

Florida **PALM**

Planning, Accounting, and Ledger Management



INTERFACE OFFICE HOURS

FEBRUARY 17, 2021



Objectives

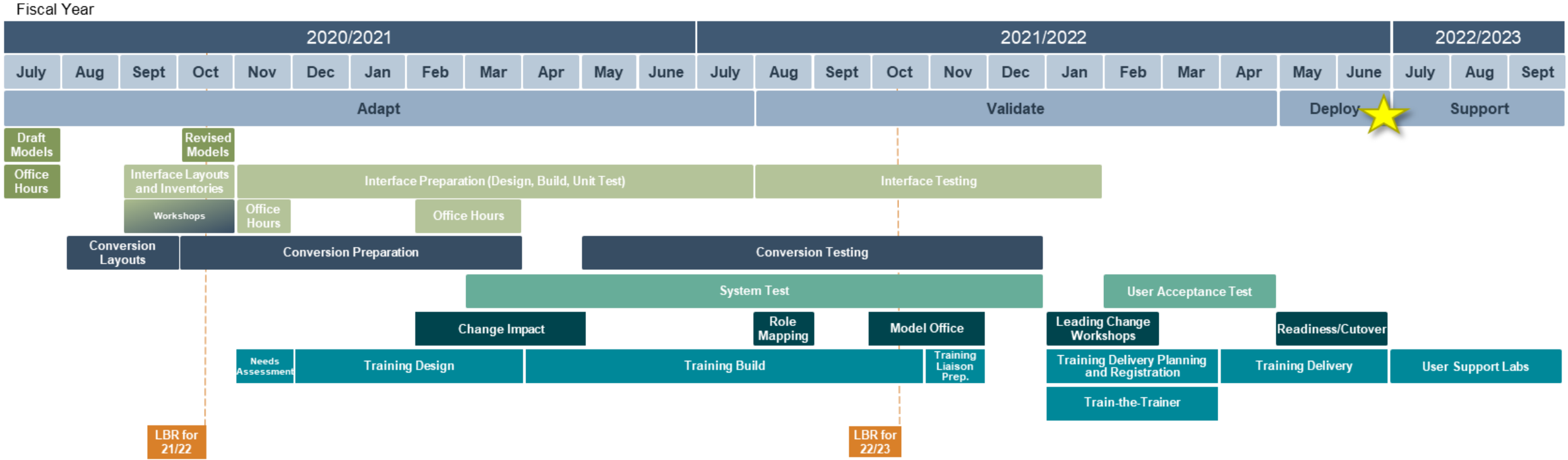
- ▶ Progress Check
- ▶ DFS CCN - Agency Business System Journey
- ▶ Q&A
- ▶ Next Steps



PROGRESS CHECK



Interface Office Hours Central Wave Timeline



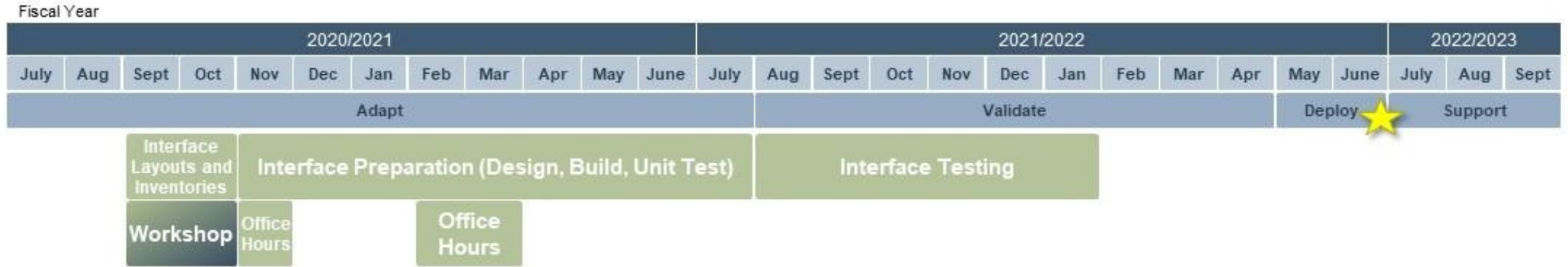
Key:

- Business Processes
- Interfaces
- Conversions
- Testing
- Readiness
- Training
- Go-Live



Interface Office Hours

Central Wave Timeline - Interfaces



Key:

