FDC Status Report Dashboard

Click on the various statistics or dials to view the supporting information within your agency's Smartsheet Florida PALM Workbook.

CCN Composition	RW Task Completeness	RW Task Timeliness	Project-led Meeting Participation
The Change Champion Network dial reflects the completeness of your CCN makeup.	The Readiness Workplan Tasks Completeness dial reflects the completeness of your agency's submission of RW tasks, starting with RW Task 512.	The Readiness Workplan Tasks Timeliness dial reflect the timeliness of your agency's submission of all RW tasks to date.	The Participation dial reflects your agency's attendance at Project-led meetings during the current reporting period.

Change Champion Network:
- Unique Filled Role = 16
- Duplicate Filled Role = 0
- Vacant Role = 0

RW Task Completeness:

Score = 95.64%
- Submitted Complete = 35
- Submitted Incomplete = 0
- Completed After Submission = 4

RW Task Timeliness:

Score = 89.56%
- Submitted On Time = 54
- Submitted Late = 9
- Pending Submission = 3

Meeting Participation:
- Meetings Attended = 5
- Meetings Missed = 0

The dials above include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

RW Tasks - Completed or Open Items

Project Impact	Critical Operational Element	Task ID	Task Name	Task Planned Start Date	Task Planned End Date	Agency Reported Task Progress	Agency Submission Date	Status Comment	Project Verification of Completion	Agency Corrected Submission Date
N/A	Data	514	Complete Data Readiness Analysis and Data Cleansing Activities for Segments I and II	01/29/24	04/12/24	50% - In Progress		We've updated the current data cleansing process, Assets, Revenues, Grants, General Ledgers. FDC F&A is currently deciding on contracting with someone to support and accelerate our data cleansing efforts, we will require more time to complete this task. We are also working with DFS on the FLAIR Master Balance File Cleanup. We have completed the A/R data cleansing (4/11). Currently (8/1/24) working on submitting an RFQ to procure a staff aug position to assist with the FLAIR data cleanup efforts for this task. RFQ-25-013 expected to be released 8/27/24.		
N/A	Technology	531	Remediate Agency Business Systems based on Segment II	04/29/24	10/04/24	100% - Submitted	10/01/24		Submission Complete	
Direct	Data	541-A	Complete Configuration Workbooks for Segment IV	07/22/24	09/06/24	100% - Submitted	08/30/24		Submission Complete	
N/A	Data	542	Complete Data Readiness Analysis and Data Cleansing Activities for Segment IV	07/22/24	10/18/24	25% - Beginning Internal Meetings and Information Gathering		Currently (8/1/24) working on submitting an RFQ to procure a staff aug position to assist with the FLAIR data cleanup efforts for this task.		
N/A	Processes	543	Identify Change Impacts and Update Agency Business Process Documentation for Segment IV	07/22/24	10/18/24	50% - In Progress				
N/A	Technology	544	Update Agency Business System Documentation for Segment IV	07/22/24	10/18/24	100% - Submitted	10/15/24	Updates completed.	Submission Complete	11/07/24
Direct	Technology	545-A	Update and Finalize Florida PALM Conversion Inventory for Segment IV	07/22/24	10/18/24	100% - Submitted	10/07/24		Submission Complete	
Direct	Technology	546	Update Florida PALM Interface Inventory for Segment IV	07/22/24	10/18/24	100% - Submitted	10/18/24		Submission Complete	
N/A	Technology	547	Remediate Agency Business Systems based on Segment III	07/22/24	12/13/24	25% - Beginning Initial Internal Meetings and Information Gathering				
Direct	People	549	Submit Training Survey	08/12/24	09/20/24	100% - Submitted	09/17/24		Submission Complete	
Indirect	People	536-B	Create Agency Specific User Acceptance Testing Plan	08/19/24	10/11/24	100% - Submitted	10/11/24		Submission Complete	
Direct	Data	541-C	Complete Configuration Workbooks for Segment IV	08/26/24	10/04/24	100% - Submitted	10/04/24	Had an issue with the FDC Position Funding spreadsheet on the secure site. Column G kept dropping the leading zero. I've emailed the file to my Readiness Coordinator, but have marked the task complete.	Submission Complete	
N/A	N/A	551	Submit Bimonthly Agency Readiness Status Report	08/30/24	09/11/24	100% - Submitted	09/11/24		Submission Complete	
N/A	N/A	552	Manage Agency Specific Implementation Schedule, Risks and Issues	08/30/24	10/31/24	100% - Submitted	10/24/24		N/A	
Direct	Technology	550-B	Participate in Technical Meeting to Receive Credentials and Access	09/03/24	09/13/24	100% - Submitted	09/10/24	Testing was completed today and verified.	N/A	
Indirect	Technology	553	Prepare for Interface Testing	09/16/24	10/18/24	100% - Submitted	10/18/24		Submission Complete	
Direct	Technology	554	Participate in Connectivity Testing for Cycle 1 Interface Testing	09/16/24	10/04/24	100% - Submitted	09/25/24		Submission Complete	
Direct	Data	541-D	Complete Configuration Workbooks for Segment IV - General Ledger (GL)	10/07/24	11/01/24	100% - Submitted	10/30/24		Submission Complete	
Direct	Data	555-A	Complete Data Cleansing Based on Mock Conversion 1 - Projects (PCC001)	10/07/24	11/22/24	100% - Submitted	10/24/24		Submission Complete	
N/A	People	559	Share Florida PALM Updates	10/14/24	10/25/24	100% - Submitted	10/17/24		Submission Complete	

