

Helpful Links

- Dashboard Snapshots
- Knowledge Center
- Florida PALM Workbook for DACS
- Readiness Workplan

DACS Status Report Dashboard

Reporting Period

September - October 2024

Agency Sponsor

Alan Edwards

Click on the various statistics or dials to view the supporting information within your agency's Smartsheet Florida PALM Workbook.

CCN Composition



The Change Champion Network dial reflects the completeness of your CCN makeup.

Change Champion Network:

- Unique Filled Role = 16
- Duplicate Filled Role = 0
- Vacant Role = 0

RW Task Completeness



The Readiness Workplan Tasks Completeness dial reflects the completeness of your agency's submission of RW tasks, starting with RW Task 512.

RW Task Completeness:

- Score = 99.75%**
- Submitted Complete = 39
 - Submitted Incomplete = 0
 - Completed After Submission = 1

RW Task Timeliness



The Readiness Workplan Tasks Timeliness dial reflect the timeliness of your agency's submission of all RW tasks to date.

RW Task Timeliness:

- Score = 97.68%**
- Submitted On Time = 65
 - Submitted Late = 0
 - Pending Submission = 2

Project-led Meeting Participation



The Participation dial reflects your agency's attendance at Project-led meetings during the current reporting period.

Meeting Participation:

- Meetings Attended = 5
- Meetings Missed = 0

The dials above include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

RW Tasks - Completed or Open Items

Project Impact	Critical Operational Element	Task ID	Task Name	Task Planned Start Date	Task Planned End Date	Agency Reported Task Progress	Agency Submission Date	Status Comment	Project Verification of Completion	Agency Corrected Submission Date
N/A	Technology	519	Remediate Agency Business Systems based on Segment I	01/29/24	06/28/24	75% - Consolidating/Inputting Information for Submission		11/01/2024 - Remediation efforts for Segment I - IV designs are in progress. We continue to monitor this task for completion in order to align with the Florida PALM Project's timeline to participate in future testing activities. 10/02/2024 - Remediation efforts for Segment I - IV designs are in progress. We continue to monitor this task for completion in order to align with the Florida PALM Project's timeline to participate in future testing activities. 09/01/2024 - Remediation efforts for Segment I (and all segment) designs are in progress. We continue to monitor this task for completion in order to align with the Florida PALM Project's timeline to participate in future testing activities. 08/02/24 - Remediation efforts for Segment I designs are still in progress. We continue to monitor this task for completion in order to align with the Florida PALM Project's timeline to participate in future testing activities. 06/28/24 - Our agency is actively working on ABS remediation based on Segment I designs, ensuring alignment with our own agency specific project management approach. The FDACS remediation approach is to complete all required changes for each application function following our internal project schedule, that cannot be defined by segment design timing. Agency remediation efforts are ongoing and will continue in order to meet the overall Florida PALM Project's timeline for remediation completion to participate in future testing activities. We will continue to monitor our progress and provide status updates to the Florida PALM project through our Readiness Coordinator and as part of our Agency Status Reporting.		
N/A	Technology	531	Remediate Agency Business Systems based on Segment II	04/29/24	10/04/24	75% - Consolidating/Inputting Information for Submission		11/01/2024 - Remediation efforts for Segment I - IV designs are in progress. We continue to monitor this task for completion in order to align with the Florida PALM Project's timeline to participate in future testing activities. 10/02/2024: Our agency is actively working on ABS remediation based on Segment I - IV designs, ensuring alignment with our own agency specific project management approach. The FDACS remediation approach is to complete all required changes for each application function following our internal project schedule, that could not be defined by segment design timing. Agency remediation efforts are ongoing and will continue in order to meet the overall Florida PALM Project's timeline for remediation completion to participate in future testing activities. We will continue to monitor our progress and provide status updates to the Florida PALM		

