

RW Task Timeliness

Direct Impact Task Timeliness



Direct Impact Task Timeliness:

Score = 95.2%

Submitted On Time = 37

Submitted Late = 10

Pending Submission = 0

Other Task Timeliness



Other Task Timeliness:

Score = 87.38%

Submitted On Time = 66

Submitted Late = 14

Pending Submission = 1

RW Task Completeness

Direct Impact Task Completeness



Direct Task Completeness:

Score = 83.54%

Submitted Complete = 37

Submitted Incomplete = 3

Completed After Submission = 8

Other Task Completeness



Other Task Completeness:

Score = 91.73%

Submitted Complete = 46

Submitted Incomplete = 0

Completed After Submission = 6

The RW Task Timeliness dials reflect the timeliness of your agency's submission of all RW tasks based on the task due date. Calculations are based on all RW tasks to date.

The RW Task Completeness dials reflect the completeness of your agency's task submissions based on the task rubric. Calculations of task completeness includes all RW Tasks since RW 512.

The Change Champion Network composition reflects the completeness of your CCN makeup.

Change Champion Network:

Unique Filled Role = 4

Duplicate Filled Role = 9

Vacant Role = 1

The dials above include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

RW Tasks - Completed or Open Items										
Project Impact	Critical Operational Element	Task ID	Task Name	Task Planned Start Date	Task Planned End Date	Agency Reported Task Progress	Agency Submission Date	Status Comment	Project Verification of Completion	Agency Corrected Submission Date
N/A	Processes	560	Submit Change Analysis Tool	12/09/24	05/02/25	75% - Consolidating/Inputting Information for Submission		10/10/25 - Delayed, FDLE New Target Goal of 12/19/25 with 573-B		
Indirect	Processes	574	Prepare Documentation for User Acceptance Testing	06/02/25	01/09/26	75% - Consolidating/Inputting Information for Submission		10/28/25 On Track for 12/19/25		
Direct	People	573-B	Complete and Submit End User Role Mapping Worksheet for remaining End Users.	07/14/25	12/19/25	50% - In Progress		10/28/25 On Track for 12/19/25		
Direct	Data	587-A	Complete Data Cleansing Based on Mock Conversion 3	08/11/25	11/07/25	100% - Submitted	11/07/25	11/07/25 - Validated Mock 3 Conversion Workbook was updated to reflect Data Cleansing Status.		
Direct	Data	587-B	Complete Data Cleansing Based on Mock Conversion 3 – APC001 Suppliers	08/11/25	10/17/25	100% - Submitted	10/17/25	FDLE does not have any Confidential suppliers.	Submission Complete	
Direct	Data	587-C	Complete Data Cleansing Based on Mock Conversion 3 – PCC001 Projects	08/11/25	10/29/25	100% - Submitted	10/29/25	Submitted on 10/29 Task Completed	Submission Complete	
Direct	Data	661	Update Conversion Field Mapping	08/11/25	11/05/25	100% - Submitted	11/05/25	10/28/25 On Track for 11/05/25 - All ok	Submission Complete	
Direct	Data	662	Submit Updated Configuration Workbooks	08/11/25	11/05/25	100% - Submitted	11/05/25	10/29/25- Configuration WB for AM, AR, CM, CM, GL, PC and org security rule verified complete 11/05 Completed SpeedKey and PR Funding worksheet.	Submission Complete	
N/A	N/A	617	Submit Bimonthly Agency Readiness Status Report	08/29/25	09/10/25	100% - Submitted	09/10/25	9/10/25 On Track for 9/10/25	Submission Complete	
Indirect	N/A	664	Submit Monthly Progress Report - Testing	09/02/25	09/30/25	100% - Submitted	09/29/25	9/30/25 Completed	Submission Complete	
Direct	Data	662-A	Submit Updated Configuration Workbooks - State Program Selection for Budget Allotments	09/15/25	10/29/25	100% - Submitted	09/16/25	Submitted on 9/16/25	Submission Complete	
Indirect	N/A	665	Submit Monthly Progress Report - Testing	10/01/25	10/31/25	100% - Submitted	10/31/25	Submitted on 10/31/25	Submission Complete	
N/A	People	666	Share Florida PALM Updates	10/13/25	10/24/25	100% - Submitted	10/24/25	10/24/25 Completed -- Smartsheet Updated https://app.smartsheet.com/sheets/rqmj8	Submission Complete	
N/A	N/A	627	Submit Bimonthly Agency Readiness Status Report	11/03/25	11/10/25	100% - Submitted	11/10/25	Cannot Submit, due to bi-monthly status report won't allow Sponsor to Confirm and Approve - Escalated to Dora and Nicole on 11/7/25 and to Vince Cicco on 11/10/25 awaiting response.		
Indirect	N/A	667	Submit Monthly Progress Report - Testing	11/03/25	11/25/25	50% - In Progress				