N/A	Technology	**561**	Remediate Agency Business Systems based on Segment IV	10/21/24	03/14/25	25% - Beginning Initial Internal Meetings and Information Gathering				
Direct	Data	**555-B**	Complete Data Cleansing Based on Mock Conversion 1 (CTC001, GMC001, and PCC002)	10/28/24	11/22/24	25% - Beginning Initial Internal Meetings and Information Gathering				
N/A	N/A	**562**	Submit Bimonthly Agency Readiness Status Report	11/01/24	11/12/24	100% - Submitted	**11/07/24**		Submission Complete	
N/A	N/A	**563**	Manage Agency Specific Implementation Schedule, Risks and Issues	11/01/24	12/27/24	25% - Beginning Initial Internal Meetings and Information Gathering				
Direct	Data	**555-C**	Complete Data Cleansing Based on Mock Conversion 1 (AMC001 and POC001)	11/08/24	12/06/24					

People	**Processes**	**Technology**	**Data**
The staff and stakeholders affected by your agency's transition to Florida PALM.	The sequence of procedures to accomplish a business objective.	The applications or tools used to process, track, or report on financial operations.	Information used in or produced from an agency's financial business operations.

People

Implementation:

Planned Florida PALM End Users = 129

• Business Process Groupings = 13/13

Identified Subject Matter Experts = 49

• SMEs by Business Process Grouping

- Account Mgmt. and Financial Reporting = 6
- Accounts Receivable = 2
- Asset Accounting and Mgmt. = 4
- Banking = 2
- Budget Mgmt. and Cash Control = 8
- Contracts Mgmt. = 3
- Disbursements Mgmt. = 15
- Grants Mgmt. = 3
- Inter/IntraUnit Transactions = 6
- Payroll Mgmt. = 14
- Projects Mgmt. = 14
- Revenue Accounting = 2
- System Access and Controls = 1

Role Mapping = TBD

Training = TBD

Processes

Current-State:

Cataloged Business Processes = 156

• Related Business Systems = 13

• Related Reports = 46

• Documentation Status:

- Complete = 156 Partial = 0 Not Started = 0

Implementation:

Impacted Agency Business Processes = 156

• Related Business Process Groupings = 12

- Planned Spreadsheet Uploads = 3

• Level of Impact: People Changes

- High = 9 Medium = 15 Low = 113 None = 10 Uncertain = 0

• Level of Impact: Processes Changes

- High = 130 Medium = 5 Low = 3 None = 9 Uncertain = 0

• Level of Impact: Technology Changes

- High = 127 Medium = 8 Low = 1 None = 11 Uncertain = 0

• Level of Impact: Data Changes

- High = 125 Medium = 1 Low = 3 None = 18 Uncertain = 0

• Segments I & II Documentation Update Status

- Not Started = 0 In Progress = 0 Complete = 91

• Segment III Documentation Update Status

- Not Started = 0 In Progress = 0 Complete = 96

Technology

Current-State:

