

RW Task Timeliness

Direct Impact Task Timeliness

Direct Impact Task Timeliness:

Score = 96.81%

Submitted On Time = 35

Submitted Late = 9

Pending Submission = 0

Other Task Timeliness

Other Task Timeliness:

Score = 77.2%

Submitted On Time = 43

Submitted Late = 32

Pending Submission = 6

RW Task Completeness

Direct Impact Task Completeness

Direct Task Completeness:

Score = 85.87%

Submitted Complete = 37

Submitted Incomplete = 1

Completed After Submission = 8

Other Task Completeness

Other Task Completeness:

Score = 87.39%

Submitted Complete = 35

Submitted Incomplete = 1

Completed After Submission = 10

The RW Task Timeliness dials reflect the timeliness of your agency's submission of all RW tasks based on the task due date. Calculations are based on all RW tasks to date.

The RW Task Completeness dials reflect the completeness of your agency's task submissions based on the task rubric. Calculations of task completeness includes all RW Tasks since RW 512.

Change Champion Network:

Unique Filled Role = 9

Duplicate Filled Role = 6

Vacant Role = 0

The Change Champion Network composition reflects the completeness of your CCN makeup.

The dials above include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

RW Tasks - Completed or Open Items										
Project Impact	Critical Operational Element	Task ID	Task Name	Task Planned Start Date	Task Planned End Date	Agency Reported Task Progress	Agency Submission Date	Status Comment	Project Verification of Completion	Agency Corrected Submission Date
N/A	Processes	515	Identify Change Impacts and Update Agency Business Process Documentation for Segments I and II	01/29/24	04/12/24	75% - Consolidating/Inputting Information for Submission		10/07/2025: AHCA BAs continue to work with the Bureau of Financial Services for documenting the processes to include processes that are part of the Certification 1 mitigation plan.		
N/A	Technology	519	Remediate Agency Business Systems based on Segment I	01/29/24	06/28/24	50% - In Progress	03/07/25	10/07/2025: Agency Unique Process: The Weekly Medicaid Run Remediation is impeded due to the absence of the 'current AllBals file received from FLAIR.' There is not a comparable outbound file in Florida PALM. The Agency reached out to FLAIR to identify the specific ledger information that is contained on the Allbals file. The Agency is in the process of combining the different outbound ledger files to create the same information that is currently on the AllBals file. (Lowered the % complete to 50% for remediation for the Medicaid Module)		05/09/25
N/A	Processes	527	Identify Change Impacts and Update Agency Business Process Documentation for Segment III	04/15/24	07/12/24	75% - Consolidating/Inputting Information for Submission		10/07/2025: AHCA BAs continue to work with the Bureau of Financial Services for documenting the processes to include processes that are part of the Certification 1 mitigation plan. Additionally, the agency is addressing the process change for recording AR(s) monthly instead of annually.		
N/A	Technology	531	Remediate Agency Business Systems based on Segment II	04/29/24	10/04/24	75% - Consolidating/Inputting Information for Submission		10/07/2025: Agency has not addressed error handling and process payments is not complete.		
N/A	Processes	543	Identify Change Impacts and Update Agency Business Process Documentation for Segment IV	07/22/24	10/18/24	50% - In Progress		10/07/2025: AHCA BAs continue to work with the Bureau of Financial Services for documenting the processes to include processes that are part of the Certification 1 mitigation plan.		
N/A	Technology	547	Remediate Agency Business Systems based on Segment III	07/22/24	12/13/24	75% - Consolidating/Inputting Information for Submission		10/07/2025: SunFocus remediation is completed for addressing AR activities. Agency Tier 2 application (VERSA) needs to be remediated to create the spreadsheet upload for HQA deposits.		
N/A	Technology	561	Remediate Agency Business Systems based on Segment IV	10/21/24	03/14/25	25% - Beginning Initial Internal Meetings and Information Gathering		10/07/2025: Currently addressing IU. Payroll Processing Module has not started. Allotments and budget transactions are being addressed in the Budget Spend Plan Module.		
Indirect	Processes	574	Prepare Documentation for User Acceptance Testing	06/02/25	01/09/26	75% - Consolidating/Inputting Information for Submission				
Direct	People	573-B	Complete and Submit End User Role Mapping Worksheet for remaining End Users.	07/14/25	12/19/25					

