

Helpful Links

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JAC Status Report Dashboard

Reporting Period

March - April 2026

Agency Sponsor

Alton L. "Rip" Colvin, Jr.

Click on the various statistics or dials to view the supporting information within your agency's Smartsheet Florida PALM Workbook.

RW Task Timeliness

RW Task Completeness

Direct Impact Task Timeliness



Direct Impact Task Timeliness:

Score = 91.96%

- Submitted On Time = 42
- Submitted Late = 9
- Pending Submission = 0

Other Task Timeliness



Other Task Timeliness:

Score = 86.84%

- Submitted On Time = 74
- Submitted Late = 23
- Pending Submission = 0

Direct Impact Task Completeness



Direct Task Completeness:

Score = 79.20%

- Submitted Complete = 29
- Submitted Incomplete = 6
- Completed After Submission = 15

Other Task Completeness



Other Task Completeness:

Score = 83.62%

- Submitted Complete = 43
- Submitted Incomplete = 4
- Completed After Submission = 22

The RW Task Timeliness dials reflect the timeliness of your agency's submission of all RW tasks based on the task due date. Calculations are based on all RW tasks to date.

The RW Task Completeness dials reflect the completeness of your agency's task submissions based on the task rubric. Calculations of task completeness includes all RW Tasks since RW 512.

Change Champion Network:

The Change Champion Network composition reflects the completeness of your CCN makeup.

- Unique Filled Role = 13
- Duplicate Filled Role = 2
- Vacant Role = 0

The dials above include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

RW Tasks - Completed or Open Items

Project Impact	Critical Operational Element	Task ID	Task Name	Task Planned Start Date	Task Planned End Date	Agency Reported Task Progress	Agency Submission Date	Status Comment	Project Verification of Completion	Agency Corrected Submission Date
Direct	Data	597	Complete Data Cleansing Based on Mock Conversion 4	01/12/26	03/13/26	100% - Submitted	04/14/26		Task Closed - Submission Incomplete	
N/A	N/A	673	Submit Bimonthly Agency Readiness Status Report	03/02/26	03/10/26	100% - Submitted	03/10/26		Submission Complete	
Indirect	N/A	674	Submit Monthly Progress Report - Testing	03/02/26	03/31/26	100% - Submitted	03/31/26		Submission Complete	
Indirect	People	696	Maintain Role Mapping Worksheet	03/23/26	04/30/26	100% - Submitted	04/30/26		Task Closed - Submission Incomplete	
Indirect	N/A	675	Submit Monthly Progress Report - Testing	04/01/26	04/30/26	100% - Submitted	04/30/26		Task Closed - Submission Incomplete	
Indirect	Data	697	Maintain Configuration and Conversion Workbooks	04/01/26	04/30/26	100% - Submitted	04/30/26		Submission Complete	
N/A	People	607	Update Training Plan	04/06/26	06/05/26	50% - In Progress		PMO		
N/A	People	676	Share Florida PALM Updates	04/13/26	04/24/26	100% - Submitted	04/24/26		Submission Complete	
Direct	Data	713	Confirm Supplier Records	04/20/26	05/22/26			CCN		
Direct	Data	698	Complete Data Cleansing in Preparation for Dry Run 2	04/20/26	06/17/26	50% - In Progress		CCN		
N/A	N/A	677	Submit Bimonthly Agency Readiness Status Report	05/01/26	05/11/26	100% - Submitted	05/07/26	PMO		
Indirect	N/A	678	Submit Monthly Progress Report - Testing, Training	05/01/26	05/29/26	25% - Beginning Initial Internal Meetings and Information Gathering		PMO		
Indirect	Data	699	Maintain Configuration and Conversion Workbooks	05/01/26	05/29/26			CCN		
Indirect	People	700	Maintain Role Mapping Worksheet	05/01/26	05/29/26	50% - In Progress		PMO		
N/A	Processes	602	Update Agency Business Process Documentation	05/04/26	10/30/26			PMO		
N/A	People	604	Create Agency-Specific Learning Materials to Support End Users	05/04/26	10/30/26			PMO		

Agency Reported

The Risks, Issues, and Assumptions tables below display only items that were marked confirmed and were opened/logged, closed/resolved or active during the reporting period.