Cataloged Business Systems = 25

• Criticality:

- High = 11 Med = 6 Low = 4 None = 4

• Documentation Status:

- Complete = 13 Partial = 10 Not Started = 1

Cataloged Interfaces = 33

- Inbound Interfaces = 30
- Outbound Interfaces = 3

Implementation:

Business Systems Planned for Integration = 13

• Segment I - Documentation Updates:

- Complete = 0 Updating = 0 Evaluating = 0 Not Started = 1 Not Needed = 7

• Segment II - Documentation Updates:

- Complete = 0 Updating = 0 Evaluating = 0 Not Started = 0 Not Needed = 8

• Segment III - Documentation Updates:

- Complete = 1 Updating = 0 Evaluating = 0 Not Started = 0 Not Needed = 7

Planned Interfaces = 3

- Inbound Interfaces = -2
- Outbound Interfaces = 2

Data

Current-State:

Unique FLAIR Data Elements = 73

• Associated Unique Uses = 222

- Continued Use - Yes = 183
- Continued Use - No = 10

• Associated Business Systems = 2

Cataloged Reports = 234

• Criticality:

- High = 211 Med = 11 Low = 2 None = 11

Implementation:

Segments I & II Planned Configurations = 6

• Accounts Receivable (AR)

- Planned Distribution Codes = 1

• Asset Management (AM)

- Planned Location Codes = 4701
- Planned Associated Area ID's = None

• Commitment Control (KK)

- Planned Option = Option # 1 - Track with Budget

• General Ledger (GL)

- Planned Budgetary Value Combo Edits = 158
- Planned Local Funds = None
- Planned Organization ID's = 2615
- Planned OA1's = 248
- Planned OA2's = None

Segment IV Planned Configurations

- Started = 1 Not Started = 1

Conversions & Data Readiness

• Conversions Needed = 11

• Agency Data Outside of Primary Source System(s) = 0

• Data Readiness/Cleansing Status:

- Complete = 2 In Progress = 4 Not Started = 0 Not Applicable 1

Reports = TBD

Agency Reported

The Risks, Issues, Assumptions and Readiness Activities tables below display only items that were opened/logged, closed/resolved or active during the reporting period.

FDC Risks

Critical Operational Elements	Risk Description	Status	Risk Rating	Mitigation/Response Strategy	Reporting Period Comments or Updates	Date of Status Change	Owner / Coordinator
Processes Technology Data	Due to Project staffing turnover, Project could be at risk for not being ready for UAT Testing and Mock Conversions.	Open	9 (High/High)	Requested the new Project Manager to request additional staffing from OIT to assist with remediation and data cleanup efforts.		09/24/24	Mary Quinsey
People Processes Technology Data	Remediation of BARS (Budget and Account Reporting System) and Downstream (Outbound) systems	Open	6 (High/Medium)	Required remediation of existing BARS system and 7 downstream (outbound) systems, which currently depends on the existing BARS systems for data. This requires the new reporting solution to be designed and implemented which shall remediate existing BARS solution and IWay interfaces. This new reporting solution shall interface with the MFT file server of Florida PALM Data warehouse for data needs (upstream/ inbound) and will provide data to the 7 downstream/ outbound systems/ tools.	Additional technical information shall be required from Florida PALM team to initiate the remediation activities for FDC and FCOR.	10/23/25	OIT