Direct	Data	587-A	Complete Data Cleansing Based on Mock Conversion 3	08/11/25	11/07/25	100% - Submitted	10/31/25	10/31/2025: Reviewing some Encumbrances but completed the cleansing activity for Mock 3 Conversion	Submission Complete	
Direct	Data	587-B	Complete Data Cleansing Based on Mock Conversion 3 – APC001 Suppliers	08/11/25	10/17/25	100% - Submitted	10/16/25	10/16/2025- Awaiting OGC confirmation regarding Confidential Suppliers. But ACHA F&A and ACHA Procurements have confirmed that there are no known confidential Suppliers. 10/10/2025 Florida PALM: Moved progress from 100% to 75% so agency can review confidential supplier portion of the task	Submission Complete	
Direct	Data	661	Update Conversion Field Mapping	08/11/25	11/05/25	100% - Submitted	11/04/25	11/04/2025: Will need to create 2 new Location codes in next mock conversion (AM). Mapped those to existing IDs.	Submission Complete	
Direct	Data	662	Submit Updated Configuration Workbooks	08/11/25	11/05/25	100% - Submitted	10/31/25	9/10/2025 - GL Configurations have been completed. Other configurations are in progress.	Submission Complete	
N/A	N/A	617	Submit Bimonthly Agency Readiness Status Report	08/29/25	09/10/25	100% - Submitted	09/10/25		Submission Complete	
Indirect	N/A	664	Submit Monthly Progress Report - Testing	09/02/25	09/30/25	100% - Submitted	09/30/25	9/10/2025 - Updated the Mock Conversion to reflect completion.	Submission Complete	
Direct	Data	662-A	Submit Updated Configuration Workbooks - State Program Selection for Budget Allotments	09/15/25	10/29/25	100% - Submitted	09/26/25		Submission Complete	

Agency Reported

The Risks, Issues, and Assumptions tables below display only items that were marked confirmed and were opened/logged, closed/resolved or active during the reporting period.

AHCA Risks										
Status	Date Opened	Date Closed	Primary Risk Category	Risk Title	Trend	Risk Rating	Background	Monitor/Mitigation Plan/Resolution	Impact if Risk Becomes an Issue	Reporting Period Comments for Sep. - Oct. 2025
Open and Mitigating	11/25/24		Deployment/Cutover	Unavailability of Accounting System	Increasing	9 (High/High)	If there is not an accounting system available in December 2026/January 2027, AHCA will not be able to complete the Weekly Medicaid Runs and will not have the ability to pay the providers, costing the State, millions of dollars in fines/penalties.	Strategy: 1) Change statutory requirements 2) Meet with CMS to explain the absence of Accounting System to plan for holding federal funds for more than 72 hours. 3) Meet with A&A and Treasury to aid in decision making process on the solution. 4) Multiple Projections for the month of December/January. Note: Banks are still operational	Millions of dollars in interest/fines/penalties.	10/23/2025: Will need to reach out to other agencies to understand what their plans are for handling this
Open and Mitigating	07/09/25		Agency Business System	Continued Implementation of SunFocus enhancements	Stable	6 (High/Medium)	To enhance operational efficiencies, we are conducting an analysis and implementing identified improvements using our development resources.	1) Complete Mitigation plans for SunFocus Remediation (which will the identification of additional technical resources 2) Leadership Prioritization of SunFocus Remediation vs. SunFocus Enhancements	Deployment/Cutover	10/23/2025: Adding additional resources to address process efficiencies
Open and Mitigating	07/18/25		Agency Business System	Non remediated Tier 1 ABS (Delayed SunFocus Remediation)	Increasing	6 (High/Medium)	If SunFocus is not remediated by 06/30/2026 then the Bureau of Financial Services may need to manually perform the operational tasks that are currently in SunFocus.	The critical business processes (Weekly Medicaid Run module and Invoicing modules) will be 100% remediated by 02/01/2026 and three cycles of the Medicaid Runs have been tested and validated as a success criterion. Manual processes have been documented to perform the functions for the remaining modules.	Extensive manual processing in the Bureau of Financial Services	11/07/2025: Added risk as a result delayed completion of the Agency unique critical process. (The Weekly Medicaid Run)
Open and Mitigating	01/31/25		Agency Business System	Known Impacted ABS	Decreasing	1 (Low/Low)	If remediation for In-house ABS applications that are impacted with the implementation of Florida PALM have not been planned for by 3/30/2026, AHCA may have resource constraints for the remediation, resulting in the inability of AHCA processes to function.	1) Hire a second PM to manage the ABS applications that are indirectly impacted by Florida PALM where impacts are associated with the Enterprise applications (PeopleFirst, FACTS, etc.)-Completed 2) Identify change requirements for identified applications. ABS: Versa - Completed ABS: ePar- In progress ABS: FX-PeopleFirst Impact ABS: AHCA Network-PeopleFirst Impact ABS: CATS - Due to the nature of this COTS software remediation is not required for Go-Live. Remediation can be completed after FACTS has made its changes. 3) Create Plan of ABS remediation and testing ABS: Versa -	The inability to log into the AHCA Network and Federal Resources (FX)	10/23/2025: Finalizing requirements for Network PeopleFirst View Changes to address AD_Group changes

