FDOT Status Report Dashboard

Click on the various statistics or dials to view the supporting information within your agency's Smartsheet Florida PALM Workbook.

Reporting Period

November - December 2024

Agency Sponsor

Lisa Saliba

CCN Composition	RW Task Completeness	RW Task Timeliness	Project-led Meeting Participation
The Change Champion Network dial reflects the completeness of your CCN makeup.	The Readiness Workplan Tasks Completeness dial reflects the completeness of your agency's submission of RW tasks, starting with RW Task 512.	The Readiness Workplan Tasks Timeliness dial reflect the timeliness of your agency's submission of all RW tasks to date.	The Participation dial reflects your agency's attendance at Project-led meetings during the current reporting period.

Change Champion Network:

- Unique Filled Role = 31
- Duplicate Filled Role = 0
- Vacant Role = 0

RW Task Completeness:

Score = 92.55%

- Submitted Complete = 33
- Submitted Incomplete = 0
- Completed After Submission = 14

RW Task Timeliness:

Score = 79.52%

- Submitted On Time = 42
- Submitted Late = 33
- Pending Submission = 8

Meeting Participation:

- Meetings Attended = 6
- Meetings Missed = 0

The dials above include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

RW Tasks - Completed or Open Items

Project Impact	Critical Operational Element	Task ID	Task Name	Task Planned Start Date	Task Planned End Date	Agency Reported Task Progress	Agency Submission Date	Status Comment	Project Verification of Completion	Agency Corrected Submission Date
N/A	Data	514	Complete Data Readiness Analysis and Data Cleansing Activities for Segments I and II	01/29/24	04/12/24	75% - Consolidating/Inputting Information for Submission		Will be completing from a systems perspective rather than segment perspective. Segment delineations do not match with blended business system functionality. FDOT is planning to complete remediation tasks at once rather than in segment order. Completion Target at 3/14/2025		
N/A	Technology	519	Remediate Agency Business Systems based on Segment I	01/29/24	06/28/24	50% - In Progress		Will be completing from a systems perspective rather than segment perspective. Segment delineations do not match with blended business system functionality. FDOT is planning to complete remediation tasks at once rather than in segment order. Completion Target at 3/14/2025		
N/A	Data	526	Complete Data Readiness Analysis and Data Cleansing Activities for Segment III	04/29/24	07/12/24	25% - Beginning Initial Internal Meetings and Information Gathering		Will be completing from a systems perspective rather than segment perspective. Segment delineations do not match with blended business system functionality. FDOT is planning to complete remediation tasks at once rather than in segment order. Completion Target at 3/14/2025		
N/A	Technology	531	Remediate Agency Business Systems based on Segment II	04/29/24	10/04/24	25% - Beginning Initial Internal Meetings and Information Gathering		Will be completing from a systems perspective rather than segment perspective. Segment delineations do not match with blended business system functionality. FDOT is planning to complete remediation tasks at once rather than in segment order. Completion Target at 3/14/2025		
N/A	Data	542	Complete Data Readiness Analysis and Data Cleansing Activities for Segment IV	07/22/24	10/18/24	25% - Beginning Initial Internal Meetings and Information Gathering		Will be completing from a systems perspective rather than segment perspective. Segment delineations do not match with blended business system functionality. FDOT is planning to complete remediation tasks at once rather than in segment order. Completion Target at 3/14/2025		
N/A	Technology	544	Update Agency Business System Documentation for Segment IV	07/22/24	10/18/24	75% - Consolidating/Inputting Information for Submission				
N/A	Technology	547	Remediate Agency Business Systems based on Segment III	07/22/24	12/13/24	50% - In Progress		Will be completing from a systems perspective rather than segment perspective. Segment delineations do not match with blended business system functionality. FDOT is planning to complete remediation tasks at once rather than in segment order. Completion Target at 3/14/2025		
Direct	Data	555-A	Complete Data Cleansing Based on Mock Conversion 1 - Projects (PCC001)	10/07/24	11/22/24	100% - Submitted	11/22/24	1. Out of the 55,534 projects we had marked for conversion in August, only 53,718 were included in mock conversion 1, why were 1,816 skipped? 2. Why were the extra 7,924 projects included in Mock conversion 1 when they were not part of the list in August and please confirm the source for the list of projects?	Submission Complete	
N/A	Technology	561	Remediate Agency Business Systems based on Segment IV	10/21/24	03/14/25	50% - In Progress		Will be completing from a systems perspective rather than segment perspective.		

