

**Helpful Links**

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# SCS Status Report Dashboard

Click on the various statistics or dials to view the supporting information within your agency's Smartsheet Florida PALM Workbook.

**Reporting Period**

March - April 2026

**Agency Sponsor**

Eric Maclure

## RW Task Timeliness

## RW Task Completeness

**Direct Impact Task Timeliness**



**Direct Impact Task Timeliness:**

Score = 99.6%

- Submitted On Time = 49
- Submitted Late = 1
- Pending Submission = 0

**Other Task Timeliness**



**Other Task Timeliness:**

Score = 97.63%

- Submitted On Time = 88
- Submitted Late = 9
- Pending Submission = 0

**Direct Impact Task Completeness**



**Direct Task Completeness:**

Score = 89.39%

- Submitted Complete = 34
- Submitted Incomplete = 2
- Completed After Submission = 13

**Other Task Completeness**



**Other Task Completeness:**

Score = 93.33%

- Submitted Complete = 55
- Submitted Incomplete = 2
- Completed After Submission = 12

The RW Task Timeliness dials reflect the timeliness of your agency's submission of all RW tasks based on the task due date. Calculations are based on all RW tasks to date.

The RW Task Completeness dials reflect the completeness of your agency's task submissions based on the task rubric. Calculations of task completeness includes all RW Tasks since RW 512.

**Change Champion Network:**

The Change Champion Network composition reflects the completeness of your CCN makeup.

- Unique Filled Role = 16
- Duplicate Filled Role = 0
- Vacant Role = 0

The dials above include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

### RW Tasks - Completed or Open Items

Project Impact	Critical Operational Element	Task ID	Task Name	Task Planned Start Date	Task Planned End Date	Agency Reported Task Progress	Agency Submission Date	Status Comment	Project Verification of Completion	Agency Corrected Submission Date
Direct	Data	597	Complete Data Cleansing Based on Mock Conversion 4	01/12/26	03/13/26	100% - Submitted	03/13/26		Submission Complete	
N/A	N/A	673	Submit Bimonthly Agency Readiness Status Report	03/02/26	03/10/26	100% - Submitted	03/08/26		Submission Complete	03/09/26
Indirect	N/A	674	Submit Monthly Progress Report - Testing	03/02/26	03/31/26	100% - Submitted	03/30/26		Submission Complete	
Indirect	People	696	Maintain Role Mapping Worksheet	03/23/26	04/30/26	100% - Submitted	04/30/26		Submission Complete	
Indirect	N/A	675	Submit Monthly Progress Report - Testing	04/01/26	04/30/26	100% - Submitted	04/30/26		Submission Complete	
Indirect	Data	697	Maintain Configuration and Conversion Workbooks	04/01/26	04/30/26	Pending Resubmission	04/30/26		Submission Incomplete	
N/A	People	607	Update Training Plan	04/06/26	06/05/26	50% - In Progress				
N/A	People	676	Share Florida PALM Updates	04/13/26	04/24/26	100% - Submitted	04/23/26		Submission Complete	
Direct	Data	713	Confirm Supplier Records	04/20/26	05/22/26	50% - In Progress				
Direct	Data	698	Complete Data Cleansing in Preparation for Dry Run 2	04/20/26	06/17/26	50% - In Progress				
N/A	N/A	677	Submit Bimonthly Agency Readiness Status Report	05/01/26	05/11/26	100% - Submitted	05/11/26			
Indirect	N/A	678	Submit Monthly Progress Report - Testing, Training	05/01/26	05/29/26	50% - In Progress				
Indirect	Data	699	Maintain Configuration and Conversion Workbooks	05/01/26	05/29/26	50% - In Progress				
Indirect	People	700	Maintain Role Mapping Worksheet	05/01/26	05/29/26	50% - In Progress				
N/A	Processes	602	Update Agency Business Process Documentation	05/04/26	10/30/26	50% - In Progress				
N/A	People	604	Create Agency-Specific Learning Materials to Support End Users	05/04/26	10/30/26	50% - In Progress				

## Agency Reported

The Risks, Issues, and Assumptions tables below display only items that were marked confirmed and were opened/logged, closed/resolved or active during the reporting period.

