

## Data Management

The Department of Financial Services (DFS), Division of Accounting and Auditing (A&A) published guidance for agency use as part of the [Data Management Project](#).<sup>1</sup> Through this website, the DFS A&A describes data sources, tools, and an approach for evaluating agency data. Agencies are responsible for leveraging [existing tools](#) or processes to validate, correct, or purge data in FLAIR, or the applicable source system before each implementation wave go-live.

It is important to complete data cleanup prior to Florida PALM implementation in order to support ongoing business operations that will occur in Florida PALM. Agencies will be engaged by the DFS team, as needed, to review or correct data issues identified during Florida PALM conversion activities.

To help prioritize data cleansing efforts, agencies should review the Florida PALM [Conversion Approach](#) and the data grouped for Florida PALM transition, described in Figure 1, to focus on validating, correcting, or purging data for the upcoming implementation wave.

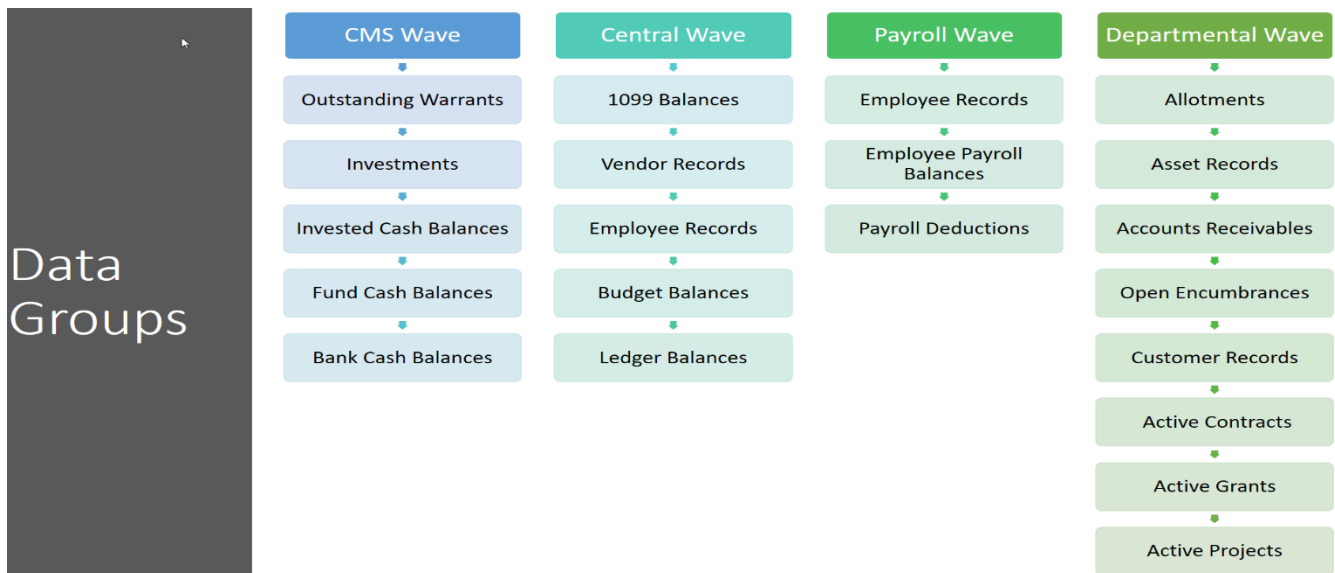


Figure 1: Data Groups for Conversion by Wave

Successful data cleanup will allow for a smoother data transition by having accurate data ready for use in Florida PALM. The data preparation and cleansing efforts will also improve the validity, accuracy, completeness, and usefulness of reports and data, and may reduce the related maintenance effort in Florida PALM. Delays in preparing data or managing errors may impact timeliness for critical tasks or may require agency corrective actions after go-live.

<sup>1</sup> Data Management Project began in FY2018-2019 with objective to improve financial reporting. One of the planned results of the project was to prepare data for Florida PALM.