							Segment delineations do not match with blended business system functionality. FDOT is planning to complete remediation tasks at once rather than in segment order. Completion Target at 3/14/2025			
Direct	Data	555-B	Complete Data Cleansing Based on Mock Conversion 1 (CTC001, GMC001, and PCC002)	10/28/24	11/22/24	100% - Submitted	12/04/24		Submission Complete	
N/A	N/A	562	Submit Bimonthly Agency Readiness Status Report	11/01/24	11/12/24	100% - Submitted	11/08/24		Submission Complete	
N/A	N/A	563	Manage Agency Specific Implementation Schedule, Risks and Issues	11/01/24	12/27/24	100% - Submitted	12/30/24		Submission Complete	
Direct	Data	555-C	Complete Data Cleansing Based on Mock Conversion 1 (AMC001 and POC001)	11/08/24	12/06/24	100% - Submitted	01/07/25		Submission Complete	
Direct	Technology	557	Confirm Interface Inventory for Cycle 2 Interface Testing	11/18/24	12/13/24	50% - In Progress				
N/A	Technology	558	Update Agency Business System Documentation	11/18/24	01/10/25	25% - Beginning Initial Internal Meetings and Information Gathering				
Direct	Data	567-A	Share, Review, and Update Configuration Workbooks	11/18/24	12/13/24	100% - Submitted	12/06/24		Submission Complete	
Direct	Data	567-B	Share, Review, and Update Configuration Workbooks	11/18/24	12/13/24	100% - Submitted	12/17/24		Submission Complete	12/18/24
Direct	Data	567-C	Share, Review, and Update Configuration Workbooks	11/18/24	12/13/24	100% - Submitted	12/13/24		Submission Complete	
Direct	Data	567-D	Share, Review, and Update Configuration Workbooks	11/18/24	12/13/24	100% - Submitted	12/13/24		Submission Complete	12/17/24
Direct	Data	567-E	Share, Review, and Update Configuration Workbooks	11/18/24	12/13/24	100% - Submitted	12/13/24		Submission Complete	
Direct	Data	567-G	Share, Review, and Update Configuration Workbooks	11/18/24	12/13/24	100% - Submitted	12/19/24		Submission Complete	
Direct	Data	567-H	Share, Review, and Update Configuration Workbooks	11/18/24	12/13/24	100% - Submitted	12/13/24		Submission Complete	
Direct	Data	567-I	Share, Review, and Update Configuration Workbooks	11/18/24	12/13/24	100% - Submitted	12/19/24		Submission Complete	
Indirect	People	536-C	Create Agency Specific User Acceptance Testing Plan	12/09/24	01/31/25	25% - Beginning Initial Internal Meetings and Information Gathering				
N/A	Processes	560	Submit Change Analysis Tool	12/09/24	01/31/25	50% - In Progress				
Indirect	People	564	Update Future Florida PALM Users	12/09/24	01/10/25	25% - Beginning Initial Internal Meetings and Information Gathering				
N/A	People	568	Create Training Plan for Agency Managed End User Training	12/09/24	03/28/25	25% - Beginning Initial Internal Meetings and Information Gathering				
Direct	Data	567-J	Share, Review, and Update Configuration Workbooks	12/18/24	01/17/25	50% - In Progress				
Direct	Data	567-K	Share, Review, and Update Configuration Workbooks	12/18/24	01/17/25	100% - Submitted	01/10/25			
Direct	Data	567-P	Share, Review, and Update Configuration Workbooks	12/18/24	01/17/25	50% - In Progress				
Direct	Data	658-A	Submit Data Field Mapping	12/18/24	01/31/25	25% - Beginning Initial Internal Meetings and Information Gathering				
Direct	Data	658-B	Submit Data Field Mapping	12/18/24	01/31/25	25% - Beginning Initial Internal Meetings and Information Gathering				
N/A	N/A	569	Submit Bimonthly Agency Readiness Status Report	12/30/24	01/10/25	100% - Submitted	01/10/25		Submission Complete	
N/A	N/A	570	Manage Agency Specific Implementation Schedule, Risks and Issues	12/30/24	02/28/25	50% - In Progress				
Direct	Data	658-C	Submit Data Field Mapping	01/06/25	01/31/25					
Indirect	Technology	576	Complete Internal Agency Business System Test and Remediation to prepare for Cycle 2 - Technical Interface Testing	01/06/25	03/28/25					

People	Processes	Technology	Data
The staff and stakeholders affected by your agency's transition to Florida PALM.	The sequence of procedures to accomplish a business objective.	The applications or tools used to process, track, or report on financial operations.	Information used in or produced from an agency's financial business operations.