										project through our Readiness Coordinator and as part of our Agency Status Reporting.	
Direct	Data	541-A	Complete Configuration Workbooks for Segment IV	07/22/24	09/06/24	100% - Submitted	09/05/24				Submission Complete
Direct	Data	541-B	Complete Configuration Workbooks for Segment IV	07/22/24	09/06/24	100% - Submitted	08/28/24				Submission Complete
N/A	Data	542	Complete Data Readiness Analysis and Data Cleansing Activities for Segment IV	07/22/24	10/18/24	100% - Submitted	10/17/24				Submission Complete
N/A	Processes	543	Identify Change Impacts and Update Agency Business Process Documentation for Segment IV	07/22/24	10/18/24	100% - Submitted	10/18/24				Submission Complete
N/A	Technology	544	Update Agency Business System Documentation for Segment IV	07/22/24	10/18/24	100% - Submitted	10/18/24				Submission Complete
Direct	Technology	545-A	Update and Finalize Florida PALM Conversion Inventory for Segment IV	07/22/24	10/18/24	100% - Submitted	10/17/24				Submission Complete
Direct	Technology	546	Update Florida PALM Interface Inventory for Segment IV	07/22/24	10/18/24	100% - Submitted	10/18/24				Submission Complete
N/A	Technology	547	Remediate Agency Business Systems based on Segment III	07/22/24	12/13/24	50% - In Progress					
Direct	People	549	Submit Training Survey	08/12/24	09/20/24	100% - Submitted	08/21/24				Submission Complete
Indirect	People	536-B	Create Agency Specific User Acceptance Testing Plan	08/19/24	10/11/24	100% - Submitted	10/11/24				Submission Complete
Direct	Data	541-C	Complete Configuration Workbooks for Segment IV	08/26/24	10/04/24	100% - Submitted	10/04/24				Submission Complete
N/A	N/A	551	Submit Bimonthly Agency Readiness Status Report	08/30/24	09/11/24	100% - Submitted	09/05/24				Submission Complete
N/A	N/A	552	Manage Agency Specific Implementation Schedule, Risks and Issues	08/30/24	10/31/24	100% - Submitted	10/31/24				N/A 10/31/24
Direct	Technology	550-B	Participate in Technical Meeting to Receive Credentials and Access	09/03/24	09/13/24	100% - Submitted	09/09/24	Meeting scheduled for 09/09			N/A
Indirect	Technology	553	Prepare for Interface Testing	09/16/24	10/18/24	100% - Submitted	10/18/24				Submission Complete
Direct	Technology	554	Participate in Connectivity Testing for Cycle 1 Interface Testing	09/16/24	10/04/24	100% - Submitted	09/24/24	09/24 - Agency Completed Connectivity Testing			Submission Complete
Direct	Data	541-D	Complete Configuration Workbooks for Segment IV - General Ledger (GL)	10/07/24	11/01/24	100% - Submitted	10/22/24				Submission Complete
Direct	Data	555-A	Complete Data Cleansing Based on Mock Conversion 1 - Projects (PCC001)	10/07/24	11/22/24	75% - Consolidating/Inputting Information for Submission		Also includes Data Cleansing for ARCC001			
N/A	People	559	Share Florida PALM Updates	10/14/24	10/25/24	100% - Submitted	10/24/24				Submission Complete
N/A	Technology	561	Remediate Agency Business Systems based on Segment IV	10/21/24	03/14/25	50% - In Progress					
Direct	Data	555-B	Complete Data Cleansing Based on Mock Conversion 1 (CTC001, GMC001, and PCC002)	10/28/24	11/22/24	50% - In Progress					
N/A	N/A	562	Submit Bimonthly Agency Readiness Status Report	11/01/24	11/12/24	100% - Submitted	11/05/24				Submission Complete
N/A	N/A	563	Manage Agency Specific Implementation Schedule, Risks and Issues	11/01/24	12/27/24	50% - In Progress					
Direct	Data	555-C	Complete Data Cleansing Based on Mock Conversion 1 (AMC001 and POC001)	11/08/24	12/06/24						

People

The staff and stakeholders affected by your agency's transition to Florida PALM.

Implementation:

Planned Florida PALM End Users = 73

- Business Process Groupings = 13/13

Identified Subject Matter Experts = 25

• SMEs by Business Process Grouping

- Account Mgmt. and Financial Reporting = 4
- Accounts Receivable = 4
- Asset Accounting and Mgmt. = 5
- Banking = 4
- Budget Mgmt. and Cash Control = 5
- Contracts Mgmt. = 3
- Disbursements Mgmt. = 7
- Grants Mgmt. = 4
- Inter/IntraUnit Transactions = 10
- Payroll Mgmt. = 5
- Projects Mgmt. = 7
- Revenue Accounting = 4
- System Access and Controls = 4

Role Mapping = TBD

Training = TBD

Processes

The sequence of procedures to accomplish a business objective.

