

All Agency Data Mitigation Report Certification #1

Agency	Critical Operational Element	Criteria ID	Criteria	Why has the criteria not been met?	What mitigating actions are being taken?	Who is responsible for supporting the mitigation?	Impact/workaround if mitigation is not completed?	Planned completion date of the mitigation steps?
1	FDLE	Data	4.1	Agency has documented reporting needs.	Time constraints and staffing limitations.	We have identified the current reports being used. These will be cross-walked to PALM reports and Data Warehouse reports to identify any gaps in our needs.	Office of Financial Management	This will be completed. Impact would be that we could potentially miss out on reports that would be required to perform certain processes.
2	AHCA	Data	4.2	Agency specific test data has been identified and documented, including source documents required for UAT scenarios.	The Bureau of Financial Services is facing challenges in staffing for the Florida PALM Project due to resource limitations and a reduction in accountант positions, which has hindered their ability to document test data and to organize source documents that will be required to support UAT testing activities.	AHCA IT PALM Team (4 Business Process Consultants) will be aiding in documenting and gathering all required information to support testing activities.	Phyllis Wander	AHCA will not be able to complete User Acceptance Testing.
3	CITRUS	Data	4.2	Agency specific test data has been identified and documented, including source documents required for UAT scenarios.	This task is dependent upon the completion of items 2.2 and 2.3 above.	Citrus plans to use the SME UAT period to test various approaches to handling the foreign currency reporting, including GL Journals, Intra-Unit Journals, or Wire Transfer Vouchers.	Accounting Office, Project Manager, and Business Process Consultant.	If the open questions are not resolved during SME UAT, Citrus will work with Florida PALM, DFS, and FACTS to determine the best course of action during UAT. There is no immediate impact to the Florida PALM Project.
4	DJJ	Data	4.2	Agency specific test data has been identified and documented, including source documents required for UAT scenarios.	Specific test data has been identified and documented within UAT scenarios; however, source documents required for these tests have not been obtained. This is primarily due to the conflicting priorities associated with year-end, but also because the task related to test scripts isn't due until August 8th.	PMO will assist the bureaus by providing guidance for obtaining the source data as well as a central storage location for them to use. Bureau staff will be responsible for saving the test data to the location before UAT begins.	PMO office and bureau PALM administrators.	The impact of not having source data prior to UAT will affect staff's ability to conduct and validate test cases. The workaround would be to use old or synthetic data to conduct the test cases.
5	DBPR	Data	4.2	Agency specific test data has been identified and documented, including source documents required for UAT scenarios.	Year end processes took precedence over completion of creating test cases and confirmation of user stories	Team is reviewing and actively completing those items	CCN	I don't foresee any issues with completing those items before the start of UAT Online
6	FDLE	Data	4.2	Agency specific test data has been identified and documented, including source documents required for UAT scenarios.	Other things have taken priority since we had associated this with Task 574 - Prepare for UAT with a due date of 8/8/25	This will be completed by the 8/8 deadline for Task 574	Office of Financial Management	This will be completed. Impact would be that we would not have necessary information to be able to test PALM fully.
7	FWC	Data	4.2	Agency specific test data has been identified and documented, including source documents required for UAT scenarios.	Agency year-end activities were a higher priority	We will have our User Stories ready by the August 8th due date for Task 574	Laurie Kershaw	If we were to miss the deadline, we would complete the documentation late. There is no real workaround.
8	DOH	Data	4.4	Agency data is cleansed based on Mock Conversion 2 results.	We had a meeting with the PALM Project; however, there are still issues with the GLC0001 data after DOH reviewed following the meeting.	DOH had a meeting with PALM to understand the issues.	PALM and DOH	LMC will get with A&A to discuss Master Balance File Clean-up process with OIT
9	APD	Data	4.4	Agency data is cleansed based on Mock Conversion 2 results.	1. Specific to Asset Management Records 2. Headcount/Resource Issue 3. PALM's data pull - finding the records and sourcing them due to old Org's and Old data 4. FLAIR training issue	1. Define Quality Standards 2. Prioritize High Value Assets 3. Update FLAIR 4. Use the remote sites SME's for assistance 5. Set up Data REview for final clearing of all errors	APD Asset Management Team	100% goal that all records will be cleared

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10	JAC	Data	4.4	Agency data is cleansed based on Mock Conversion 2 results.	Incomplete status previously known and reported to Florida PALM. The primary driver for the delay in Mock 2 data cleansing is staff availability.	JAC's plan to reduce future impacts includes hiring two (2) additional OPS staff with the requisite knowledge and skills to cleanse the data. One staff member has been hired and is in the process of onboarding, the second has been offered a position and is the background screening process.	Financial Services	Data cleansing will continue to be delayed based on staff availability. If additional staff are not approved and added, JAC's SMEs will complete the tasks as their availability permits, causing continued delay and business impact.	03/31/26
11	DOS	Data	4.4	Agency data is cleansed based on Mock Conversion 2 results.	The Department has several vacancies causing current staff to redirected to other activities.	Effective 7/21/2025 the Department has appointment an OPS staff to dedicate to the activities for PALM including data clean up. This will allow the Department to be on track for go live.	Additional OPS personnel hired by the Department.	The Department anticipates full completion of task.	08/31/25
12	DOE	Data	4.4	Agency data is cleansed based on Mock Conversion 2 results.	Scope of complexity of data cleansing task is beyond capability of limited resources.	Data cleansing will continue throughout UAT.	Business Liaison/SMEs	Data cleansing activities will roll into PALM ahead of go-live.	03/27/26
13	DLA	Data	4.4	Agency data is cleansed based on Mock Conversion 2 results.	File still contained Error messages that couldn't be resolved.	Mitigation is directed to Mock 3	Darlene	We will have an other opportunity for Mock 4	10/24/25
14	DOE	Data	4.5	Agency has provided updated data mapping to support Mock Conversion 3.	Changes to speedkey format has caused a delay in completing mapping.	Data mapping will continue through SME UAT in anticipation of completion by Mock 4.	Business Liaison	Minimal. Most data mapping already completed. Incomplete speedkey modification may cause manual entry for affected transactions.	12/05/25