FDC Issues

Critical Operational Elements	Issue Description	Status	Priority	Resolution Plan	Reporting Period Comments or Updates	Planned or Actual Resolution Date	Owner / Coordinator
People Processes Technology	Not having a backup for newly created agency business systems	Open	High - Impacts the ability of the agency to meet deadlines or milestones	Crosstrain staff to ensure adequate backup. Cross training will be completed during the project to ensure operational resiliency.	The Planned or Actual Resolution Date is extended to 06/30/2025 to provide 6 months of readiness prior to the current Project Production date – January 2026.	06/30/25	David Eskin, Finance and Accounting/Systems Reporting
People Processes	Lack of Clear Instructions and Frequent Changes in Task Guidance	Open	High - Impacts the ability of the agency to meet deadlines or milestones	To minimize frequent changes in task instructions. Consistent guidance fosters stability and improves overall performance.	TBD	01/06/26	Erica Starling, Financial Administrator
People Processes Technology Data	Lack of Resource Capacity for Data analysis	Open	High - Impacts the ability of the agency to meet deadlines or milestones	Currently requesting an RFQ for an additional staff aug position with FLAIR data experience.	Draft has been sent to manaagement	12/31/24	Erica Starling, Financial Administrator
Processes Technology	UAT Test Scripts and Future State Work Processes	Open	Low - All impacts not listed as Critical or High	Add an OIT BA to the agency team to assist with mapping future state work processes to Palm and write test scenarios. The F&A team leads will review, revise, approve, and use the test scripts in UAT. Waiting on clarity on the UAT approach, scope and volume of work. Now that we know the UAT timeline but are still planning the IT development work for the 'New Reporting Solution' and downstream system remediation.	Discussed with F&A leads. Submitted request to PMO.	11/06/24	Dipak Roy, OIT PM

FDC Assumptions

Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period Comments or Updates
People Processes Technology	There will be sufficient engagement by resources knowledgeable about agency business processes and technical capabilities.	Logged	07/31/23	All agency business systems and CCN roles	FDC's Organizational Change Management (OCM) Lead was onboarded and started working 05/06/2024.
People Processes Technology	FDC's Change Champion Network will continue to attend workshops, working sessions, meetings, and other forums for collaboration to ensure the continued functionality of inbound and outbound interface points between the two agencies.	Logged	07/31/23	All agency business systems and CCN roles	Currently still relevant.
People Processes Technology	FDC will understand and document our current state technical architecture and business systems and modify to integrate with the financial management solution.	Logged	07/31/23	All agency business systems and CCN roles	Continually updating, as needed.
Technology Data	It is assumed that data in FLAIR will exist in a new field in PALM except for fields that are discontinued. For the discontinued fields, it is assumed that PALM project team will communicate the names of the discontinued fields and will be shared as the data dictionary is updated for each Palm Design Segment.	Logged	04/22/24	All agency business systems and the remediation of agency business systems.	
People Processes Technology	Additional clarity required from Florida PALM team, for finalizing the FDC UAT plan	Logged	10/21/24	UAT Planning for user readiness for performing UAT	Requested additional clarity from Florida PALM team