Current-State:

Cataloged Business Processes = 109

- Related Business Systems = 6
- Related Reports = 7
- Documentation Status:
 - Complete = 109 Partial = 0 Not Started = 0

Implementation:

Impacted Agency Business Processes = 109

- Related Business Process Groupings = 11
- Planned Spreadsheet Uploads = 11
- Level of Impact: People Changes
 - High = 7 Medium = 31 Low = 71 None = 0 Uncertain = 0
- Level of Impact: Processes Changes
 - High = 11 Medium = 39 Low = 59 None = 0 Uncertain = 0
- Level of Impact: Technology Changes
 - High = 11 Medium = 54 Low = 44 None = 0 Uncertain = 0
- Level of Impact: Data Changes
 - High = 11 Medium = 34 Low = 64 None = 0 Uncertain = 0
- Segments I & II Documentation Update Status
 - Not Started = 0 In Progress = 0 Complete =

Technology

The applications or tools used to process, track, or report on financial operations.

Current-State:

Cataloged Business Systems = 49

- Criticality:
 - High = 27 Med = 13 Low = 6 None = 3
- Documentation Status:
 - Complete = 48 Partial = 0 Not Started = 0
- Cataloged Interfaces = 42
 - Inbound Interfaces = 28
 - Outbound Interfaces = 14

Implementation:

Business Systems Planned for Integration = 15

- Segment I - Documentation Updates:
 - Complete = 3 Updating = 0 Evaluating = 0 Not Started = 0 Not Needed = 11
- Segment II - Documentation Updates:
 - Complete = 5 Updating = 0 Evaluating = 0 Not Started = 0 Not Needed = 9
- Segment III - Documentation Updates:
 - Complete = 6 Updating = 1 Evaluating = 0 Not Started = 0 Not Needed = 7
- Planned Interfaces = 28
 - Inbound Interfaces = -2
 - Outbound Interfaces = 19

Data

Information used in or produced from an agency's financial business operations.

Current-State:

Unique FLAIR Data Elements = 70

- Associated Unique Uses = 70
 - Continued Use - Yes = 50
 - Continued Use - No = 19
- Associated Business Systems = 6
- Cataloged Reports = 221
- Criticality:
 - High = 85 Med = 56 Low = 17 None = 51

Implementation:

Segments I & II Planned Configurations = 6/9

- Accounts Receivable (AR)
 - Planned Distribution Codes = 50
- Asset Management (AM)
 - Planned Location Codes = 488
- Commitment Control (KK)
 - Planned Option = Option # 1 - Track with Budget
- General Ledger (GL)
 - Planned Budgetary Value Combo Edits = 1949
 - Planned Local Funds = None
 - Planned Organization ID's = 1095

• Segment III Documentation Update Status

- Not Started = 0 In Progress = 0 Complete = 29

- Planned OA1's = 768

- Planned OA2's = None

Segment IV Planned Configurations

- Started = 2 Not Started = 0

Conversions & Data Readiness

• Conversions Needed = 13

• Agency Data Outside of Primary Source System(s) = 0

• Data Readiness/Cleansing Status:

- Complete = 9 In Progress = 0 Not Started = 0 Not Applicable 0

Reports = TBD

Agency Reported

The Risks, Issues, Assumptions and Readiness Activities table below display only items that were opened/logged, closed/resolved or active during the reporting period.

