

Data Mitigation Report #3

	Agency	Criteria ID	Criteria	Criteria Met	Why has the criteria not been met?	What mitigating actions are being taken?	Who is responsible for supporting the mitigation?	Impact/workaround if mitigation is not completed?	Likelihood of Mitigation Plan Completion?	Planned completion date of the mitigation steps?
1	Citrus	4.3	Agency data in FLAIR, FACTs and MFMP are cleansed and ready for Dry Run 2 conversion.	No	Citrus historical contract numbering standard is not compatible with Florida PALM. Citrus has switched to a compatible nomenclature, but this solution will not work for open contracts. Contracts may not be renumber in FLAIR because it would break the association to FACTS.	At Go-Live Citrus will tally the remaining incompatible contracts (estimated to be less than 20), and submit a request to FACTS to change the numbers of the open contract to the new numerical schema.	Citrus Project Manager and Citrus Comptroller	Data in FACTS will not be accurately reported from Florida PALM.	Very likely	12/11/26
2	DEM	4.2	Agency configuration and conversion workbooks are complete and contain no errors.	No	DEM has been working diligently on ensuring configuration and conversion workbooks do not contain errors. Latest submission had errors that were not addressed.	DEM will work towards ensuring configuration and conversion workbooks are maintained and reviewed for errors for upcoming Configuration and Conversion Workbook Tasks.	FDEM Bureau of Financial Management	FDEM anticipates clearing errors in configuration and conversion workbooks for upcoming task submissions.	Very likely	07/31/26
3	DLA	4.1	Changes to agency specific configurations are being tested and maintained in agency configuration workbooks as necessary.	No	Agency-specific configuration changes have not yet been fully tested and maintained in the applicable configuration workbooks because validation and testing activities are still in progress. Additional configuration updates, issue resolution, documentation revisions, and FLAIR-to-PALM crosswalk updates are required before all configuration changes are validated and finalized to support internal systems, technology developers, F&A staff, and business users.	Continue working with the OnBase project team, VANext and eGrants teams, agency SMEs, IT technical staff, and the PALM team to complete configuration updates, validate configuration changes, update FLAIR-to-PALM crosswalks and configuration workbooks, resolve testing findings, revise business and technical documentation, and finalize configuration activities prior to production readiness.	OnBase Project Team, Agency SMEs, VANext and eGrants SMEs, DLA IT Technical Team, and PALM Team	Failure to complete the agency-specific configuration updates and maintain the configuration workbooks may prevent successful validation and testing, resulting in inaccurate FLAIR-to-PALM mappings, incomplete system configurations, and unresolved system issues carrying into production readiness, increasing the risk of business process disruptions.	Very likely	10/31/26
4	DLA	4.2	Agency configuration and conversion workbooks are complete and contain no errors.	No	These workbooks are updated on an ongoing basis as new agency configuration and conversion items are identified. Validation and testing activities are still in progress, and additional updates may be required throughout the reporting period. As of July 9, one Speedkey validation error has been identified in the conversion workbook (Row 997), while no other validation errors has been identified across the remaining configuration and conversion workbooks. The Speedkey validation issue has been confirmed with the Budget SME and communicated to the PALM RCs for review and follow-up.	Continue updating the configuration and conversion workbooks as new agency items are identified; work with agency SMEs and the PALM RCs to resolve validation errors, complete newly assigned workbook entries, validate updates, and maintain the workbooks throughout the reporting period to support production readiness.	Agency SMEs, DLA IT Team, and PALM RCs	Failure to maintain complete and accurate configuration and conversion workbooks may result in unresolved validation errors, incomplete agency configuration and conversion data, delayed readiness activities, and inaccurate information being carried into production, increasing the risk of business process disruptions.	Very likely	10/31/26
5	DLA	4.3	Agency data in FLAIR, FACTs and MFMP are cleansed and ready for Dry Run 2 conversion.	No	It is still in progress. Agency SMEs were prioritizing tax form processing, fiscal year-end activities, and other critical operational responsibilities during the Dry Run 2 preparation period. As a result, data cleansing and validation activities could not be completed before the Dry Run 2 conversion timeline and remain in progress.	Continue working with agency SMEs, F&A staff, and IT staff to complete data cleansing and validation activities, resolve identified data issues, validate conversion results, and prepare agency data for the next Dry Run and production readiness.	Agency SMEs, F&A staff, DLA IT Team	Failure to complete data cleansing and validation activities may result in inaccurate or incomplete conversion data, unsuccessful Dry Run validation, delayed conversion readiness, and production issues that could disrupt agency business operations.	Very likely	10/31/26
6	DMA	4.2	Agency configuration and conversion workbooks are complete and contain no errors.	No	DMA Organization spreadsheet had one value that was missed making the task incomplete.	Correction will be made.	DMA	Minimal	Very likely	07/31/26
7	DOH	4.2	Agency configuration and conversion workbooks are complete and contain no errors.	No	DOH has several thousands of ORGs and OCAs. This will be an ongoing process for DOH to maintain this till Go-Live.	This will be an on-going effort for DOH	DOH Core and Technical Team	This is an on-going effort and DOH will have to mitigate the configs and conversions.	Very likely	08/07/26
8	DOS	4.3	Agency data in FLAIR, FACTs and MFMP are cleansed and ready for Dry Run 2 conversion.	No	The cleanup transactions were processed outside of the deadline.	Action has already been taken to clean data.	Department F&A staff	N/A	Very likely	07/31/26

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9 EOG	4.2	Agency configuration and conversion workbooks are complete and contain no errors.	No	Agency conversion data for the Division of Emergency Management (DEM) change regularly. Because the Division is included in the Executive Office of the Governor's (EOG) workbooks, this task shows incomplete for the Division's updates.	EOG will continue to work with DEM to assist them in meeting the Project's deadlines.	The Division of Emergency Management is responsible for its related configurations and conversions. All EOG (excluding DEM) configurations and conversions are up to date.	The DEM will be responsible for maintaining all configurations and manually updating any data that failed to convert.	Unlikely	11/30/26
10 FDLE	4.2	Agency configuration and conversion workbooks are complete and contain no errors.	No	Speedkeys were removed on 6/16 and showed no error until 6/17.	Positions tied to the deleted speedkey will be updated when the worksheet is unlocked by PALM	Mike Moore	If not completed prior to the UAT refresh, then they will be updated following the refresh.	Very likely	07/31/26
11 FSDB	4.3	Agency data in FLAIR, FACTs and MFMP are cleansed and ready for Dry Run 2 conversion.	No	It is done already, the progress field had not been updated	None are needed	John Wester	Completed, no further action is needed.	Very likely	06/25/26
12 JAC	4.3	Agency data in FLAIR, FACTs and MFMP are cleansed and ready for Dry Run 2 conversion.	No	Due to competing project requirements and resource constraints, JAC has not been able to complete the full project; however, significant work has been completed in Grants and Encumbrances, and the JAC project team has a clear path to full completion in Contracts and GL.	JAC hired an OPS resource dedicated to supporting this initiative.	JAC Financial Services	Balances will not be accurate at go-live.	Very likely	10/31/26
13 PSC	4.3	Agency data in FLAIR, FACTs and MFMP are cleansed and ready for Dry Run 2 conversion.	No	We are working with Canopy to clean up our remaining errors.	Working with Canopy	Canopy/PSC	Data will be cleansed	Very likely	08/30/26