

Florida PALM Role Assignment Approach

Overview

Florida PALM roles allow agencies to assign their end users access to complete transactions specific to their agency duties and responsibilities. Florida PALM roles will be designed, shared, and used during three primary implementation activities: business process model creation, role mapping, and end user training.

The Project shared an initial list of Florida PALM roles in the CMS Wave business process models. After collaboration with agencies, the Project Team developed a list of available CMS Wave Florida PALM roles and their functions. This information will be shared during CMS Wave Role Mapping Workshops (MRW Task RDNS219) planned for fall 2020. During the workshops, the Project Team will share resources to support agencies' role assignment of their end users. These resources will include:

- Role Mapping Handbook - includes a description of each role, associated business process, relationship to other roles, and workflow decisions.
- End User Role Mapping Spreadsheet – an Excel spreadsheet that agencies will complete to assign the appropriate roles to their end users (MRW Task RDNS220).

Agencies will be asked to invite the individual(s) who may be responsible for managing role assignments at their agency. This could be the same person currently responsible for FLAIR role assignments (Access Control Custodian), a member of the Change Champion Network, or another individual familiar with Florida PALM functionality. The official designation of Security Access Manager(s) for Florida PALM will be a future MRW Task.

Following the Role Mapping Workshops, agencies may assign their end users to attend specific Florida PALM training courses based on their Florida PALM role assignment(s). The following figure depicts how Florida PALM roles were defined, shared, and used in past and future Project activities.

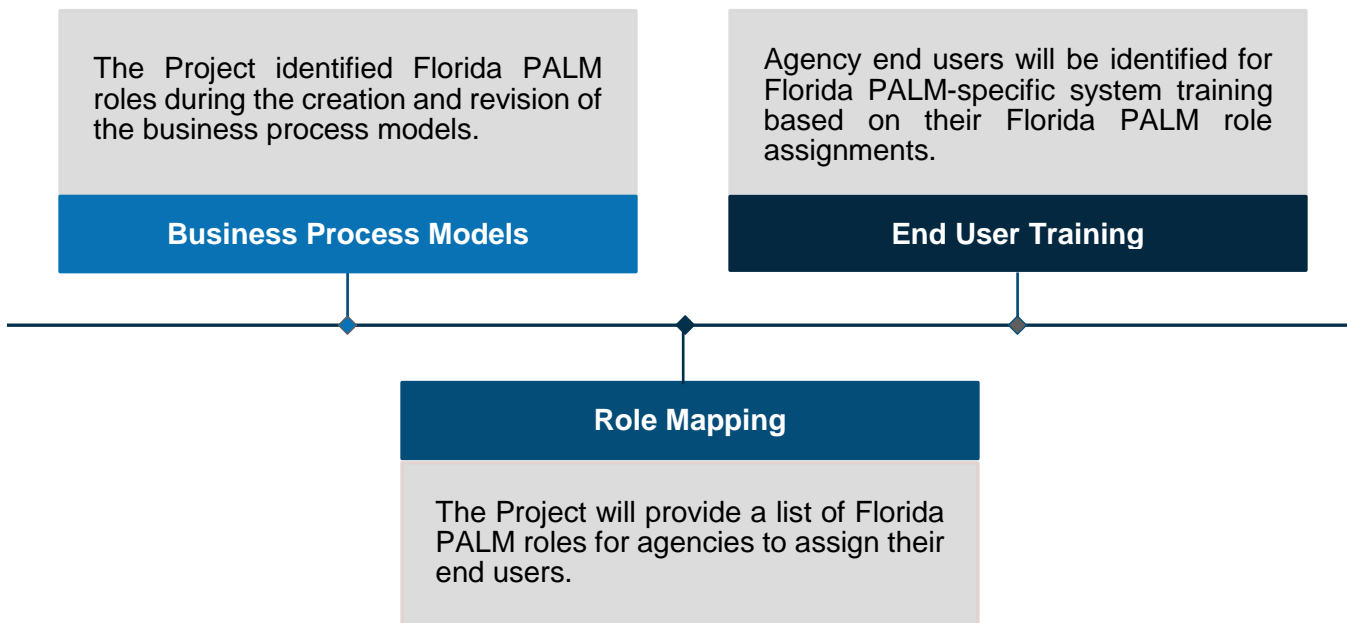


Figure 1: Florida PALM role assignment activities