DACS Risks

Critical Operational Elements	Risk Description	Status	Risk Rating	Mitigation/Response Strategy	Reporting Period Comments or Updates	Date of Status Change	Owner / Coordinator
Technology	There is a mismatch between the Interface Layout and sample data files provided by the PALM team. It means that the sample data files are inconsistent with the interface layout. As the result, many times it's not possible to develop and test the interfaces.	Open	9 (High/High)	For the purposes of testing the interface, the sample data file is manually modified to fit the interface layout so the interface process could be tested. However, it means this is no longer a true test.	Information is shared with Agency Readiness Coordinator as they are encountered. 10/31/2024 - No additional interface sample data files have been provided. 8/28/2024 - No additional interface sample data files have been provided. 6/25/2024 - Error Log for the sample data files for Interfaces PCI001 and IJI003 was reviewed to send to the Florida PALM Team.	06/28/24	Rosemarie Zubler
Technology	Division of FL PALM information by Segments may result in timing differences between what is needed for remediation and task due date.	Closed	9 (High/High)	Our agency is actively working on ABS remediation based on Segment designs, ensuring alignment with our own agency specific project management approach. The FDACS remediation approach is to complete all required changes for each application function following our internal project schedule, that cannot be defined by segment design timing. Agency remediation efforts are ongoing and will continue in order to meet the overall Florida PALM Project's timeline for remediation completion to participate in future testing activities. Regular monitoring of the interface catalog is occurring to stay up to date on any changes made to interface layouts or sample data files.	8/28/2024 - New information is consumed as it becomes available. This also includes information resulting from design meeting discussions. 6/21/2024 - Discussion with agency Readiness Coordinator at monthly Touchpoint Meeting. 10/31/2024 - Updated to Issue.	10/31/24	Rosemarie Zubler
Technology Data	FL PALM Project UAT Plan details unknown at this time. FL PALM must be running regular batch processing during UAT to allow FDACS to interface Agency Business System test scenario data (API002, ARI007, ARI009, ARI011, IJI002, POI002, POI006, SDI009) to PALM during the testing window.	Open	3 (High/Low)	The Department is waiting on more information from PALM regarding their testing plans. We plan to attend PALM's test preparation workshop in mid-November where these topics will be discussed and where the PALM team is expected to provide more insight. Information about UAT testing details will impact our internal management of this risk.	10/31/2024 - New Risk Logged	10/31/24	Rosemarie Zubler
Technology Data	FL PALM Project UAT Plan details unknown at this time. FDACS must receive outbound interface file data from PALM (AMI003, API020, API031, ARI002, ARI020, ARI024, ARI034, GLI001, GLI017, IJI003, KKI009, POI001, POI007, SDI008) that will contain records associated with the agency test data and foundational data such as the chart of account values, chartfield combinations, and budget information.	Open	3 (High/Low)	The Department is waiting on more information from PALM regarding their testing plans. We plan to attend PALM's test preparation workshop in mid-November where these topics will be discussed and where the PALM team is expected to provide more insight. Information about UAT testing details will impact our internal management of this risk.	10/31/2024 - New Risk Logged	10/31/24	Rosemarie Zubler

DACS Issues

Critical Operational Elements	Issue Description	Status	Priority	Resolution Plan	Reporting Period Comments or Updates	Planned or Actual Resolution Date	Owner / Coordinator
Processes Technology Data	Division of FL PALM information by Segments may result in timing differences between what is needed for remediation and task due date.	Open	High - Impacts the ability of the agency to meet deadlines or milestones	Our agency is actively working on ABS remediation based on Segment designs, ensuring alignment with our own agency specific project management approach. The FDACS remediation approach is to complete all required changes for each application function following our internal project schedule, that cannot be defined by segment design timing. Agency remediation efforts are ongoing and will continue in order to meet the overall Florida PALM Project's timeline for remediation completion to participate in future testing activities. Regular monitoring of the interface catalog is occurring to stay up to date on any changes made to interface layouts or sample data files.	10/31/2024 - Updated to Issue. Previously listed as Risk #15.	03/01/25	Rosemarie Zubler

DACS Assumptions

Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period Comments or Updates
Technology	Funding for staff augmentation and services will continue through implementation and Hypercare.	Logged	08/31/23	Software remediation and Chart of Accounts crosswalk transitioning from FLAIR to PALM.	08/29/2024 - Continuing to monitor 7/01/2024 - Continuing to monitor 10/22/2024 - Will continue to monitor.
Data	Division reporting needs currently handled by Data Warehouse will be taken care of by user roles for Information Warehouse or PALM reports.	Logged	12/19/23	Division fiscals, Finance and Accounting, OPB, Purchasing, Payroll	08/29/2024 - Continuing to monitor 07/01/2024 - Will monitor as FL PALM releases additional information. 10/22/2024 - Will continue to monitor.
People	The Florida PALM team will be able to provide timely and complete requirements for the transition to Florida PALM with sufficient detail and time to implement the changes according	Logged	11/13/23	FDACS PALM Readiness Team, CCN, all FDACS key stakeholders PALM/impacted	08/29/2024 - Continuing to monitor 07/01/2024 - Will monitor as FL PALM releases additional information