People

Implementation:

Planned Florida PALM End Users = 221

• Business Process Groupings = 11/13

Identified Subject Matter Experts = 41

Processes

Implementation:

Impacted Agency Business Processes = 72

• Related Business Process Groupings = 13/13

• Planned Spreadsheet Uploads = 7

Technology

Implementation:

Business Systems Planned for Integration = 234

Planned Interfaces = 42

- Inbound Interfaces = 17

- Outbound Interfaces = 24

Data

Implementation:

Configuration

• Commitment Control (KK)

- Budget Allotments - Control Option = Option # 3 - Track without Budget

- Account ChartField Tier Selection = Account Tier #2: Groupings

- Organization ChartField Translation Tree Selection = Translation Tree #2: Agency-Defined Tree

• Org Security Rule = Agency Defined

• Optional ChartFields

- OA1 = To Be Configured

- OA2 = To Be Configured

- PC Category = To Be Configured

- PC Subcategory = To Be Configured

- PC Source Type = To Be Configured

Conversion

Agency Reported

The Risks, Issues, and Assumptions tables below display only items that were marked confirmed and were opened/logged, closed/resolved or active during the reporting period.

FDOT Risks

Critical Operational Elements	Risk Description	Status	Risk Rating	Mitigation/Response Strategy	Reporting Period Comments or Updates	Date of Status Change	Owner / Coordinator
Technology	FDOT Applications - Impacted asset inventory inconsistencies cause problems in planning remediation efforts.	Open	9 (High/High)	Control - Regularly reviewing asset impact and assessing priority to asset for planning purposes	No comment this period	11/01/23	Brian Boyd
Technology	PALM Interfaces - Timeliness of PALM Nightly Batch Files and Data Warehouse Updates and Data Warehouse Updates introduce instability of established processes and payments.	Open	9 (High/High)	Transfer - Expecting the PALM solution to have timely or as needed batch files and Data Warehouse needs are available in agency or from interfaces until DW is fully available.	Outstanding question looking for guidance.	11/01/23	Brian Boyd
Processes	PALM Scope -Scope and features changes by the FL PALM Project being moved to post-implementation (Go Live) may reduce core processing functions needed.	Open	9 (High/High)	Mitigation- Monitor PALM scope and adjust FDOT scope as needed	No comment this period	11/01/23	Brian Boyd
Processes	PALM Response - Issues not resolved in a timely manner, FDOT not receiving clear answers from Florida PALM in a timely manner will increase the duration to perform the remediation.	Open	9 (High/High)	Conduct monthly RAID meetings and promptly escalate issues to FDOT leadership and PALM leadership	Technical question on Interfaces remain unaddressed and will request a focused meeting to review each.	08/29/24	Brian Boyd
People	FDOT SMEs - Limited qualified staff availability for requirements gathering, application remediation, remediation testing, and other critical activities	Open	9 (High/High)	Request LBR funding for staff augmentation for BA and QAA positions. Prioritze the project tasks.	Actively seeking and hiring qualified personnel.	08/29/24	Brian Boyd
Processes Technology	PALM Interfaces - Upload Excel Spreadsheets to PALM will be replacing the existing FLAIR emulator scripting processes, additional steps involved in the new Excel upload having more manual steps.	Open	9 (High/High)	Mitigation	Leverage batch interfaces, flat files. Recommend schedule increase in frequency.	07/19/24	Brian Boyd
Processes Data	PALM Technical - The concept of splitting up the new PALM Accounting system into reviewable Segments is not reasonably workable with many ABS's since systems were architected from broader financial/functional perspectives. This may cause delay in remediation completion of systems as they wait for future segments to provide answers/guidance towards full remediation.	Open	9 (High/High)	Mitigation	Attempting to conduct partial remediation where able, but additional efforts identified when systems need to be revisited at future segment intervals.	08/29/24	Brian Boyd