Agency Reported

The Risks, Issues, and Assumptions tables below display only items that were marked confirmed and were opened/logged, closed/resolved or active during the reporting period.

FDLE Risks										
Status	Date Opened	Date Closed	Primary Risk Category	Risk Title	Trend	Risk Rating	Background	Monitor/Mitigation Plan/Resolution	Impact if Risk Becomes an Issue	Reporting Period Comments for Sep. - Oct. 2025
Open and Monitoring	05/16/24		Post Implementation	FDLE will be unable to do life-to-date tracking and trend analysis for data that is in both FLAIR and PALM.	Stable	4 (Medium/Medium)	Many of our budget and grant tasks required life-to-date tracking and research.	Develop crosswalk methodology if the new Data Warehouse will not provide this capability.	None for now	Need to Determine if PALM Data Warehouse will provide life to date tracking for both FLAIR and PALM (No Change).
Open and Monitoring	10/31/24		Conversion/Configuration	The Configuration Review and Update task during UAT poses a potential risk. Changes could affect the UAT timelines and outcomes.	Stable	4 (Medium/Medium)	Pause the risk as of now	Paused	Paused	Awaiting rescheduling of the PALM UAT to determine if there is a Conflict. (No Change).
Open and Monitoring	09/23/25		Conversion/Configuration	There is a RISK that FDLE will not receive a Cut-over plan in time to plan the Agency's cut over from FLAIR to PALM. FDLE needs this plan at least 6 months prior to the PALM go live.	Decreasing	3 (High/Low)	Question sent to PALM Readiness Coordinator on 9/18/25: Can you please let FDLE ITS know when and how the PALM team is planning to cut over from FLAIR to PALM? It is my understanding that FDLE will need to coordinate this with the Interfaces to PALM. We would like to see a comprehensive plan on how the PALM system will be cutover from FLAIR, so FDLE can plan to cut over it's interfaced applications and business systems from FLAIR to PALM.	Appropriate cutover details will be shared in support of RW Task 586 Create Agency Deployment Plan and Cutover Checklist to Prepare for Go-Live. This is currently scheduled for January 2026, but will be rebaselined to publish in June/July of 2026 due to the go-live date change to January 2027.	FDLE will not be able to go Live without Coordination with the PALM team providing a CUT OVER Plan from FLAIR to PALM.	Cut over plan is still needed, but with addition time the probability of the RISK is unlikely to occur. (No Change)..
Open and Monitoring	09/04/24		Conversion/Configuration	There is a RISK that FDLE will not receive a comprehensive list early enough of anticipated errors and warnings that may occur in relation to interface interactions and report parameters input. This is needed at least 6 months prior to go live in order to have ITS code and Test error handling across Florida PALM functions including interfaces and online functionality.	Decreasing	2 (Medium/Low)	Waiting for the updates that are planned for Spring of 2026 according to the Question Log/Answer #0520	The project is developing a comprehensive Error Handling Matrix that will be released in early Spring next year (2026). This matrix will cover errors across Florida PALM functions including interfaces and online functionality.	Scope : Mitigate the Interface Errors Cost : Development time may increase Schedule : Implementation timeline will be affected	Since the rescheduling of the Go -live to January 2027. The Error handling Matrix is NOW needed by June of 2026. Therefore, receiving it by "Early Spring of 2026" will mitigate this Risk. (No Change).
Open and Monitoring	11/04/25		User Acceptance Testing	There is a RISK that confidential information is being used in the UAT environment and is not masked, scrubbed, encrypted or substituted for testing purposes.	Increasing	2 (Medium/Low)	It is standard IT-Security practices not to use Production Data i.e. confidential data within a Test environment, even a UAT environment.	If Production (Mock 3 and 4 data) is being used for testing purposes, then all confidential data should be masked, scrubbed, encrypted or substituted for testing purposes. This will ensure that if there is a breach, the data won't be compromised.	If this Risk becomes an issue, then the State of Florida is risking confidential data being exposed if there is a breach of the UAT environment.	An Assumption was opened as well.