	to the Florida PALM schedule			Agency Business System end users	10/22/2024 - Will continue to monitor.
Processes	Work efforts of staff augmentation resources are undertaken to collectively achieve a broader understanding of the totality of work that must be accomplished to meet all Critical Success Factors. As such, the deliverables outlined in the Operational Work Plan are critical, and the FDACS PALM Transition Readiness Team assumes that the deliverables are accurately and thoroughly defined and reflect the necessary Level of Effort to achieve all transition tasks and activities. Work efforts under the deliverables may adjust to accommodate operational variances, but the deliverables are fixed.	Logged	11/13/23	Staff Augmentation; FDACS PALM Readiness Team, CCN	08/29/2024 - Continuing to monitor 07/01/2024 - Will continue to monitor. 10/22/2024 - Will continue to monitor.
Technology Data	FDACS is assuming that interface testing between PALM and enterprise partners/third parties will be completed on schedule and that suitable batch scheduling between PALM and enterprise partners/third parties will be established. Deviation from those outcomes might impact downstream project activities including agency interface testing and user acceptance testing.	Logged	10/22/24	FDACS PALM Readiness Team, PALM/impacted Agency Business System end users.	10/22/2024 - New assumption added

DACs Agency-Specific Readiness Activities

Critical Operational Elements	Activity Description	Date(s)	Impacted Stakeholder(s) and/or System(s)	Objective	Reporting Period Comments or Updates
Technology	Sprint Retro, Planning, and Tasking	09/03/24	PRT, OATS, Finance and Accounting	Conduct retrospective of ending sprint and plan for next sprint.	Occurs biweekly. Date entered reflects start of reporting period.
Data	FLAIR Data Cleanup	09/03/24	Enterprise Wide	To ensure clean records for current use and for conversion to PALM.	Ongoing. Date entered reflects start of reporting period.
Processes	Process Review	09/03/24	Enterprise Wide	Ensure processes are as effective and efficient as possible for translation to PALM as appropriate.	Ongoing. Date entered reflects start of reporting period.
People	Change Management Meeting	09/03/24	Finance and Accounting, Training and Research Team	Follow-up meeting for F&A to discuss training needs and potential opportunities for job aids. Review information and brainstorm other paths for change management as we move forward with the PALM transition.	No other comments or updates.
Technology	Daily PRT Standups	09/04/24	PRT, OATS, Finance and Accounting, Admin IT	Conduct daily standups to provide update on technology tasks and deliverables, address risks, issues, assumptions, time exceptions, and blockers.	Work breakdown structure and deliverable progress monitoring; Project Management Liaison, Change Management Liaison. Occurs daily
Technology	Contracts Amendments Requirements Review	09/04/24	PALM Project Manager, PRT Analyst and Developers	The purpose of this meeting is to discuss and review the changes needed on the Contracts Amendments page within the AIMS application.	Meet as needed.
Technology	Weekly Touchpoint with CCN Technical Liaison	09/05/24	OATS, Admin, Finance and Accounting, FDACS PALM Remediation Team	The purpose of this weekly meeting is to discuss any PALM technical updates, answer any questions from the PALM Remediation Team, and review any assistance needed.	Occurs weekly on Wednesdays. This meeting occurred on a Thursday due scheduling conflicts.
People Data	PALM Activities Status Meeting	09/05/24	PALM Director and PALM Project Manager	The of this meeting is to discuss and PALM related risks, issues, and decisions. The status of PALM agency tasks is also discussed.	Occurs weekly on Thursdays.
Processes Technology Data	FCO Project Costing Module Discussion	09/05/24	Finance and Accounting, Forestry	Discuss Forestry needs within Project Costing Module.	No other comments or updates.
Technology	FANS PALM Remediation Status Meeting	09/05/24	OATS, Admin, Finance and Accounting, FDACS PALM Remediation Team, Admin IT	The purpose of this weekly meeting is (1) FANS PALM Remediation status update (What has been accomplished) (2) Any blockers, issues, or assistance needed, (3) Next steps (Goals for the next week).	Occurs weekly on Thursdays.
Technology	Weekly Summary Reporting	09/06/24	PRT, OATS, Finance & Accounting, Admin IT	Provide status of completed and ongoing PRT deliverables/agency tasks; analyze implementation schedule progress; plan for next week.	Report is compiled and sent weekly on Fridays.