### SCS Risks

Status	Date Opened	Date Closed	Primary Risk Category	Risk Title	Trend	Risk Rating	Background	Monitor/Mitigation Plan/Resolution	Impact if Risk Becomes an Issue	Reporting Period Comments for Mar. - Apr. 2026
Open and Mitigating	06/11/25		User Acceptance Testing	If SCS can not process end-to-end transactions at or above FLAIR transaction times, (i.e., invoice-to-warrant within 48 hours or procure-to-pay within 48 hours), SCS will not certify that the PALM system and Enterprise Partners are ready for SCS to go live.	Increasing	9 (High/High)	SCS has requested PALM to include formal UAT testing scenarios that exercises PALM processing times (singular) and Enterprise Partners (dual processing dependencies)	SCS has requested PALM to include formal "performance based" UAT test scenarios that includes multiple end-to-end transaction types that measure life-cycles timings in PALM and Enterprise Partners against what FLAIR and Enterprise Partners achieve today. Service	SCS will not accept the PALM solution for go-live.	SCS is waiting to hear back from PALM about our request to have PALM schedule formal "performance based" UAT test scenarios that measure processing proficiency as agencies initiate concurrent high-volume "end-to-end" transactions. The performance goal is to

								Level Agreement (SLA) targets need to be defined and achieved with UAT testing for SCS to accept the PALM and Enterprise Partner systems for go-live.	achieve transaction processing times that FLAIR and Enterprise Partners achieve today - at a minimum. Service Level Agreement (SLA) targets need to be discussed, defined, achieved and accepted by SCS, PALM and Enterprise Partners before SCS will allow PALM and our Enterprise Partner applications to support SCS financial operations in Production.	
Open and Mitigating	05/02/25		User Acceptance Testing	<p>If PALM is not fully operations in UAT, then SCS schedules, timelines, and delivery dates in SCS IMS will need to be delayed with dependencies adjusted.</p> <p>Depending on what PALM UAT functionality is delivered, SCS's will need to reassess which parts of our Financial, HR/Payroll, and Reporting operations PALM will be able to service. To ensure proper alignment is in place to operate in PALM throughout UAT and possibly Training and Production, SCS must perform additional analysis of our business process models, staffing levels, resource structures, workflows, operating procedures, and changes to internal Agency Business Systems to determine our SCS functional and technical operational models.</p>	Increasing	6 (High/Medium)	Milestones missed, Schedules and Timelines have been extended	Requested through IV&V to have PALM communicate directly to all agencies their progress against plan on establish "control thresholds information" on a regular basis. Following up with PALM POC's and other Agency contact.	SCS schedules, timelines, and delivery dates in SCS IMS will be delayed with increases in time and costs.	<p>SCS continues to monitor PALM functionality in UAT to ensure the system will fully satisfy SCS operational requirements. If not, then SCS schedules, timelines, and delivery dates in SCS IMS will need to be adjusted as we work closely with the PALM project team..</p> <p>If by chance partial PALM functionality is deployed instead of full functionality, depending on what is delivered, SCS's will need time to reassess which parts of our Financial, HR/Payroll, and Reporting operations PALM will be able to service. To ensure proper alignment is in place to operate in PALM throughout UAT and possibly Training and Production, SCS must perform additional analysis of our business process models, staffing levels, resource structures, workflows, operating procedures, and changes to internal Agency Business Systems to determine our SCS functional and technical operational models.</p>
Open and Mitigating	05/02/25		User Acceptance Testing	<p>If Enterprise Partner applications are not operational in UAT, then SCS schedules, timelines, and delivery dates in SCS IMS will need to be delayed with dependencies adjusted.</p> <p>Enterprise Partners are critical in processing SCS Financial, HR/Payroll, and Report distribution information.</p> <p>Depending on what functionality is delivered, SCS's will need to reassess which parts of our Financial, HR/Payroll, and Reporting operations PALM and Enterprise Partners will be able to service. To ensure proper alignment is in place to operate in PALM throughout UAT and possibly Training and Production, SCS must perform additional analysis of our business process models, staffing levels, resource structures, workflows, operating procedures, and changes to internal Agency Business Systems to determine our SCS functional and technical operational models..</p>	Increasing	6 (High/Medium)	PALM has encouraged Agencies to take on more responsibilities by directly engaging Enterprise Partners (EP). This approach can overwhelm EPs.	<p>SCS is focusing on internal ABS testing and defining where Enterprise Partners can be leveraged. Also, communicating with external partners our requirements &amp; expectations for successful integration support</p> <p>Continuing to reach out to Enterprise Partner (EP) POC, PALM POC's, and other Agency contacts. Attending EP workshops and demos as they are made available.</p>	SCS will not be able to process critical transactions end-to-end in PALM resulting in schedules, timelines, and delivery date delays.	<p>SCS continues to prepare and monitor internal ABS testing with Enterprise Partners where applicable. Also, communicating our requirements &amp; expectations with our external partners to ensure successful integration</p> <p>Continuing to reach out to Enterprise Partner (EP) POC, PALM POC's, and other Agency contacts. Attending EP workshops and demos as they are made available."</p>
Open and Mitigating	05/02/25		Staffing/Resource Availa	<p>If SCS does not receive supplemental funding as requested, then SCS's ability to migrate and transform to PALM Financials, HR/Payroll, and Reporting at go-live will be at risk.</p> <p>Receiving requested funds will allow SCS to properly prepare, migrate, and transition to PALM Financial, HR/Payroll, and Reporting operations within schedules,</p>	Increasing	6 (High/Medium)	SCS will submit supplemental funding request and justification to support additional SCS resources	Monitoring funding allocations	SCS's ability to migrate and transform to PALM Financials, HR/Payroll, and Reporting at go-live will be at risk.	Continue to monitoring funding allocations

