Helpful Links Dashboard Snapshots Knowledge Center Florida PALM Workbook for FGCC Readiness Workplan	Click on the various stat supporting information with	FGCC Status Report Dashboard Click on the various statistics or dials to view the supporting information within your agency's Smartsheet Florida PALM Workbook.				
RW Task T			Lisa Mustain			
Direct Impact Task Timeliness	Other Task Timeliness	Direct Impact Task Completeness	Other Task Completeness			
Direct Impact Task Timeliness:	Other Task Timeliness:	Direct Task Completeness:	Other Task Completeness:			
Score = 98.16%	Score = 97.22%	Score = 95.14%	Score = 89.56%			
Submitted On Time = 32	Submitted On Time = 63	Submitted Complete = 31	Submitted Complete = 33			
Submitted Late = 6	Submitted Late = 9	Submitted Incomplete = 0	Submitted Incomplete = 1			
Pending Submission = 0	Pending Submission = 0	Completed After Submission = 6	Completed After Submission = 11			
	s of your agency's submission of all RW tasks based on are based on all RW tasks to date.	The RW Task Completeness dials reflect the complete task rubric. Calculations of task completen				
		Change Champion Network:				
	The Change Champion Network composition	Unique Filled Role = 5				
	reflects the completeness of your CCN makeup.	Duplicate Filled Role = 9				

Vacant Role = 0

The dials above include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

				RW T	asks - Com	pleted or Open Ite	ms			
Project mpact	Critical Operational Element	Task ID	Task Name	Task Planned Start Date	Task Planned End Date	Agency Reported Task Progress	Agency Submission Date	Status Comment	Project Verification of Completion	Agency Corrected Submission Date
Indirect	People	536-C	Create Agency Specific User Acceptance Testing Plan	12/09/24	05/02/25	Pending Resubmission	05/02/25		Submission Incomplete	05/16/25
N/A	Processes	560	Submit Change Analysis Tool	12/09/24	05/02/25	100% - Submitted	05/02/25		Submission Complete	
N/A	People	568	Create Training Plan for Agency Managed End User Training	12/09/24	05/30/25	100% - Submitted	05/29/25		Submission Complete	
Direct	Technology	576	Complete Internal Agency Business System Test and Remediation to prepare for Cycle 2 - Technical Interface Testing	01/06/25	07/25/25	75% - Consolidating/Inputting Information for Submission	l			
Direct	People	579	Confirm UAT SMEs	04/14/25	05/02/25	100% - Submitted	05/01/25		Submission Complete	
N/A	N/A	599	Submit Bimonthly Agency Readiness Status Report	05/01/25	05/12/25	100% - Submitted	05/12/25		Submission Complete	05/16/25
Indirect	Technology	578	Confirm Identity Provider for Florida PALM	05/05/25	05/23/25	100% - Submitted	05/22/25		Submission Complete	
Direct	Data	571	Complete Data Cleansing Based on Mock Conversion 2	05/12/25	06/20/25	100% - Submitted	06/18/25		Submission Complete	
Direct	Data	657	Submit Updated Configuration Workbooks	05/19/25	06/20/25	100% - Submitted	06/20/25		Submission Complete	
Direct	Data	659	Update Conversion Field Mapping	05/19/25	06/20/25	100% - Submitted	06/20/25		Submission Complete	
Direct	People	573-A	Complete and Submit End User Role Mapping Worksheet for UAT.	05/19/25	06/20/25	100% - Submitted	06/20/25		Submission Complete	
Indirect	Processes	574	Prepare Documentation for User Acceptance Testing	06/02/25	08/08/25	25% - Beginning Initial Internal Meetings and Information Gathering				
Direct	Data	657-A	Submit Updated Configuration Workbooks - Agency Supplier Record	06/09/25	06/27/25	100% - Submitted	06/18/25		Submission Complete	
N/A	People	610	Update Authorized Smartsheet Users	06/23/25	07/11/25	100% - Submitted	07/09/25			
Direct	Technology	591	Confirm IDP Configuration for Florida PALM	06/23/25	07/11/25	75% - Consolidating/Inputting Information for Submission				
Indirect	N/A	593	Update Agency Readiness Certification #1	06/23/25	07/18/25	50% - In Progress				
N/A	N/A	611	Submit Bimonthly Agency Readiness Status Report	07/01/25	07/10/25	100% - Submitted	07/07/25			

Agency Reported

The Risks, Issues, and Assumptions tables below display only items that were marked confirmed and were opened/logged, closed/resolved or active during the reporting period.