JAC Risks

Status	Date Opened	Date Closed	Primary Risk Category	Risk Title	Trend	Risk Rating	Background	Monitor/Mitigation Plan/Resolution	Impact if Risk Becomes an Issue	Reporting Period Comments for Mar. - Apr. 2026
Open and Monitoring	04/30/25		Deployment/Cutover	Downtime during transition	Increasing	6 (Medium/High)	In the period between FLAIR sunset and PALM go-live (currently scheduled for ~3.5 weeks), JAC risks violation of prompt payment statutes, and anticipates significant transactional volume backlog and increased	Monitor schedule and plan accordingly, constant communication with the JROs and vendors on the delay and timelines.	This will cause a significant disruption to the workflow as well as compliance and interest penalties owed to vendors. JAC will work through the backlog as quickly as possible.	Risk is confirmed for March - April 2026 reporting period.

							calls from vendors regarding payment schedules. JAC anticipates there to be an extended period, ex: 2-4 weeks, to work through the backlog once PALM is live.			
Open and Monitoring	05/06/26		Deployment/Cutover	Spreadsheet Upload Failures	Stable	6 (High/Medium)	JAC has observed spreadsheet upload failures when testing across multiple BPGs	At this time, JAC is monitoring this risk. If not resolved by late summer 2026, JAC will have to develop a mitigation plan for data entry into PALM	There is a high degree of risk to JAC's business if this is not resolved with sufficient time to test prior to go live. JAC has planned heavily to use Spreadsheet upload in day-to-day business post go live. Users need ample time to test the upload feature set prior to go-live.	Risk opened for March - April reporting period.
Open and Monitoring	05/06/26		Deployment/Cutover	System Reliability	Increasing	4 (Medium/Medium)	Ongoing changes to system, including its documentation, prevent agencies from truly learning the system and its functionality.	JAC has observed ongoing changes to system documentation, requiring constant reevaluation of approach, additional work to revise scenario workbooks, and revision to planned testing schedules + cadence. As a result, JAC continues to develop materials to support business user readiness for PALM go-live, but remains concerned whether there is sufficient time to prepare its workforce for go-live.	This directly impacts JAC's confidence in go-live and will influence JAC's final Certification response.	Risk opened for March - April reporting period.
Open and Monitoring	05/12/25		Post Implementation	Transfer of FLAIR IW data to PALM DW fails.	Stable	3 (High/Low)	The Florida PALM plan indicates that FLAIR IW data will be extracted and stored in PALM DW. If this process fails, the agency will be without historical data needed for reporting	As of March 2026, we will monitor the risk and updates from the Florida PALM team related to DW. In the future, we may need a more robust plan. At this time, JAC does not have a viable mitigation plan to address the risk.	The agency would be unable to access data to be able to complete reports using historical data. The Risk would elevate to an issue. At this time, JAC does not have a viable response plan if this were to become an issue, however JAC would be required to develop a plan to store and maintain large amounts of revenue and expenditure transaction data, along with a reporting tool to meet future data requests & requirements.	Risk is confirmed for March - April 2026 reporting period.
Open and Monitoring	05/09/25		Agency Business System	Business Management Operations System (BOMS)	Decreasing	3 (High/Low)	JAC, and the Judicial Related Offices (JROs) JAC serves, utilize an external business system (BOMS) for core business functionality. BOMS requires substantial remediation efforts to meet PALM requirements, including system and process-based changes.	JAC formed an Advisory Council comprised of JRO leaders to work with the vendor on remediation activities. JAC will continue to assist the Advisory Council when requested regarding activities related to BOMS, to support the successful remediation of the system and associated processes.	If BOMS remediation is unsuccessful, substantial manual workarounds would need to be developed to continue core business operations across JAC and the JROs it serves.	Risk is confirmed for March - April 2026 reporting period.

JAC Issues

Status	Date Opened	Date Closed	Priority	Primary Issue Category	Issue Title	Background	Action Plan	Planned or Actual Resolution Date	Reporting Period Comments for Mar. - Apr. 2026

JAC Assumptions

Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period Comments for Mar. - Apr. 2026
People Processes	Project teams will have access to the appropriate management, staff and related Program stakeholders (internal and external) and other resources as required and as needed without delays	Logged	05/09/25	All Stakeholders and Systems	JAC validates this assumption
People Processes Technology	JAC will receive requested funding throughout the duration of the PALM project lifecycle.	Logged	05/09/25	All JAC staff	JAC validates this assumption
People Processes Technology	All JAC agency business system remediation projects that require direct interface with PALM will successfully achieve PALM and JAC requirements.	Logged	05/09/25	All JAC staff	JAC received confirmation for final Cycle 2 testing timeline on 5/5
People Processes	DFS A&A will actively work to support the agencies to be as up to date as possible by the time FLAIR is shut down.	Logged	05/06/26	JAC + Vendors (Suppliers)	Newly added assumption
People Processes Technology Data	Florida PALM will lock system & documentation changes prior to go live with sufficient time for agencies to develop final testing & cutover plans	Logged	05/06/26	JAC + JROs	Newly added assumption

Agency Sponsor Confirmation

As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

JAC Status Report Confirmation

Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:
March - April 2026	Alton L. Colvin, Jr.	rip.colvin@justiceadmin.org	05/07/26
January - February 2026	Alton L. Colvin, Jr.	rip.colvin@justiceadmin.org	03/10/26

Agency Sponsor Name: *

Confirm *

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