FDC Agency-Specific Readiness Activities

Critical Operational Elements	Activity Description	Date(s)	Impacted Stakeholder(s) and/or System(s)	Objective	Reporting Period Comments or Updates
People	Meeting with Axiom Pro ABS vendor	09/06/24	Axiom Pro reps, Agency Liaisons, CCN staff, and FDC/FCOR Project Manager	Meeting to discuss PALM progress for remediating Axiom Pro	
People	FDC/FCOR MFT Credentials Meeting	09/06/24	OIT CCN staff and the FL PALM Team members	Meeting to complete requirements for RW Task 550-B	
Technology	Meeting with Axiom Pro ABS vendor	09/06/24	Axiom Pro reps, Agency Liaisons, CCN staff, and FDC/FCOR Project Manager	Meeting to discuss PALM progress for remediating Axiom Pro	
Technology	FDC/FCOR MFT Credentials Meeting	09/06/24	OIT CCN staff and the FL PALM Team members	Meeting to complete requirements for RW Task 550-B	
People	FL PALM Project Manager Meeting	09/16/24	Backup Agency Sponsor, Agency Liaisons, FDC/FCOR Project Management Team and OCM Lead	Meeting to level set with the new FDC/FCOR Project Manager	
People	OIT Project Manager Onboarding	09/16/24	FDC/FCOR Project Manager and Business Analyst	Meeting to understand the PM activities and status on the PM tasks	
People	OIT Project Manager Onboarding	09/18/24	FDC/FCOR Project Manager and Business Analyst	Meeting to understand the PM activities and status on the PM tasks	
People	OIT Project Manager Meeting with OCM	09/18/24	FDC/FCOR Project Manager and OCM Lead	Meeting to understand the PM tasks and to understand what the OCM Lead is taking the lead on	
People	Task 531 Status Meeting	09/23/24	Agency Liaisons, FDC/FCOR Project Manager and Business Analyst	Meeting to discuss the status of Task 531	
People	Task 541-C Checkpoint	09/23/24	Backup Agency Sponsor, Agency Liaisons, and CCN staff	Met to discuss the progress of Task 541-C	
People	All Tasks Discussion	09/23/24	Agency Liaisons, FDC/FCOR Project Management Team and OCM Lead	Met to provide clarity on who is to take the lead on each task	
Technology	Task 531 Status Meeting	09/23/24	Agency Liaisons, FDC/FCOR Project Manager and Business Analyst	Meeting to discuss the status of Task 531	
Technology	Task 541-C Checkpoint	09/23/24	Backup Agency Sponsor, Agency Liaisons, and CCN staff	Met to discuss the progress of Task 541-C	
People	CCN PALM Monthly Standing Meeting	09/24/24	Agency Sponsors, Agency Liaisons, FDC/FCOR Project Management Team and all identified CCN staff	Monthly standing meeting to discuss where we stand on the project and to engage all CCN staff	
People	Information Warehouse Meeting	09/24/24	OIT CCN staff and Agency Liaison	Meeting to align on how we can collaborate on Data Warehouse requirements for FDC/FCOR PALM	
People	Segment IV Impact Analysis Overview	09/24/24	OCM Lead and Agency Liaisons	To help identify the Segment IV Impacts for each process	
People	Budget Department FL PALM Migration Meeting	09/24/24	FDC/FCOR Project Management Team, Budget SMEs, OIT SMEs and Agency Liaison	Meeting to discuss the FL PALM migration and the impacts to existing Budget related environments	