- Interfaces
- Conversions



Interface Office Hours

Progress Check – Analysis

- ▶ Analyze FLAIR interfaces and associated agency business systems
 - Determine what interfaces are with Central FLAIR
 - Determine what business systems will be impacted for the Central Wave
- ▶ Functional, Technical, and CCN resources work together to document impact to business systems
- ▶ Document business system changes and associated data requirements
- ▶ Determine what Interfaces will be needed (Interface Connection Inventory)
 - Temporary Legacy-Like
 - Standard



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Progress Check – Interface Inventory

- ▶ Use temporary and Legacy-Like interfaces to give you time for larger changes
 - GLI030 Outbound Account Description File
 - GLI033 Outbound Master Balance
 - GLI035 Outbound Transaction History
 - GLI016 Outbound COA Crosswalk
- ▶ The FLAIR Information Warehouse can also be a temporary resource
- ▶ Evaluate Standard Interfaces required long term, and develop a plan for implementing



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Progress Check – Layout Analysis

- ▶ Review layouts for data elements required by the agency business system or Florida PALM
 - Use Florida PALM Layout Sample Data and the field Description, Valid Values/Defaults, and Processing Rules information for layout review
- ▶ Use the layout Interfacing System Field Mapping columns to map Florida PALM data to agency business system data
- ▶ Utilize information on the Florida PALM website
- ▶ Collaborate with other agencies
- ▶ Design, Build, and Unit test for impacted business systems



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Progress Check – Helpful Tools

- ▶ [Florida PALM Solution Page](#)
 - Business Process Groupings
 - Business Process Models by Wave
 - Statewide Chart of Accounts Design
- ▶ [Solution Demonstrations Page](#)
- ▶ [Meetings & Workshops Page](#)
 - Central Wave Office Hours (June 28-June 30, 2020)
 - Interface and Conversion Workshop (Oct 1, 2020)
 - Interface Office Hours (Nov 9-Nov 12, 2020)
- ▶ Interface Catalog – SmartSheet



SMARTSHEET OVERVIEW



Interface Office Hours

SmartSheet Overview – Catalog of Interface Offerings

		CMS Wave Applicability	Central Wave Applicability	Departmental Wave Applicability	Florida PALM Interface ID	Florida PALM Interface Name	Florida PALM Interface Description	Module	Business Process Area
		i	i	i	i	i	i	i	i
1		Not Available	DCF; DEO; DOE; DFS; DMS-FRS; DOR; DOT	All Agencies	API002	Inbound Voucher Load	Inbound interface containing invoice data from external systems to load regular, single payment, and manual payment vouchers for select agencies.	AP	CW.30.3.1 Process Vouchers; CW.30.5.1 Record Manual Pay
2		Not Available	All Agencies; MFMP; STMS; LAS/PBS	All Agencies; MFMP; STMS; LAS/PBS	API004	Outbound Payment Extract	Outbound interface containing payment information to FFMS and agency business systems, as well as internally and externally managed transparency websites and source data systems, including: State of Florida Transparency Portal, Vendor Payment History, and FACTS.	AP	CW.30.4.1 Process PayCycle
3		Not Available	JP Morgan Chase	JP Morgan Chase	API005	Outbound Positive Pay File	Outbound interface containing detailed warrant information to the bank to facilitate warrant clearance.	AP	CW.30.4 Process Payments
4		Not Available	DCF; DEO; DFS; DMS-FRS	All Agencies (utilizing API002)	API006	Inbound Payment Cancellation	Inbound interface containing payments for cancellation that were made outside of Florida PALM from select agencies.	AP	CW.30.5 Manage Payments
5		Not Available	DFS - Enterprise System	DFS - Enterprise System	API007	Outbound Warrant Data Print Extract	Outbound interface containing warrant data for printing warrants via the external printer application system.	AP	CW.30.4 Process Payments
6		Not Available	IRS	IRS	API008	Outbound 1099 IRS	Outbound interface containing 1099 tax reporting information to the IRS.	AP	CW.30.6 Manage Tax Reportin
7		Not Available	Not Available	IRS	API009	Outbound IRS TIN Match	Outbound interface containing suppliers to be TIN matched by the IRS.	AP	CW.30.1.2 Import Suppliers; CW.30.1.4 Manage Intercepts
8		Not Available	All Agencies	All Agencies	API010	Outbound Payment Remittance Advice Data	Outbound interface containing payment remittance data provided to external systems.	AP	CW.30.4.1 Process PayCycle
9		Not Available	Not Available	IRS	API014	Inbound IRS TIN Match	Inbound interface containing TIN match results from the IRS.	AP	CW.30.1.2 Import Suppliers
10		Not Available	Not Available	All Agencies	API015	Inbound Supplier Load	Inbound interface containing new and modified	AP	CW.30.1.2 Import Suppliers