Technology	PALM Technical - Not knowing the batch schedule until at least July 2025 will leave agencies little time to remediation processes as needed.	Open	9 (High/High)	It is an absolute necessity. PALM must provide this is planned and we are waiting.	Impact is increasing to 4, Rating of 12 (12/12/24)	12/12/24	Mark Rissinger
Technology	PALM Technical - The inability to efficiently enter large amounts of records via Excel uploads will incur delays due to the need to provide technical solutions for mass entry.	Open	9 (High/High)	Project costing could have a large number of records, as an example. An interface to accept our transactions in an automated fashion is needed.	No comment this period	08/29/24	Mark Rissinger
Processes	PALM Technical - Need to identify the "Input and Automated" records in extracts. FLAIR indicates whether records are input manually, automated, or system generated. FDOT uses this indicator for various reporting and balancing methods. PALM not having this indicator could cause major impacts to Cost Allocation and Cash Forecasting, especially if the automated records do not come across in the extracts. (add to Touchpoint Mtg.)	Open	9 (High/High)	Prefer having PALM provide this indicator. If not, may need to quantify the result and come up with backup plan.	New 10/7/24. Increasing to 4 and 4, for our Risk rating or 16..	12/12/24	Brian Boyd
Data	PALM Timeline - Solution Design delay but agency deadline has not changed.	Open	9 (High/High)	Florida PALM explained that there are Accenture development delays and contract limitations; leadership is keeping the current timeline, adding project resources, and fostering agency collaboration.	New 10/30/24.	10/30/24	Brian Boyd
Processes Technology	PALM Technical - Project Costing Module and duplicating information into Florida PALM for 15,000 projects manually is not feasible. (Hiring staff will be more expensive that developing and interface. Average 90-70 updates a day.)	Open	9 (High/High)	Florida PALM - will advise if can do through Excel upload.	New 10/30/24.	10/30/24	Brian Boyd
Processes Data	Uploading data files through the use of Excel is critical for interface testing, yet there is no mechanism in place to test this in advance for our unit testing.	Open	9 (High/High)	Awaiting the ability to completely test the upload functionality.	New 12/12/24.	12/12/24	Mark Rissinger
Processes Data	Motorlog has a greater level of specificity than the PALM Area ID, PALM's also has fewer characters.	Open	9 (High/High)	Analysis is being performed to assess the impact and determine a solution or workaround.	New 12/12/24.	12/12/24	Magdiel Puig
Data	PALM COA - Incomplete information for Object Code for understanding the Expansion Option design in advance to effectively remediate the code and replace. Also added to Questions.	Closed	6 (Medium/High)	Mitigation	Attempting to conduct partial remediation where able, but additional efforts identified when systems need to be revisited at future segment intervals.	12/05/24	Brian Tippel
Processes	PALM COA, Project codes - Will PALM be enforcing agencies to use project numbers starting with two-digit agency numbers? We have project numbers set before entering them into the statewide accounting system, if another agency takes a project number we need, it will create an issue. (Touchpoint Mtg.)	Closed	6 (Medium/High)	If this may not happen.	New 10/7/24. Is an Issue #16/15. Moved to ISSUE.	12/12/24	Mark Rissinger
Processes Data	The Mock Conversion is problematic, having conversion errors that are inaccurate.	Open	6 (Medium/High)	Continue to work through the process and find a pattern to help identify the problem points.	New 12/12/24.	12/12/24	Magdiel Puig