								Completed ABS: ePar ABS: FX- ABS: AHCA Network -		
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AHCA Issues									
Status	Date Opened	Date Closed	Priority	Primary Issue Category	Issue Title	Background	Action Plan	Planned or Actual Resolution Date	Reporting Period Comments for Sep. - Oct. 2025
Open	09/24/24		High - Impacts the ability	Staffing/Resource Availa	Lack of Bureau of Financial Services Resources	As of August 2024, BFS had 22 vacant positions. As a result, the Bureau of FS team is challenged with performing operational activities and Florida PALM task requirements. The Florida PALM workload will only increase as the project progresses, where testing will require more of their time during end of year process and will hinder the ability for AHCA to complete task assignments.	Identify process improvements	06/30/26	10/21/2025: Ten positions were removed from Bureau of Financial Services (BFS) for the FY25-26. Other vacancies were filled. As a countermeasure, BFS continues to look for system and process efficiencies.
Open	09/30/24		High - Impacts the ability	User Acceptance Testing	ABS Remediation Schedule different than Florida PALM	Remediation of the Agency Business System (SunFocus) application is not on the same schedule as the Florida PALM schedule. Some remediation activities will cross Segments, causing the agency timeliness metric to continue to be low.	Interface remediation will be completed to be ready to perform Cycle 2 Interface Testing before the August start date. Update the comments of the remediation tasks as they become complete.	11/21/25	10/21/2025: Mitigated plan for completion of development is scheduled May 5/2026.
Open	09/06/24		High - Impacts the ability	Staffing/Resource Availa	Florida PALM Tasks and SunFocus Operations Competing Resources	Production incidents and time sensitive activities will continue to interfere with the resource tight bureau. Accept the issue and work with the Florida PALM Project to identify when a deliverable will be late.	Leadership will prioritize the activities	12/31/26	11/07/2025: Create dedicated resources to enhance SunFocus, while the current SunFocus team focuses on remediation efforts.
Open	10/28/24		Low - All impacts not liste	Agency Business System	FY25-26 Lack of Funding for Third-Party Vendor supported Agency Business System	Funding was not requested for Third Party Vendor-Supported applications for the FY25-26 due to analysis of agencies business systems being done concurrently with the deadline for the submission of the Legislative Budget Request. Those applications that have now been identified are ePAR (electronically routed PAR app) the is impacted by PeopleFirst changes and CATS (agency contract application that feeds FACTS).	Workaround has been established with CATS. Contract managers will utilize FACTS directly until remediation of CATS can be planned and completed. ePAR remediation impacts and planning remains under investigation.	08/25/25	10/21/2025: Working with vendor

AHCA Assumptions					
Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period Comments for Sep. - Oct. 2025

Agency Sponsor Confirmation		AHCA Status Report Confirmation			
As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.		Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:
		September - October 2025	Jon Manalo	jon.manalo@ahca.myflorida.com	11/07/25
		July - August 2025	Jon Manalo	jon.manalo@ahca.myflorida.com	09/10/25
		May - June 2025	Jon Manalo	jon.manalo@ahca.myflorida.com	07/10/25
		March - April 2025	Lynn Smith	lynn.smith@ahca.myflorida.com	05/09/25
		January - February 2025	Lynn Smith	lynn.smith@ahca.myflorida.com	03/10/25

Agency Sponsor Name: *

☐ Confirm *

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