Technology	Information Warehouse Meeting	09/24/24	OIT CCN staff and Agency Liaison	Meeting to align on how we can collaborate on Data Warehouse requirements for FDC/FCOR PALM	
Technology	Budget Department FL PALM Migration Meeting	09/24/24	FDC/FCOR Project Management Team, Budget SMEs, OIT SMEs and Agency Liaison	Meeting to discuss the FL PALM migration and the impacts to existing Budget related environments	
People	FDC PALM onboarding - Dipak Roy	09/30/24	FDC/FCOR Project Manager and Agency Liaison	Onboarding meeting to get Project Manager up to speed on FL PALM activities and provide a status of priorities	
People	Connect FDC PALM	09/30/24	OCM Lead and FDC/FCOR Project Manager	Met to align on Task 544, realignment of the Readiness Workplan with project plan, closely track priority actions items and new status report template	
People	Task 531 Discussion	10/01/24	FDC/FCOR Project Management Team and Technical SME	Met to discuss the remediation needs for the Agency Business Systems	
Technology	Task 531 Discussion	10/01/24	FDC/FCOR Project Management Team and Technical SME	Met to discuss the remediation needs for the Agency Business Systems	
People	Onboarding Dipak Roy - FDC Systems	10/02/24	FDC/FCOR Project Management Team and Technical SME	Meeting to discuss the System related topics	
People	PALM Risk Assessment Review	10/02/24	FDC/FCOR Project Management Team and Agency Liaisons	Meeting to discuss the Risk Assessment the project team has identified and to verify the scores identified	
People	Meeting to discuss the next steps for a new staff Aug position	10/02/24	Procurement SME and Agency Liaison	To discuss next steps for the RFQ to assist with the FLAIR data analysis	
People	BARS Agency Business System Discussion	10/02/24	Backup Agency Sponsor, Agency Liaisons, FDC/FCOR Project Management Team, OIT SMEs and all identified CCN staff	Met to discuss the importance of a remediation plan for BARS and our next steps	
Technology	Onboarding Dipak Roy - FDC Systems	10/02/24	FDC/FCOR Project Management Team and Technical SME	Meeting to discuss the System related topics	
Technology	Meeting to discuss the next steps for a new staff Aug position	10/02/24	Procurement SME and Agency Liaison	To discuss next steps for the RFQ to assist with the FLAIR data analysis	
Technology	BARS Agency Business System Discussion	10/02/24	Backup Agency Sponsor, Agency Liaisons, FDC/FCOR Project Management Team, OIT SMEs and all identified CCN staff	Met to discuss the importance of a remediation plan for BARS and our next steps	
People	Weekly FL PALM Project Management Review Meeting	10/03/24	Agency Liaisons, FDC/FCOR Project Management Team	Weekly meeting to discuss Project Management artifacts and to review priority actions items	
People	Report Planning Meeting	10/03/24	Agency Liaisons, FDC/FCOR Project Management Team, and all identified CCN staff	To verify the owner and priority of each report	
Technology	Report Planning Meeting	10/03/24	Agency Liaisons, FDC/FCOR Project Management Team, and all identified CCN staff	To verify the owner and priority of each report	
People	Onboarding Dipak Roy - FDC Systems (Session 2)	10/04/24	FDC/FCOR Project Management Team and Technical SME	Met to discuss the System related topics	
Technology	Onboarding Dipak Roy - FDC Systems (Session 2)	10/04/24	FDC/FCOR Project Management Team and Technical SME	Met to discuss the System related topics	
People	60GG-1: FDC/FCOR PALM Stage Gate checks	10/07/24	Agency Liaisons and FDC/FCOR Project Management Team	Met to get an overview of FAC 60GG-1 process and to review the planning of the stage gates checkpoints	
People	Meeting to complete interface selections	10/07/24	FDC/FCOR Project Management Team and Technical SME	Met to select all applicable interfaces for Segments III and IV	
Technology	Meeting to complete interface selections	10/07/24	FDC/FCOR Project Management Team and Technical SME	Met to select all applicable interfaces for Segments III and IV	
People	Task 536 B "UAT Review"	10/09/24	Agency Liaisons and FDC/FCOR Project Management Team	Met to review Task 536-B and to assist with some outstanding questions on the plan	
People	Monthly FL PALM: FCOR Sponsor Briefing	10/09/24	OCM Lead and FCOR Agency Sponsors	To discuss any project updates and address any concerns by FCOR	
People	RWP Task 544: Review Segment IV High Impacts - Disbursements	10/09/24	OCM Lead, Agency Liaisons, FDC/FCOR Project Management Team and CCN staff	Met to review the high impacts for Segment IV and to discuss any action or remediations needed	
Technology	Task 536 B "UAT Review"	10/09/24	Agency Liaisons and FDC/FCOR Project Management Team	Met to review Task 536-B and to assist with some outstanding questions on the plan	
Technology	RWP Task 544: Review Segment IV High Impacts - Disbursements	10/09/24	OCM Lead, Agency Liaisons, FDC/FCOR Project Management Team and CCN staff	Met to review the high impacts for Segment IV and to discuss any action or remediations needed	
People	FDC-Florida PALM Technical Discussion	10/10/24	Agency Liaisons, FDC/FCOR Project Management Team, Agency Readiness Coordinators and the DFS FL PALM Technical Team	Met to have a technical discussion on the FL PALM Data Warehouse	
People	RWP Task 544: Review Segment IV High Impacts - Budget Mgmt & Contracts	10/10/24	OCM Lead, Agency Liaisons, FDC FL PALM Team and CCN staff	Met to review the high impacts for Segment IV and to discuss any action or remediations needed	
Technology	FDC-Florida PALM Technical Discussion	10/10/24	Agency Liaisons, FDC/FCOR Project Management Team, Agency Readiness Coordinators and the DFS FL PALM Technical Team	Met to have a technical discussion on the FL PALM Data Warehouse	
Technology	RWP Task 544: Review Segment IV High Impacts - Budget Mgmt & Contracts	10/10/24	OCM Lead, Agency Liaisons, FDC FL PALM Team and CCN staff	Met to review the high impacts for Segment IV and to discuss any action or remediations needed	
People	Interview for Data Analyst staff aug position	10/11/24	Agency Liaison and SME	Interviewed for a Data Analyst position to assist with the data cleanup efforts	
People	RWP Task 544: Review Segment IV High Impacts - Asset Mgmt	10/11/24	OCM Lead, Agency Liaisons, FDC FL PALM Team and CCN staff	Met to review the high impacts for Segment IV and to discuss any action or remediations needed	
People	RWP Task 544: Review Segment IV High Impacts - Projects & Inter/Intra Unit	10/11/24	OCM Lead, Agency Liaisons, FDC FL PALM Team and CCN staff	Met to review the high impacts for Segment IV and to discuss any action or remediations needed	