Critical Operational Elements	Issue Description	Status	Priority	Resolution Plan	Reporting Period Comments or Updates	Planned or Actual Resolution Date	Owner / Coordinator
Processes Data	The Mock Conversion 2 does not include a method to keep data in sync, for example, Project, how to make updates because we will have new projects and similar to other fields like organization, location, etc.	Open	6 (Medium/High)	Structure the testing in small units recognizing the problems and limit how far we can effectively test.	New 12/12/24.	12/12/24	Magdiel Puig
Processes	PALM Estimate - Scope and schedule changes of individual remediation efforts within the program and the level of effort involved and the dependencies are underestimated.	Open	6 (High/Medium)	Mitigation- Monitor scope and schedule changes of individual efforts. Reassign resources as needed to avoid schedule changes. Carefully evaluate proposed scope changes.	No comment this period	11/01/23	Brian Boyd
Processes	FDOT Applications - Incompatibility of the processing account codes across FDOT business units could impact efforts to remediate for PALM.	Open	6 (High/Medium)	Evaluate opportunities for process standardization	No comment this period	08/29/24	Brian Boyd
Processes Data	PALM Technical - Need balance sheet account examples and inter and intra agency funds transfer to begin data conversion preparation.	Open	6 (High/Medium)	Mitigation	Segment IV is to have this functionality included.	03/07/24	Brian Boyd
Technology Data	PALM Technical - Knowledge Center does not have version history on what was changed. It is a manual compare effort. The change log has not been updated for these interfaces. This would require agencies to check each field in every interface to implement technical changes and some changes may be missed.	Open	6 (High/Medium)	Ask PALM project to understand high level of dependency and stability interfaces require and to ensure completeness and accuracy in interface management.	Remains a problem (12/12/24)	08/29/24	Mark Rissinger
Processes Technology	FDOT Applications - The analysis of FDOT systems is complex and software components requiring remediation may be overlooked.	Open	6 (High/Medium)	Broaden the analysis as soon as possible, ensure to include SME. Applying early QA processes.	Increasing (12/12/24)	08/29/24	Brian Boyd
Technology	PALM Applications - Knowledge Center does not provide a method for downloading all the File Layouts for the interfaces, requiring agencies to download each interface manually.	Closed	6 (High/Medium)	It is PALM responsibility to advise the changes to ensure we recgonize the correct change.		12/12/24	Mark Rissinger
Technology	PALM Interfaces - If agencies are expected to have to communicate with PALM via inconsistent interfaces (excel upload vs batch upload), then it will lead to increased time needed for remediation. (Touchpoint Mtg.)	Open	6 (High/Medium)	Through repeated trials and analysis to arrvie at the best sequence and timing.	New (10/7/24). Increasing (12/12/24)	10/07/24	Mark Rissinger
Technology	PALM MFMP - Revisions and impact on TVI is unknown. FDOT needs additional specifications on MFMP changed functionality to determine TVI remediation requirements.	Open	4 (Medium/Mediu	Mitigation	Advance analysis on the components of the TVI and exploring the current use of the TIN number. (MFMP).	11/01/23	Brian Boyd
Technology Data	PALM Technical - PALM Technical and Business Processing specifications have errors or are unclear at the lower level needed for effective remediation activities.	Open	4 (Medium/Mediu	Interface file layout and commitment control are indicators. Continue to review closely PALM materials and ask for clarifications.	Technical question on Interfaces remain unaddressed and will request a focused meeting to review each.	07/12/24	Brian Boyd
Processes	PALM Technical - The PALM solution will not have a working model or prototype to serve as an example for the future state.	Open	4 (Medium/Mediu	Raised the request to Florida PALM, 1st week in August.	no update	08/29/24	Brian Boyd
Technology	PALM Technical - PALM is unable to provide accurate data crosswalk examples, such as for the Supplier supporting multiple vendor ids for same TIN/FEIN.	Open	4 (Medium/Mediu	Request PALM for an example. Many questions, until we are shown examples to know how to convert data and place in TVI.	There has been progress, but remains a Risk. (12/12/24)	08/29/24	Brian Tippel
Processes Technology	PALM Planning — The UAT Testing period is inadequate for agencies to test their applications and determine appropriate remediation strategies.	Open	4 (Medium/Mediu	Under review for options.	No comment this period	08/29/24	Program Management
Technology	PALM Interfaces - If FDOT is supposed to use the Excel uploads generated from automated processes, then we will need the comma-delimited layouts for the upload files to be more successful. (Touchpoint Mtg.)	Open	4 (Medium/Mediu	Create our best estimate for comma-delimited layouts. (PALM has offered a discussion, unsure if resolves problem.)	New this period.	10/07/24	Mark Rissinger
Technology	PALM COA, Activity—We need to know the full Activity Codes list so that we can remediate our applications, believing we need to use the detailed list. Or will we be able to do everything we need with the high-level Activity Codes with PALM? (Touchpoint Mtg.)	Open	4 (Medium/Mediu	Predict what the Activity Codes will be or have placeholders to be later remediated where possible. Analyze further if we can achieve our business requirements with higher level, less grandular Activity codes. 10/2/24 Rec'd full Activity List, under analysis.	New (10/7/24). Decreasing (12/12/24).	12/12/24	Mark Rissinger
Processes	Funding - allocations may not be available through to completion for all systems.	Open	3 (Low/High)	Avoid - Document program funding requirements and communicate with FDOT leadership, Governor's office, and House/Senate staff.	Received funding, and actively monitoring	11/01/23	Brian Boyd
Processes Technology Data	PALM Scope - FDOT not having a clear understanding of Readiness Workplan tasks from Florida PALM will increase the duration to perform the remediation.	Closed	2 (Medium/Low)	Attend Thursday Task Talks and Design Workshops, and research PALM configurations.		12/05/24	Program Management