	FGCC Risks									
Status	Date Opened	Date Closed	Risk Category	Risk Title	Trend	Risk Rating	Background	Monitor/Mitigation Plan/Resolution	Impact if Risk Becomes an Issue	Reporting Period Comments for May - June 2025
Open and Monitoring	11/25/24		Agency Business System Business Process Change Interface User Acceptance Testing	FGCC is unable to receive our source data from Versa (DBPR). Without this source data FGCC will be unable to create revenue inbound interfaces/spreadsheet uploads for interface testing, UAT, and Go Live.	Increasing	9 (High/High)	This risk is the results of current meetings with DBPR	FGCC is trying to identify alternative methods to create upload interface/spreadsheet	issue	This is still an outstanding risk and FGCC continues to work on alternative methods for inbound spreadsheet uploads
Open and Monitoring	09/27/24		Agency Business System Business Process Change Interface User Acceptance Testing	FGCC has not found definitive information about the process, procedures, and schedule related Enterprise systems updating the PALM UAT environment during UAT. This impacts our ability to develop appropriate test plans and may also hinder the ability to input and reconcile PALM UAT data and balances.	Stable	6 (Medium/High)	This risk was uncovered by reviewing the available information from knowledge center and multiple PALM workshops	FGCC requests clarification of the interaction between each Enterprise system and PALM UAT environment during UAT	Additional changes to process, procedures, and testing plans	The majority of FGCC's financial transactions are related to Enterprise systems. We still do not know Enterprise systems will update and collaborate with UAT environment
Open and Monitoring	06/28/24		Agency Business System Business Process Change Interface Conversion/Configuration User Acceptance Testing	FGCC has not found any definitive information regarding the scope and depth of the conversion testing. Additionally, FGCC has not found definitive information about the available of outbound interface files that can be used to reconcile conversion data in order to identify conversion errors.	Stable	4 (Medium/Medium)	This risk was uncovered by reviewing the available information from knowledge center and multiple PALM workshops	FGCC has bene told that the PALM team is working on process changes between Mock 2 and Mock 3 and that the Mock 3 conversion process will provide more insight	Additional changes to our Go Live process and procedures will need to occur in order to identify and address any conversion errors that are identified after Go Live	This risk still exists. FGCC has been provided some information about outbound interfaces during interface testing, however we still do not have a clear picture of the availability of outbound interfaces specifically associated to the Mock 3 conversion results
Open and Monitoring	11/25/24		Agency Business System Business Process Change Interface User Acceptance Testing	FGCC has found no definitive information about the schedule and availability of outbound interface files during UAT.	Stable	4 (Medium/Medium)	This risk was uncovered by reviewing the available information from knowledge center and multiple PALM workshops	FGCC requests clarification that outbound interfaces files will be available on a daily scheduled basis	May impact the ability to complete Testing objectives and reconciliation during UAT	This is still an outstanding risk
Open and Monitoring	09/25/24		Business Process Change Conversion/Configuration User Acceptance Testing	PALM has explained that there are no scheduled resets of initial data loads during UAT. This introduces a risk associated with overall UAT processing. Without reset of initial data loads there is no way to test and confirm fixes associated with data conversion that cannot be recreated. This means that the same errors may still occur during Go Live.	Stable	1 (Low/Low)	This risk was uncovered by reviewing the available information from knowledge center and multiple PALM workshops	FGCC requests that there be a few scheduled resets of initial conversion data	Adding additional steps to process and procedures to identify and address errors in cutover promptly	FGCC has not been provided any update on potential resets during UAT

						FGCC Issues			
Status	Date Opened	Date Closed	Issue Category	Issue Title	Priority	Background	Action Plan	Planned or Actual Resolution Date	Reporting Period Comments for May - June 2025
Open	05/12/25		Agency Business System Business Process Change Interface User Acceptance Testing	FGCC is unable to receive our source data from Versa (DBPR).	Critical - Impacts th	This has been an outstanding issue from the beginning	There is no action plan to resolve this issue. FGCC is trying to find alternative methods of getting our revenue data	06/30/26	This is an ongoing issue. We are still working with DBPR to get access to our Versa data
Open	05/12/25		Agency Business System Business Process Change Interface User Acceptance Testing	FGCC will not be able to utilize all of the built- in PALM Interfaces in preparation for UAT and at PALM Go Live. Therefore, FGCC will not be able to utilize all ucurrent capability and functionality of the new statewide accounting system. This also means that FGCC will not be able to fully test available functionality during UAT. Additionally, instead of consistent automated business processes, FGCC must utilize a combination of standard interfaces, spreadsheet uploads, and exported hard copy reports in order to piece together process and procedures to send, receive, and reconcile data between agency business systems. PALM, and other state enterprise systems.		This was uncovered during the interface approval process	There is no action plan to resolve this issue. Currently, FGCC must change our desired business process and procedure to accommodate the lack of access to all PALM functionality.	06/30/26	This is still an ongoing issue

Dpen 05/12/25	Agency Business System Business Process Change User Acceptance Testing	The changes in the iterative PALM processes has forced FGCC to change intended business process as well as alter testing plans and preparation. The iterative processes leading to Mock conversions have changed and have limited the ability of FGCC to make intended changes in FLAIR as well as the subsequent related conversion process.		This issue was created after the original identified risk was not addressed	There is no action plan that to resolve this issue. FGCC would like to restore the iterative process is possible.	06/30/26	This is still an ongoing issue however, FGCC is working on changing our processes due to the changes in the iterative conversion processes
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	FGCC Assumptions								
Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period Comments for March - April 2025				
Technology Data	FGCC is making the assumption that all Enterprise systems will establish an environment that will coordinate with PALM UAT and that we will be able to enter transactions/data into the enterprise UAT environment and these transactions/data will be integrated into PALM UAT		05/01/25	Agency Business Ssytems	This is still a current assumption. We would like to receive confirmation that this is true				
Technology Data	FGCC will not have a Versa Replacement system in place prior to PALM Go Live	Logged	05/01/25	Agency Business Ssytems	This is a current assumption				
Technology Data	FGCC will be able to utilize all PALM interface available to other agencies files at some point after PALM Go Live but will only have the approved PALM Interfaces for PALM Go Live	Logged	05/01/25	Agency Business Ssytems	FGCC would like to get an update on when additional interfaces will be available after Go Live				

Agency Sponsor Confirmation

FGCC Status Report Confirmation								
Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:					
May - June 2025	Lisa Mustain	lisa.mustain@flgaming.gov	06/23/25					
March - April 2025	Lisa Mustain	lisa.mustain@flgaming.gov	05/06/25					
January - February 2025	Lisa Mustain	lisa.mustain@flgaming.gov	03/12/25					

As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

Agency Sponsor	r Name: *		
Confirm *			
Submit			
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