

PARS (100.2.1,100.2.3, 100.3.1,100.4.2, 100.5.1)
Post Tax Payroll Deductions (100.2.6)
Positions Management (100.1,100.7.1)

100.1 Set Up and Maintain Positions
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100.2 Set Up and Maintain Employees
>100.2.1 Personal Data
>100.2.2 Payroll Data
>100.2.3 Retirement Data
>100.2.4 Deferred Compensation
>100.2.5 Garnishments
>100.2.6 General Deductions

100.3 On-Cycle Payroll Narrative
>100.3.1 Create, Load, and Manage Paysheets
>100.3.2 Calculate Payroll
>100.3.3 Update Paysheets
>100.3.4 Confirm Payroll
>100.3.5 Manage ACH Feeds
>100.3.6 Distribute Payroll Warrants

100.4 Off-Cycle Payroll
>100.4.1 Off-Cycle Processing
>100.4.2 Beneficiary Payments
>100.4.3 Online Check

On-Demand Payroll (100.4.1)
Salary Refunds (100.6.1)
Warrant Cancellations (100.6.3)

Insurance Benefits (100.2.6)
Est. Retirement Code (100.2.3)
Time and Attendance (100.3.1, 100.7.2, 100.7.3)

100.5 Miscellaneous Processing
>100.5.1 Validate SSA Information
>100.5.2 Manage Stale Payroll Warrants
>100.5.3 Run Outbound Miscellaneous Interfaces

100.6 Payroll Adjustments
>100.6.1 Record Overpayments and Recovery
>100.6.2 Manage ACH Returns and Reissue Warrants
>100.6.3 Reverse Unreconciled Warrants
>100.6.4 Adjust Retirement Earnings and Contributions
>100.6.5 Record Non-Cash, Fringe, and Other Adjustments

100.7 Payroll Accounting Distributions
>100.7.1 Set Up Position Distributions
>100.7.2 Generate Payroll Accounting Distributions
>100.7.3 Process Redistributions

100.8 End of Period Processing
>100.8.1 Process Daily Tax Data
>100.8.2 Reconcile Monthly Payroll
>100.8.3 Prepare Quarterly Payroll Taxes
>100.8.4 Produce Employee W-2s
>100.8.5 Produce Employee W-2s
>100.8.6 Maintain Fiscal Year End Updates
>100.8.7 Process Year End Off-Cycles
>100.8.8 Reset Employee W-4 Exempt

Retirement Adjustments (100.6.4)
Non Cash Adjustments (100.6.5)
Departmental Payroll Posting (100.7.2)
Payroll Redistributions (100.7.3)