FDOT Issues

Critical Operational Elements	Issue Description	Status	Priority	Resolution Plan	Reporting Period Comments or Updates	Planned or Actual Resolution Date	Owner / Coordinator
Data	Interface layouts contain errors.	Open	Critical - Impacts the ability of the agency to move forward with work without resolution	Notify PALM and work to gain clarity and accuracy on interface layouts.	Contact_Sequence_Num	05/31/24	Brian Tippel
Data	Interface schema relationship details not provided in layouts, samples, or knowledge center.	Open	Critical - Impacts the ability of the agency to move forward with work without resolution	Reaching out to PALM technical staff to gain guidance on entity relationship diagrams.	Identified this period	05/31/24	Mark Rissinger
People	SME Resources limited for business processes and the technical knowledge experts are overallocated.	Open	Critical - Impacts the ability of the agency to move forward with work without resolution	The majority of the tasks for these resources are critical for others to continue with analysis or remediation.	No comment this period	08/29/24	Program Management
Technology Data	PALM Interfaces - In the Interface layout files, the tab containing the type of feedback the agencies will receive after file processing was removed. This information is necessary to know of successful entries, or which ones had errors and the cause; need the format/layout definition what we will receive. We need the journal ID or unique ID that was generated so they can pair the processing with the transaction.	Open	Critical - Impacts the ability of the agency to move forward with work without resolution	Raised to the Technical Coordinator.	No comment this period	10/07/24	Mark Rissinger
Processes Technology	FDOT Applications - Switching from the FLAIR transactions to the internal PALM functionality may be different for our internal systems.	Open	Critical - Impacts the ability of the agency to move forward with work without resolution	Critical - Required functionality is missed	Moved from Risk 12/12/24.	12/12/24	Mark Rissinger
Technology	PALM COA, Project codes - Will PALM	Open	Critical - Impacts the	Critical - Having exclusive project numbers for FDOT	Moved from Risk	12/12/24	Mark Rissinger