FDLE Issues									
Status	Date Opened	Date Closed	Priority	Primary Issue Category	Issue Title	Background	Action Plan	Planned or Actual Resolution Date	Reporting Period Comments for Sep. - Oct. 2025
Open	09/08/25		High - Impacts the ability	Deployment/Cutover	The task "Update Reports Inventory" is missing from the new 'Agency Implementation Roadmap.' There is no visibility of the Data Warehouse reporting tool in the current roadmap.	This RISK was opened up on 2/17/25 and we have yet to receive updates as to when the Data Warehouse work will be started and completed.	FDLE is analyzing the reports needed and mapping them over to the PALM equivalent through the information provided within the Knowledge Center. FDLE was informed that the Data Warehouse and BI will be ready for full UAT starting on 2/2/26 along with documentation to support and build out the DW queries. FDLE has 22 queries that need to be analyzed and compared to the PALM queries. Awaiting DWBI on 2/2/26.	03/27/26	Awaiting updated Timeline with new Roadmap and release of DWBI on 2/2/26.
Closed	02/17/25	09/09/25	Low - All impacts not liste		No Cut over plan for FDLE to transition from Existing systems to PALM.	There is no cutover plan to transition from current systems to PALM compliant systems in future on the day of PALM go-live.	Cut-over plan Task 586 is in the FDLE Readiness Plan "Create Agency Deployment Plan and Cutover Checklist to Prepare for Go-Live" (1/19/26 - 3/27/26)	09/09/25	Move to Archive

FDLE Assumptions					
Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period Comments for Sep. - Oct. 2025
Technology Data	PALM will not change the identified Chart of Accounts structure between now and go-live.	Logged	07/01/23	Agency business systems	No Changes have been made to the Chart of Accounts as of 10/1/25.
Data	PALM will provide similar functionality as ABS which is used for querying FLAIR and PYRL data so that we can retire those applications.	Logged	09/01/23	Office of Financial Management Office of Policy and Planning All divisional/regional business liaisons Management	Oracle Analytical Cloud reporting tools will be available to support agency self-service needs as stated in Question Log #0369 on 7/15/24. Waiting to verify before closing assumption.

People Processes Technology Data	PALM will provide significant time to test and practice specific transactions before go-live in a dedicated testing environment (UAT).	Logged	10/31/23	All agency business systems	PALM is planning on this awaiting new Schedule.
Data	PALM transactional data will be moved to Palm Warehouse on daily basis. We assume that this will stay for indefinite time in Warehouse.	Logged	07/02/25	All agency business systems	Yes, completed transactional data will be moved to the DW on a daily basis. At this time, the data will be maintained according to Florida's retention policy according Question log #1131. Waiting to verify before closing assumption.
Processes Technology Data	FDLE assumes that the PALM Team will provide a comprehensive Cut-over plan from FLAIR to PALM.	Logged	09/09/25	All agency business systems	Awaiting Cut-over plan..Waiting to verify before closing assumption.
Processes Technology	If Confidential data is used in the UAT environment, then the PALM Security Team has taken the appropriate steps to protect this information.	Logged	11/05/25	All PALM Agencies	See attachment e-mail with concern.
Technology Data	FDLE assumes all PALM reports WILL match 1:1 with current FLAIR reports	Removed	09/09/25	Office of Information and Technology Systems Office of Financial Management	They will not be a 1 to 1 Match with Flair.
Technology Data	FDLE assumes that PALM Reports and Data will meet Florida's Retention Policy Standards.	Removed	09/08/25	All agency business systems	Confirmed according to Question Log #1130 on 05/20/25

Agency Sponsor Confirmation

As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

Agency Sponsor Name: *

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FDLE Status Report Confirmation			
Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:
September - October 2025	Mike Moore	mikemoore@fdle.state.fl.us	11/10/25
July - August 2025	Mike Moore	mikemoore@fdle.state.fl.us	09/10/25
May - June 2025	Charlotte Fraser	charlottefraser@fdle.state.fl.us	07/08/25
March - April 2025	Charlotte Fraser	charlottefraser@fdle.state.fl.us	05/12/25
January - February 2025	Charlotte Fraser	charlottefraser@fdle.state.fl.us	03/07/25