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SmartSheet Overview – Interface Offerings Change Log

	Florida PALM Interface ID	Change Log Comment	Change Date
1	ARI010	Updated Layout Type from 'Standardized' to 'Spreadsheet Upload'	02/09/21
2	API070	Cancelled API070 - Outbound DOR Supplier Levy Flag. Replaced with APR139 - Supplier Flags Report	02/08/21
3	ARI010	Added initial Spreadsheet Upload attachments for ARI010 - Direct Journal Spreadsheet Upload	02/08/21
4	GLI010	Updated interface layout attachment for GLI010 - Outbound Interest Apportionment Interface	02/08/21
5	GLI010	Updated interface layout Sample Data attachment for GLI010 - Outbound Interest Apportionment Interface	02/08/21
6	GLI011	Added initial Spreadsheet Upload attachments for GLI011 - Journal Spreadsheet Upload	02/08/21
7	GLI039	Added initial Spreadsheet Upload attachments for GLI039 - ChartField Mass Upload	02/08/21
8	API007	Added initial Interface Layout for API007 - Outbound Warrant Data Print Extract	02/05/21
9	API016	Added initial Interface Layout for API016-Inbound W-9 System Updates	02/05/21
10	API020	API020 - Outbound Supplier Data File-Layout has been updated	02/05/21
11	API103	Added initial Interface Layout for API103-Outbound Disbursement Transaction Reconciliation	02/05/21
12	API111	Added initial Interface Layout for API111-Inbound FLAIR EFT	02/05/21
13	API112	Added initial Interface Layout for API112-Outbound Prenote and NOC Data to FLAIR EFT	02/05/21
14	API114	Added initial Interface Layout for API114-Outbound Disbursement Master Balance Reconciliation	02/05/21
15	GLI024	Added initial Interface Layout for GLI024-Outbound Deleted Revenue to Revenue Data - Audit	02/05/21
16	GLI037	GLI037 - Inbound Investment Activity-Layout has been updated	02/05/21
17	GLI037	GLI037 - Inbound Investment Activity Sample Data file has been added	02/05/21
18	API005	Added initial Interface Layout for API005 - Outbound Positive Pay	02/01/21
19	API008	Added initial Interface Layout for API008 - Outbound 1099 IRS	02/01/21
20	API018	Added initial Interface Layout for API018 - Inbound OFAC Supplier List	02/01/21



Interface Office Hours

Information Considerations

Is an outbound interface or report needed?

Is information needed by an external business system for a business process or is the interface selected to support agency reporting needs and access to information?

- ▶ *Consider available reports and roles.*

What are your agency controls to reconcile the business system with Florida PALM?

- ▶ *Consider increased access to information for decision makers and enterprise users in Florida PALM.*



Interface Office Hours

Reporting Highlights

- ▶ Reports Catalog – updated to identify reports planned for CMS Wave, Central Wave, and Departmental Wave.
- ▶ Enterprise and agency users will have **on-demand access** to information in Florida PALM based on assigned roles.
 - Self-service functionality exists for inquiries, queries, and reports.
 - All roles have access to reports. An Agency Query Writer can create queries for agency-specific information needs.
 - Query results can be exported for external use.
- ▶ As described in the Reporting Approach, Florida PALM will provide legacy-like information to the Information Warehouse for agency use until Departmental Wave.



DFS CCN – AGENCY BUSINESS SYSTEM JOURNEY



GETTING OFF GO... AN AGENCY BUSINESS SYSTEM JOURNEY

Alexandra Weimorts, Business Liaison
Liz Tatum, Functional System Owner
Ted May, Technical System Lead

Where to begin?