				timelines, target delivery dates, and costs.						
Open and Mitigating	06/06/25		User Acceptance Testing	If PALM Business Intelligence, Reporting and Data Warehouse is not similar to FLAIR functionality in UAT, then SCS will have to modify our current PALM defined business process models, staffing levels, resource structures, workflows, operating procedures and changes to internal Agency Business Systems which will delay SCS schedules, timelines, and delivery dates.	Increasing	4 (Medium/Medium)	In July 2024, prior to opening a Risk, SCS sent a question to the PALM Project Team regarding Financial Transaction Details and received a response in December. This did not satisfy SCS reporting requirements that are provided in FLAIR today.	Following up with PALM POC's and other Agency contacts.  Sent an email to PALM on June 06/06/2025 requesting similar FLAIR Data Warehouse capabilities and for PALM to conduct a session discussing reporting solutions/alternatives with agencies.  SCS has received responses from PALM around operationalizing PALM delivered Business Intelligence, Reporting and Data Warehouse functionality.  SCS is currently set to begin testing internal ABS testing scenarios that will accommodate "end-to-end" functional scenarios between PALM, SCS, & Enterprise Partners. However, based on PALM's responses to SCS questions around PALM delivered Business Intelligence, Reporting and Data Warehouse utilization, SCS is having to modify our current PALM defined business process models, staffing levels, resource structures, workflows, operating procedures, and changes to internal Agency Business Systems. SCS Transaction History will be our heavy lift on how to retrieve transactional data fields from a wide array of PALM tables.	SCS will not be able to properly provide pre-defined and custom reports for individuals, units, organizations, locally, and remotely (Florida-wide SCS community).	SCS has attended the PALM provided DW/BI in-person sessions. SCS will leverage the DW/BI functionality as much as possible to ensure SCS required Business Intelligence, Reporting and Data Warehouse business requirements are satisfied. SCS is looking to minimize the impact to our current PALM defined business process models, staffing levels, resource structures, workflows, operating procedures and changes to internal Agency Business Systems which could cause delays in SCS schedules, timelines, and delivery dates.
Open and Mitigating	10/07/25		Interface	If PALM Interfaces do not provide Asset information that relates to specific payment transactions through the API031 Outbound Voucher and Payment Extract interface, then SCS will not be able to load that information into our ABS Trans-History application for Agency to utilize	Stable	4 (Medium/Medium)	SCS requires Asset information that relates to specific payment transactions be available for our ABS Trans-History application for users to utilize	SCS is looking at alternate ways to load Asset information that relates to specific payment transactions.	SCS will not be able to load that information into our ABS Trans-History application for users to utilize.	SCS is working with PALM to have this information included. SCS is also looking at alternate ways to load Asset information that relates to specific payment transactions.
Open and Mitigating	10/31/25		Agency Business System	If SCS does not receive clear instructions from People First and PALM on how to perform our annual Leave Liability and ARS reconciliation, then SCS time-to-close will be extended to allow for additional manual processing to complete our Leave Liability balance postings to DFS Financials.	Increasing	4 (Medium/Medium)	This situation exists because SCS does not use People First for employee time entry processing. SCS utilizes two ABS applications instead, ARS for employees to enter their time throughout the fiscal year and Leave Liability to reconcile and post their liability balances to DFS Financials at yearend.	SCS must interpret any People First and PALM HRMS changes within the context of our configuration, then reach out when necessary for clarity.	SCS time-to-close will be extended to allow for additional manual processing to complete our Leave Liability balance postings to DFS Financials.	SCS continues to interpret any People First and PALM HRMS changes within the context of our configuration, then reach out to PALM when necessary for clarity.
Open and Mitigating	05/02/25		Identity Provider (IdP)	If SCS domain transition from ".org" to ".gov" is not complete before PALM UAT is available, then SCS users may have trouble accessing the PALM UAT environment resulting in falling behind with migration and transformation activities in UAT.	Stable	1 (Low/Low)	This change has impacted current SCS Cash Management (CM) users' ability to access the current PALM CM application. If these changes aren't rolled out before PALM UAT begins, it will affect timely submission of upcoming tasks and can also affect SME access to the UAT environment.	SCS is working with PALM IT with case number CS0012635 - to resolve any .gov related access issues.	SCS users may have trouble accessing the PALM UAT environment resulting in falling behind with migration and transformation activities in UAT.	SCS continues to work with PALM IT with case number CS0012635 - to resolve any .gov related access issues.
Open and Mitigating	05/02/25		Conversion/Configurator	If SCS does not understand how PALM is converting FLAIR Vendor/Sequence Numbers to PALM Supplier Numbers, then SCS will not be able to properly process Contracts and Supplier transactions correctly.  FLAIR Vendor/Seq number to PALM Supplier number conversion cross-walk is critical in processing transactions correctly.	Stable	1 (Low/Low)	SCS is working with PALM and MFMP to determine how FLAIR Vendor/Seq # are converted to PALM Supplier #	SCS is working with PALM and MFMP to determine how FLAIR Vendor/Seq # are converted to PALM Supplier #	SCS will not be able to properly process Contracts and Supplier transactions correctly.	SCS is working with PALM and MFMP to determine how FLAIR Vendor/Seq # are converted to PALM Supplier #