Technology	RWP Task 544: Review Segment IV High Impacts - Asset Mgmt	10/11/24	OCM Lead, Agency Liaisons, FDC FL PALM Team and CCN staff	Met to review the high impacts for Segment IV and to discuss any action or remediations needed	
Technology	RWP Task 544: Review Segment IV High Impacts - Projects & Inter/Intra Unit	10/11/24	OCM Lead, Agency Liaisons, FDC FL PALM Team and CCN staff	Met to review the high impacts for Segment IV and to discuss any action or remediations needed	
People	Task Status Meeting	10/14/24	Agency Liaisons	Met to debrief on some upcoming tasks	
People	Weekly Data Cleanup Discussion	10/15/24	Backup Agency Sponsor, Agency Liaisons and CCN staff	Meeting weekly to discuss breaking down data cleanup into smaller chunks and to get status of cleanup efforts	
People	RWP Task 544: Review Segment IV High Impacts - Payroll	10/15/24	OCM Lead, Agency Liaisons, FDC FL PALM Team and CCN staff	Met to review the high impacts for Segment IV and to discuss any action or remediations needed	
Technology	Weekly Data Cleanup Discussion	10/15/24	Backup Agency Sponsor, Agency Liaisons and CCN staff	Meeting weekly to discuss breaking down data cleanup into smaller chunks and to get status of cleanup efforts	
Technology	RWP Task 544: Review Segment IV High Impacts - Payroll	10/15/24	OCM Lead, Agency Liaisons, FDC FL PALM Team and CCN staff	Met to review the high impacts for Segment IV and to discuss any action or remediations needed	
People	536 B Open Items discussion	10/16/24	Agency Liaison and FDC FL PALM Team	To discuss some open items on Task 536-B for FDC/FCOR	
Technology	536 B Open Items discussion	10/16/24	Agency Liaison and FDC FL PALM Team	To discuss some open items on Task 536-B for FDC/FCOR	
People	Weekly FL PALM Project Management Review Meeting	10/17/24	Agency Liaisons, FDC/FCOR Project Management Team	Weekly meeting to discuss Project Management artifacts and to review priority actions items	
People	Weekly Data Cleanup Discussion	10/21/24	Backup Agency Sponsor, Agency Liaisons and CCN staff	Meeting weekly to discuss breaking down data cleanup into smaller chunks and to get status of cleanup efforts	
People	Task 543 Discussion	10/21/24	FDC Agency Liaisons	Met to discuss the completion of this task	
Technology	Weekly Data Cleanup Discussion	10/21/24	Backup Agency Sponsor, Agency Liaisons and CCN staff	Meeting weekly to discuss breaking down data cleanup into smaller chunks and to get status of cleanup efforts	
People	BARS Reporting: Internal Connect	10/22/24	FDC/FCOR Project Management Team, Agency Liaison and Technical SME	Met internally to align on the BARS remediation efforts	
People	FDC/FCOR Agency Sponsors Train-the-Trainer Interest Meeting	10/22/24	Agency Liaisons and FDC FL PALM Project Team Members	To discuss any outstanding or upcoming tasks and to discuss remediation efforts for FDC/FCOR	
Technology	BARS Reporting: Internal Connect	10/22/24	FDC/FCOR Project Management Team, Agency Liaison and Technical SME	Met internally to align on the BARS remediation efforts	
People	Quarterly Update on Scanner Conversion to FL PALM	10/23/24	Bar Scanning reps, Agency Liaisons, CCN staff, and FDC/FCOR Project Management Team	Met with vendor to get a status on their remediation efforts to FL PALM	
Technology	Quarterly Update on Scanner Conversion to FL PALM	10/23/24	Bar Scanning reps, Agency Liaisons, CCN staff, and FDC/FCOR Project Management Team	Met with vendor to get a status on their remediation efforts to FL PALM	