Critical Operational Elements	Risk/Issue	Status	Impact	Impact Description	Reporting Period Comments or Updates	Date	Owner
Data	be enforcing agencies to use project numbers starting with two-digit agency numbers? We have project numbers set before entering them into the statewide accounting system, if another agency takes a project number we need, it will create an issue. (Touchpoint Mtg.)		ability of the agency to move forward with work without resolution			12/12/24.	
Processes Technology Data	PALM Technical - The sample data for the interface files is standalone and does not represent actual transactions; without data continuity examples that support workflow scenarios the accuracy of the internal edits and quality checks most likely will be inaccurate.	Open	Critical - Impacts the ability of the agency to move forward with work without resolution	Critical - Impacts the ability to support the data linkage and business rules for processing	Moved from Risk 12/12/24.	12/12/24	Mark Rissinger
Technology	Low on mainframe available capacity and space.	Open	High - Impacts the ability of the agency to meet deadlines or milestones	Application performance in Dev and Test may be limited. Requested Ensono for increase capacity.	No comment this period	07/08/24	Brian Tippel
Data	Inactive COA codes not being converted.	Open	High - Impacts the ability of the agency to meet deadlines or milestones	Fiscal year(s) data requests may be limited.	6/19/2024 moved from Risk.	07/08/24	Brian Tippel
Technology	PALM Interfaces - Not fully designed/documented, and currently defined interfaces are subject to change. FDOT is unable to accurately define impacts to our systems without complete specifications on the interfaces for supplier functionality, commitment control module, and project grants module. From Risks.	Open	High - Impacts the ability of the agency to meet deadlines or milestones	Longer duration for remediation and testing.	Continue to convey the importance and provide as much assistance to help. 6/13/24 Moved from Risk.	12/12/24	Mark Rissinger
Data	The FLAIR General Ledger contains a field named Quantity but this field does not exist in the PALM general ledger.	Open	High - Impacts the ability of the agency to meet deadlines or milestones	It is used to track work hours for payroll redistribution.	No comment this period	08/29/24	Brian Boyd
Processes Technology	PALM COA - The new "Account" CoA field will be replacing the GL and Object codes. FDOT needs the specifications for how to cross walk GL and object codes to Account in PALM. Delay in this information delays our ability to remediate our systems. From Risks.	Open	High - Impacts the ability of the agency to meet deadlines or milestones	Propose moving this to Issues. This risk has already occurred, and we are Accepting it with a work-around being proceeding with the best information we have been provided and our best education guesses. This is not an idea and rework is an expected impact.	Monitor Florida PALM publications and attend work sessions. We received them from PALM and did Tommy said we have more for PALM than we use today. 12/11/24 -Tippel: Needing more info. 6/19/2024 moved from Risk.	08/29/24	Brian Boyd
Technology Data	PALM Interfaces - Cannot provide ERD's or DDL for the interface files reduces the understanding of the data relationships.Not enough detail on parent/child/sibling, one:one, or one:many, relationships, or optional record types. There is a desperate need for ERD diagrams to answer these questions for remediation efforts. Moved from Risk to Issue. (Touchpoint Mtg.)	Open	High - Impacts the ability of the agency to meet deadlines or milestones	Reachout to PALM regularly for details.	Reachout to PALM regularly for details. Matt Breeding implied this would have a fast turnaround, but we have not heard anything back since Nov 20th. Moved from RISK.	10/07/24	Mark Rissinger
People Processes	The Budget Without Control option will require FDOT's Budgeting team to significantly increase the level of regular data entry, budget monitoring, and controlling for regular budget reconciliation when PALM goes live. This will require a significantly unplanned increase in budget resources.	Open	High - Impacts the ability of the agency to meet deadlines or milestones	Raised to the Technical Coordinator.	No comment this period	10/07/24	Brian Boyd

FDOT Assumptions					
Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period Comments or Updates
Processes	The Florida PALM Project implementation will replace current FLAIR functionality only and will not encompass the agency specific financial planning and analysis requirements of FDOT.	Logged	06/30/23	FDOT Florida PALM End Users FDOT Application Owners	Readiness Workplans will be provided by Florida PALM over the three years of the implementation process to provide guidance on the tasks and activities that are needed for the Financials and Payroll implementation waves.
Processes	The Readiness Workplan activities direct/guide the FPST Program work and tracks the progress of department specific tasks.	Logged	06/30/23	FDOT Florida PALM Agency Liaisons FPST Program Managers	Changes in the scope and/or schedule of RW activities impact the FPST Program activities.
Technology	The Florida PALM detail schedule specific to sequencing of design activities for PeopleSoft module functionality and interface designs will be available in July 2023.	Logged	06/30/23	FDOT Florida PALM Agency Liaisons FPST Program Managers	As of 1/1/24, we are still waiting for a detailed schedule. The recently provided Agency Implementation Roadmap and updates to the Readiness Workplan lack the necessary detail.
Processes	FPST work efforts meeting the FDOT guidelines for project classification will be managed as projects and follow the established project management standards mandated by 60GG-1, F.A.C.	Logged	06/30/23	FDOT Florida PALM Agency Liaisons FPST Program Managers FDOT Application Services Section Managers	No comment this period
Processes	FPST work efforts classified as operations and maintenance (O&M) will follow the established standards for O&M activities.	Logged	06/30/23	FDOT Florida PALM Agency Liaisons FPST Program Managers FDOT Application Services Section Managers	No comment this period
People	Adequate staffing, equipment, software, and hardware are primary drivers of the department's FPST Program activities.	Logged	06/30/23	Executive FPST Program Sponsors Chief Information Officer	No comment this period
Processes	Sufficient recurring Legislative Budget Request (LBR) funding will be released to complete FPST efforts.	Logged	06/30/23	Executive FPST Program Sponsors FDOT Florida PALM Agency Liaisons FPST Program Managers	Funding received December, 2023
People	Due to the overallocation of FDOT key subject-matter resources, hiring consultants and other resources to augment the FPST Program is essential for the department's continuity of operations and successful transition to the Florida PALM solution.	Logged	06/30/23	Executive FPST Program Sponsors	No comment this period
Processes	Additional appropriation is required to successfully complete required remediation efforts to align with the Florida PALM January 2026 implementation date for the Financial and Payroll Waves.	Logged	06/30/23	Executive FPST Program Sponsors FDOT Florida PALM Agency Liaisons FPST Program Managers	No comment this period
Processes	FDOT has extensive dependencies on Solution Design deliverables from the Florida PALM Project.	Logged	06/30/23	FDOT Florida PALM Agency Liaisons FPST Program Managers	The current Florida PALM schedule has several to-be-determined schedule placeholders. FDOT needs schedule detail specific to the Florida PALM solution modules to accurately map dependencies and activities for remediation efforts.
Processes	Staff resources are assigned to multiple workstreams and may have limited availability for FPST activities. Scheduling and resourcing for the FPST Program must take into consideration the department's annual operational schedule to minimize interference with development and delivery of the Work	Logged	06/30/23	Executive FPST Program Sponsors	No comment this period