SCS Issues									
Status	Date Opened	Date Closed	Priority	Primary Issue Category	Issue Title	Background	Action Plan	Planned or Actual Resolution Date	Reporting Period Comments for Mar. - Apr. 2026
Open	05/07/25		High - Impacts the ability	Business Process Change	SCS is adopting new PALM HR/Payroll business processing requirements, designs, & reporting: - This will impact internal SCS ABS ARS Timekeeping, Leave Liability reconciliation with PALM Financials and SCS HRIS payroll reporting from PALM	Implementing the information collected during the PALM HR/Payroll workshops. SCS is conducting internal design sessions to update agency procedures.	Validating updated processing with SCS HR, F&A, & OIT	07/31/25	SCS continues to monitor and observe any adoption of new PALM HR/Payroll business processing requirements, designs, & reporting: - This will impact internal SCS ABS ARS Timekeeping, Leave Liability reconciliation with PALM Financials and SCS HRIS payroll reporting from PALM

SCS Assumptions					
Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period Comments for Mar. - Apr. 2026
People Processes Technology Data	SCS is assuming that PALM will provide full application functionality for all modules & business processes to support SCS's modified production performance model.  SCS is creating internal ABS testing scenarios that will integrate a complete "end-to-end" testing scenario between SCS, Enterprise Partners, & PALM	Logged	06/06/25	SCS Business Units: - F&A - Budget - Contracts & Grants - HR/Payroll - OIT - Courts Administration	SCS UAT SMEs continue to test full PALM application functionality for all modules & business processes to support SCS's modified production performance model.  SCS continues to prepare to perform full integration tests of PALM, ABS, and EBS testing scenarios that will integrate a complete "end-to-end" testing scenario between SCS, Enterprise Partners, & PALM
People Processes Technology Data	PALM related changes to Leave Liability and ARS will not be processed until June 2027, post PALM go-live date targeted for January 2027. There will be a grace period from PALM's go-live date to the date when Leave Liability and ARS will be processed for fiscal end-of-year reconciliation and posting to PALM	Logged	10/28/25	SCS Business Units: - F&A - HR/Payroll - OIT	SCS continues to validate changes to Leave Liability and ARS. These ABS application will be effective post Go-Live in January of 2027. They will be processed in the June - July 2027 time period. There will be a grace period from PALM's go-live date to the date when Leave Liability and ARS will be processed for fiscal end-of-year reconciliation and posting to PALM

### Agency Sponsor Confirmation

As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

Agency Sponsor Name: \*

Confirm \*

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SCS Status Report Confirmation			
Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:
March - April 2026	Eric W. Maclure, State	(macluree@flcourts.org)	05/10/26
January - February 2026	Eric W. Maclure, State	(macluree@flcourts.org)	03/08/26