People	Weekly FL PALM Project Management Review Meeting	10/24/24	Agency Liaisons, FDC/FCOR Project Management Team	Weekly meeting to discuss Project Management artifacts and to review priority actions items	
People	Interview for Data Analyst staff aug position	10/24/24	Agency Liaison and SME	Interviewed for a Data Analyst position to assist with the data cleanup efforts	
People	Weekly Data Cleanup Discussion	10/28/24	Backup Agency Sponsor, Agency Liaisons and CCN staff	Meeting weekly to discuss breaking down data cleanup into smaller chunks and to get status of cleanup efforts	
Technology	Weekly Data Cleanup Discussion	10/28/24	Backup Agency Sponsor, Agency Liaisons and CCN staff	Meeting weekly to discuss breaking down data cleanup into smaller chunks and to get status of cleanup efforts	
People	FLAIR Introduction	10/29/24	Business Analyst and SME	Meeting to give the Business Analyst a run down on FLAIR and the data that needs to be cleaned	
People	Cleaning up Projects Data	10/30/24	Backup Agency Sponsor, Agency Liaisons, CCN staff and FDC/FCOR Project Management Team	Meeting to discuss the Projects data cleanup that is required for conversion to FL PALM	
People	Cleaning Up Grants Data	10/30/24	Backup Agency Sponsor, Agency Liaisons, CCN staff and FDC/FCOR Project Management Team	Meeting to discuss the Grants data cleanup that is required for conversion to FL PALM	
Technology	Cleaning up Projects Data	10/30/24	Backup Agency Sponsor, Agency Liaisons, CCN staff and FDC/FCOR Project Management Team	Meeting to discuss the Projects data cleanup that is required for conversion to FL PALM	
Technology	Cleaning Up Grants Data	10/30/24	Backup Agency Sponsor, Agency Liaisons, CCN staff and FDC/FCOR Project Management Team	Meeting to discuss the Grants data cleanup that is required for conversion to FL PALM	
People	Task 543 Discussion	10/31/24	FDC/FCOR Project Management Team and Agency Liaisons	Met to discuss the completion of the spreadsheet upload column for Task 543	
People	Weekly FL PALM Project Management Review Meeting	10/31/24	FDC/FCOR Sponsors, Agency Liaisons, FDC/FCOR Project Management Team	Weekly meeting to discuss Project Management artifacts and to review priority actions items	
People	Task 543 Discussion	10/31/24	Agency Liaisons	Met to discuss the completion of Task 543	
Processes	Continuous updates to desktop procedures library and documentation of our current state reports, agency business systems, and interfaces.	10/31/24	All business process owners in Finance and Accounting, Budget, Division of Administration, FMBC, Procurement, HR	To ensure our current state desktop procedures library is up to date and document our current state reports, business systems and interfaces	Keeping desktop procedures up-to-date and the position & role catalog.
Technology	Task 543 Discussion	10/31/24	FDC/FCOR Project Management Team and Agency Liaisons	Met to discuss the completion of the spreadsheet upload column for Task 543	
Data	CTC001 - Contracts	10/31/24	FLAIR, FACTS	Data Cleansing and conversion required for the file.	Currently have 99.5% of leases added to FACTS

FDC Status Report Confirmation

Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:
September - October 2024	Mark Tallent	mark.tallent@fdc.myflorida.com	11/07/24
July - August 2024	Mark Tallent	mark.tallent@fdc.myflorida.com	09/11/24
May - June 2024	Mark Tallent	mark.tallent@fdc.myflorida.com	07/09/24
March - April 2024	Mark Tallent	mark.tallent@fdc.myflorida.com	05/13/24
January - February 2024	Mark Tallent	mark.tallent@fdc.myflorida.com	03/07/24