - In Progress | | | | |

Agency Reported

The Risks, Issues, and Assumptions tables below display only items that were marked confirmed and were opened/logged, closed/resolved or active during the reporting period.

FWC Risks

| Status | Date Opened | Date Closed | Primary Risk Category | Risk Title | Trend | Risk Rating | Background | Monitor/Mitigation Plan/Resolution | Impact if Risk Becomes an Issue | Reporting Period Comments for Mar. - Apr. 2026 |
|---------------------|-------------|-------------|--------------------------------|--|------------|-----------------|--|--|---|--|
| Open and Monitoring | 11/06/23 | | Staffing/Resource Availability | Limited subject matter expert (SME) availability | Increasing | 6 (Medium/High) | Our agency is short-staffed, therefore, we have limited access to SMEs | 1. Identify any planned schedule issues 2. Obtain and include backup resources in activities | If SMEs aren't available to learn and test the system, we will have issues once we go live. | No change |
| Open and Monitoring | 11/06/23 | | Staffing/Resource Availability | Team Attrition | Stable | 6 (Medium/High) | People come and go | 1. Ensure sufficient cross training in all project activities 2. Establish and enforce adequate documentation standards | If team members leave, they take all their knowledge with them, making it that much harder for whoever is left once we go live. | No Change |

| | | | | | | | | | | |
|---------------------|----------|--|-------------------------|--|--------|-------------------|--|--|---|-----------|
| Open and Monitoring | 11/06/23 | | Training | Resistance to change | Stable | 4 (Medium/Medium) | We have a workforce that is familiar with current processes, any type of change, causes fear amongst the team members. | 1. Include impacted stakeholders early in the process and often 2. Educate the reason for the change and impact | If folks don't get on board with the changes, we will have issues once we go live | No change |
| Open and Monitoring | 08/09/24 | | User Acceptance Testing | There is no communication plan between PALM, Enterprise systems and the agencies. FWC is unable to accurately define impacts to processes and potentially agency business systems. | Stable | 4 (Medium/Medium) | Agencies are very dependent upon the enterprise systems, since Florida PALM is not managing a communication plan as part of the process, agencies are left hoping there is communication going to occur. | 1. FWC Analysis, design, and system remediation is being based on calculated assumptions | If we learn of enterprise changes too late in the process, we will be at risk for not being able to perform the needed activities within those applications at go live. | No change |
| Open and Monitoring | 11/06/23 | | Interface | Not all PALM interfaces are fully designed/documented, additionally currently defined interfaces are subject to change. | Stable | 1 (Low/Low) | Since Florida PALM is using an agile development approach interfaces aren't fully designed and documented prior to agencies needing to do development/remediation activities | 1. FWC Analysis and design is being based on calculated assumptions | If interfaces change too late in the game, we will be at risk for not being able to process incoming files once we go live. | No change |

FWC Issues

| Status | Date Opened | Date Closed | Priority | Primary Issue Category | Issue Title | Background | Action Plan | Planned or Actual Resolution Date | Reporting Period Comments for Mar. - Apr. 2026 |
|--------|-------------|-------------|----------|------------------------|-------------|------------|-------------|-----------------------------------|--|
| | | | | | | | | | |

FWC Assumptions

| Critical Operational Elements | Assumption | Status | Date Logged or Removed | Impacted Stakeholder(s) and/or System(s) | Reporting Period Comments for Mar. - Apr. 2026 |
|-------------------------------|------------|--------|------------------------|--|--|
| | | | | | |

Agency Sponsor Confirmation

As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

Agency Sponsor Name: *

Confirm *

[Privacy Policy](#) | [Report Abuse](#)

FWC Status Report Confirmation

| Reporting Period | Agency Sponsor Name: | Confirmed By: | Confirmation Date: |
|-------------------------|----------------------|----------------------------|--------------------|
| March - April 2026 | Jessica Crawford | jessica.crawford@myfwc.com | 05/11/26 |
| January - February 2026 | Jessica Crawford | jessica.crawford@myfwc.com | 03/09/26 |