- Tools used during the journey:
 - Resource Inventory – Used to identify business systems for Central wave impact
 - Interface Connection Inventory – Mapped and Confirmed FLAIR to PALM
 - Catalog of Interface Offerings - Identified the “Must-have” and “Like-to-have” interface layouts by business system
 - Central Business Models and Narratives

The struggle becomes more realized

- Florida PALM Standard Interfaces being adopted
 - Benefits:
 - Consistency amongst all business systems receiving and sending data to Florida PALM
 - Manageable for future upgrades of the technology used
 - Standardized across all systems sending and receiving data
 - Drawbacks:
 - No longer customized to an agency business system

The struggle is **overwhelming**, and everyone feels alone





GETTING OFF GO...
AN AGENCY
BUSINESS SYSTEM
JOURNEY

GETTING OFF GO... AN AGENCY BUSINESS SYSTEM JOURNEY



Weekly meetings scheduled with **all** Central system owners to review all common inbound and outbound interfaces, field by field, collecting questions, and evaluating processing rules and interface sample layout.

Hearing other SME questions that apply to all folks helped develop understanding of the provided materials.

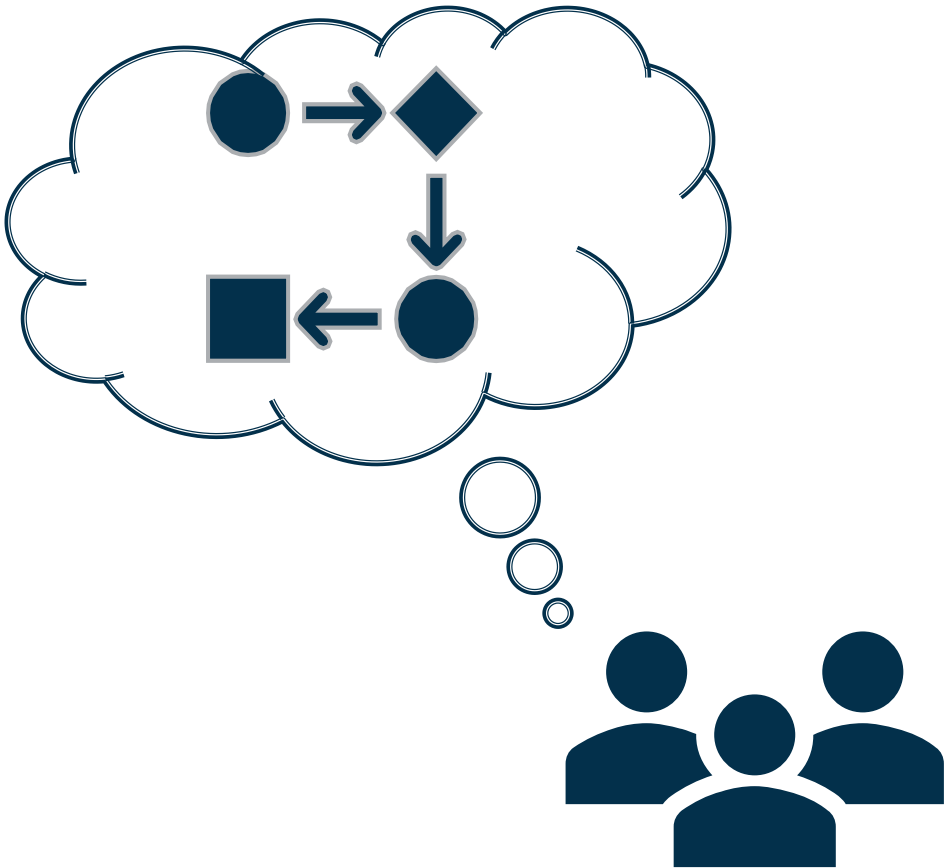
CCN members provided context to some of the functional PALM field questions. CCN Business Liaison could bridge what we do today and translate to PALM... Puzzle pieces started to fit.



Submitted collection of questions to PALM; interfaces either enhanced, updated or clarified. Provided examples of interpretation for the fields to be confirmed or corrected based on our understanding of the interface instruction or processing rule.



NOW, each team of business system owners is independently performing future analysis, ignoring fields in the PALM interfaces that business systems don't need, isolating comparable fields that are needed, and identifying fields not in PALM what will be the "hook" needed to change the business systems.



CENTRAL WAVE INTERFACE QUESTIONS



NEXT STEPS



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Agency Next Steps

- ▶ Provide questions to Readiness Coordinators (RCs)
- ▶ Remediate agency business systems
- ▶ Build and Unit Test Interfaces
- ▶ Prepare for Interface testing
- ▶ Attend March Office Hours





Embrace the Journey

FloridaPALM
Planning, Accounting, and Ledger Management

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