Technology	Weekly PALM AIMS & REV Remediation Tasks Review	09/06/24	PALM Project Manager and PRT Analyst	The purpose of this meeting is to review the status and percentage completion for remediation tasks, review of the weeks activities, and next week's goals.	Occurs weekly on Fridays.
Technology	PALM PRT Mid Sprint Planning	09/06/24	PRT, OATS, Finance & Accounting	A review of the current sprint's work and preview the next sprint's work items and activities.	Occurs biweekly.
Technology	Deliverables and Fund Set Meeting	09/06/24	PALM Project Manager, PRT Analyst and Developers	The purpose of this meeting is to discuss and review the Deliverables and Fund Set new screen design and mockup.	No other comments or updates.
Technology	Amendment Screen Mockup Review	09/09/24	PALM Project Manager, PRT Analyst and Developers	The purpose of this meeting is to review the Amendment screen mockup.	No other comments or updates.
Technology	Contracts and Contracts Amendment Demo Meeting	09/16/24	OATS, Admin, Finance and Accounting, FDACS PALM Remediation Team, Admin IT, Purchasing, Administration	The purpose of this meeting is to demo the required and requested changes to the Contracts and Contracts Amendments screens within AIMS.	No other comments or updates.
People Processes Technology Data	Florida PALM Payroll Design Discussion	09/17/24	Administration, Payroll, Finance and Accounting, Admin IT	Follow-up discussion of Florida PALM Payroll designs and department approach for use of payroll SpeedKeys.	No other comments or updates.
Processes Data	Project Life to Date Balances	09/17/24	Finance and Accounting	Discuss departments' Project Life to Date data conversion needs and approach.	No other comments or updates.
People Processes Technology Data	Florida PALM Meeting	09/18/24	Finance and Accounting, Office of Policy and Budget, Admin IT	Discuss recent Segment IV Design Sessions.	No other comments or updates.
People Data	Interface Selection PALM Task 546 Discussion	09/19/24	Palm Director, PALM Project Manager, and PALM Technical Liaison	The intent of this meeting is to review the department's interface selections and required information for task 546.	No other comments or updates.
Processes Technology	Interface Selection Review	09/19/24	Finance and Accounting, Admin IT	Discuss and review Preparing for Interface Testing tasks and upcoming activities.	No other comments or updates.
People Data	PALM AIMS & REV Remediation Tasks Review	09/20/24	PALM Project Manager and PRT Analyst	The purpose of this meeting is to review the AIMS and REV PALM Remediation tasks completed for the week.	This meeting occurs weekly on Fridays.
Technology	Disbursements Screen Redesign Analysis Meeting	09/24/24	PRT, Finance & Accounting, Admin IT	The purpose of this meeting is to discuss PALM Inbound Voucher Load Interface API002.	No other comments or updates.
Technology Data	SpeedKey planning and review	09/24/24	Finance and Accounting, Admin IT	Review and prepare final SpeedKey configurations.	No other comments or updates.
Technology	CATS 1020Q FACTS Meeting	09/25/24	PRT, Finance & Accounting, Admin IT	The purpose of this meeting is to discuss FACTS to PALM.	No other comments or updates.
Processes Technology	Disbursements Screen Redesign Analysis Meeting- Part 2	09/25/24	PRT, Finance & Accounting, Admin IT	he purpose of this meeting is to discuss PALM Inter-IntraUnit Interface UI002	No other comments or updates.
Processes Technology	Disbursements Screen Redesign Analysis Meeting- Part 3	09/30/24	PRT, Finance & Accounting, Admin IT	he purpose of this meeting is to discuss PALM Inbound Carry Forward Payable Interface POI006.	No other comments or updates.
Technology	CATS 1020Q FACTS Meeting Review	09/30/24	PALM Project Manager, PRT Analyst and Developers	The purpose of this meeting is to review the requirements presented by SMEs for Analysis and Development.	No other comments or updates.
Processes Technology	Contracts Amendments Requirements Demo	10/03/24	PRT, Finance & Accounting, Admin IT, Purchasing, Admin, OATS Management	The purpose of this meeting is confirmation on Amendment changes and review of the CATS1020Q_FACTS screen mockup	No other comments or updates.
People Processes	PALM Task 536-B Meeting	10/04/24	Palm Director, PALM Project Manager, PALM Technical	The purpose of this meeting is to review the task instructions and make any needed changes to the draft FDACS PALM UAT	No other comments or updates.

