I.80.2.F Annual CMIA Report

Florida PALM
Planning, Accounting, and Ledger Management

Department of Financial Services

Date: _____11/08/2019_____

Revision: _____DRAFT_____

Revision History

Version	Date	Revision Notes

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11/08/2019

Business Process Overview

The Annual Cash Management Improvement Act (CMIA) Report interim business process documents how the CMIA grant data for Wave organizations is compiled and how the clearance pattern is calculated in accordance with CMIA. The Department of Financial Services (DFS), Division of Treasury (Treasury) is required to submit an annual report documenting the annual report claims and the State's net CMIA interest liability to the U.S. Treasury in accordance with CMIA.

Dependencies and Constraints

- Wave organizations provide the CMIA coding to Treasury to assist with identifying the CMIA expenditure transactions.
- Wave organizations provide the CMIA Draw Analysis via the spreadsheet to Treasury.

Business Process Flow Details

Table 1: Process Steps Included on Interim Business Process Model Flow

I.80.2.F Annual CMIA Report		
Swim Lanes – Definition	**DFS CMIA Processor:** DFS role responsible for preparing the annual CMIA report **Wave Organization Grant Manager:** Wave organization role responsible for submitting the CMIA coding and CMIA Draw Analysis to DFS	
Process Step ID	**Process Step Title**	**Description of Process**
1	Receive Audited SEFA Data	The Auditor General's Office sends Treasury data for the audited Schedule of Expenditures of Federal Awards (SEFA).
2	Calculate Top 90% of Grants	The top 90 percent of grants are calculated based on the audited SEFA data.
3	Request CMIA Coding	Treasury requests organizations' specific coding used to track CMIA grant transactions.
4	Provide CMIA Coding	Wave organizations provide Treasury the organization specific coding used to track CMIA grant transactions.
5	Receive CMIA Coding	Treasury receives organizations' specific coding used to track CMIA grant transactions.
6	Load CMIA Coding to Report Parameters	Wave organization specific coding is entered into the Clearance Pattern Report parameters in Florida PALM.
7	Calculate CMIA Clearance Pattern	Florida PALM calculates the clearance pattern for each grant. The clearance pattern for Wave organizations is the difference between the date the voucher is received by Florida PALM and the date the payment cleared the bank.
8	Request CMIA Draw Analysis	Treasury requests the annual CMIA draw analysis from Wave organizations.
9	Submit CMIA Draw Analysis	Wave organizations prepare the CMIA Draw Analysis which provides the summary draw and holding period by the Catalog of Federal Domestic Assistance (CFDA) number.

This document is draft and subject to change

Process Step ID	Process Step Title	Description of Process
10	Receive and Review CMIA Draw Analysis	Treasury receives and reviews the CMIA Draw Analysis data.
11	80.2.8 Monitor CMIA	Pilot organization CMIA data from the 80.2.8 Monitor CMIA standardized business subprocess, is also received and reviewed.
12	Load CMIA Data to Federal Website	Treasury enters the CMIA data by CFDA number into the Federal CMIA website.
13	Annual CMIA Report Generated	The Federal CMIA website generates the annual CMIA report and provides the liability or receivable amount.
14	80.2.8 Monitor CMIA	Treasury records the liability or receivable amount in Florida PALM as described in the 80.2.8 Monitor CMIA standardized business subprocess.

Interim Reports

Table 2: Reports Included on Interim Business Process Model Flow

Report Number	Report Description	Report Frequency	Audience
R1	Wave Organization Clearance Pattern Report – details the clearance pattern for designated CMIA grants	Annual	DFS, Organizations

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