	Program and required activities for the state and federal fiscal year-end closings.				
Technology	Expansion Options being replaced by Speed Keys will require interface and design guidance with adequate availability for review and integration.	Logged	11/01/23	FDOT Florida PALM Agency Liaisons FPST Program Managers	No comment this period
People Technology	Excel spreadsheet uploads will be easily entered into PALM by business users.	Logged	02/20/24	FDOT End Users	Capability will need to be tested and training, if workable, provided.
People Processes Technology Data	Employees will not need PALM logins to access W2s and Paystubs or to update W4 information.	Logged	03/07/24	Everyone	Payroll concern
Processes Technology Data	GL last two digits are expense classifications, needed in PALM, expecting solution. Assumption is PALM will give us solution to capture expense classification.	Logged	04/05/24	Everyone	No comment this period
Data	Previous year adjustments report exclusion needed, PALM expected to provide	Logged	04/05/24	Everyone	
Technology Data	CFDA number storage location needed in PALM for expenditure of grants	Logged	04/05/24	FDOT Florida PALM Agency Liaisons FPST Program Managers	workaround would be to leverage OA fields and create data relationships.
Processes Technology	OA1 and OA2 will fully remain agency specified. This will ensure that PALM will not be using these fields for any PALM functionality that could conflict with other agency's usage of OA1 or OA2.	Logged	07/08/24	Finance Users	No comment this period
Technology	MFMP - System integration between MFMP and PALM is not operational and may introduce incompatibility items to for FDOT.	Logged	07/08/24	MFMP Users	No comment this period
Technology	People First - System integration between People First and PALM is not operational and may introduce incompatibility items for FDOT.	Logged	07/08/24	Payroll and HR	No comment this period
Processes	Assuming PALM will provide a comparable functionality to the current 1SX, work program funds not certified forward rather carry forward, process in FLAIR.	Logged	10/07/24	Carry Forward	No comment this period
Processes	PALM will provide functionality to allow FDOT to input accounts payables into the system. (Part of the carry forward process last months of the year.)	Logged	10/07/24	Accounts Payable	No comment this period

<table>
<tr><th colspan="2">Agency Sponsor Confirmation</th></tr>
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As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

Agency Sponsor Name: *

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FDOT Status Report Confirmation

Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:
November - December 2024	Lisa Saliba	lisa.saliba@dot.state.fl.us	01/10/25
September - October 2024	Lisa Saliba	lisa.saliba@dot.state.fl.us	11/08/24
July - August 2024	Lisa Saliba	lisa.saliba@dot.state.fl.us	09/13/24
May - June 2024	Lisa Saliba	lisa.saliba@dot.state.fl.us	07/12/24
March - April 2024	Lisa Saliba	lisa.saliba@dot.state.fl.us	05/13/24
January - February 2024	Lisa Saliba	lisa.saliba@dot.state.fl.us	03/11/24