Technology Data			Liaison, and PRT Technical Lead	Plan.	
Processes Technology	Disbursements Screen Redesign Analysis Meeting- Part 4	10/04/24	PRT, Finance & Accounting, Admin IT	he purpose of this meeting is to discuss data elements for the Disbursements screen and FDACS Voucher impacts.	No other comments or updates.
Processes Technology	Disbursements & Assets Meeting	10/07/24	PRT, Finance & Accounting, Admin IT, PALM Director, and PALM Project Manager.	The purpose of this meeting is to discuss Disbursements Asset Components, what type of disbursements/vouchers require asset details to be entered by the user, and what type of assets are available for selection by the user.	No other comments or updates.
Technology	NIC File Processing - Point-of-Sale at Farmers Markets	10/07/24	PRT, PALM Project Manager, and PALM Technical Liaison	The purpose of this meeting is for the PRT Analyst and Developers to get an overview and discuss the enhancement to REV for processing NIC file with details about the point-of-sale transactions at the Farmers Markets.	No other comments or updates.
Processes Technology	Inter/IntraUnit Disbursements/Vouchers Meeting	10/08/24	PRT, Finance & Accounting, Admin IT, PALM Director, and PALM Project Manager.	The purpose of this meeting is to discuss an overview of the Inter/IntraUnit and the Transactions/Vouchers process. This meeting also discusses the feasibility of using the Disbursements screen for Inter/IntraUnit Transactions.	No other comments or updates.
People Data	PALM Task 536-B Meeting	10/10/24	PALM Director, PALM Project Manager, PALM Technical Liaison, and PRT Technical Lead	This meeting is a continuation of the prior week's meeting to further discuss any needed changes to the draft FDACS UAT Plan.	No other comments or updates.
People Data	PALM Task 536-B Meeting	10/10/24	PALM Director, PALM Project Manager, PALM Technical Liaison, and PRT Technical Lead	This meeting is a continuation of the prior week's meeting to further discuss any needed changes to the draft FDACS UAT Plan.	No other comments or updates.
Technology	Creation of Budget Year Function Working Session	10/11/24	PRT Developers, PRT Analyst, PALM Director, PRT Technical Lead, Admin IT, Finance & Accounting	The purpose of this working session is for PRT to work with Rosemarie in the creation of a function for Budget Year validation.	No other comments or updates.
Technology	FANS-AIMS-FLAIR Process Meeting	10/14/24	PALM Project Manager, PRT Analyst, PALM Technical Liaison, and FANS Technical Team	The purpose of this meeting is to identify Admin staff that is needed for the FANS-AIMS-FLAIR Process.	No other comments or updates.
People	Change Management (Segment IV)	10/15/24	Finance and Accounting SMEs, Administration	Discuss change impacts and review process updates to align with Segment IV Florida PALM designs	No other comments or updates.
Processes Data	Mock 1 Conversion Review	10/16/24	Finance and Accounting SMEs	Review of PCC001 conversion results; discuss data cleansing needs to prepare for Mock 2	No other comments or updates.
Technology Data	Spreadsheet Upload Discussion	10/17/24	Finance and Accounting, Admin IT	Review final selections for Segment IV Spreadsheet uploads needs for the department	No other comments or updates.
People Processes	F&A Supervisors Meeting	10/18/24	Finance and Accounting Supervisors and SMEs	Discuss department updates, F&A topics and PALM activities	No other comments or updates.
Data	General Ledger Configuration Working Session	10/22/24	Finance and Accounting and SMEs	Working session to review and complete department GL Configuration needs	No other comments or updates.
Processes Data	Mock 1 Conversion Review	10/29/24	Finance and Accounting SMEs	Working sessions to review ARC001 conversion data	No other comments or updates.

Agency Sponsor Confirmation

As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

Agency Sponsor Name: *

Confirm *

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DACS Status Report Confirmation

Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:
September - October 2024	Alan Edwards	alan.edwards@fdacs.gov	11/05/24
July - August 2024	Alan Edwards	alan.edwards@fdacs.gov	09/05/24
May - June 2024	Alan Edwards	alan.edwards@fdacs.gov	07/09/24
March - April 2024	Alan Edwards	alan.edwards@fdacs.gov	05/08/24
January - February 2024	Alan Edwards	alan.edwards@fdacs.gov	03/11/24