FLORIDA PALM STAKEHOLDER ENGAGEMENT

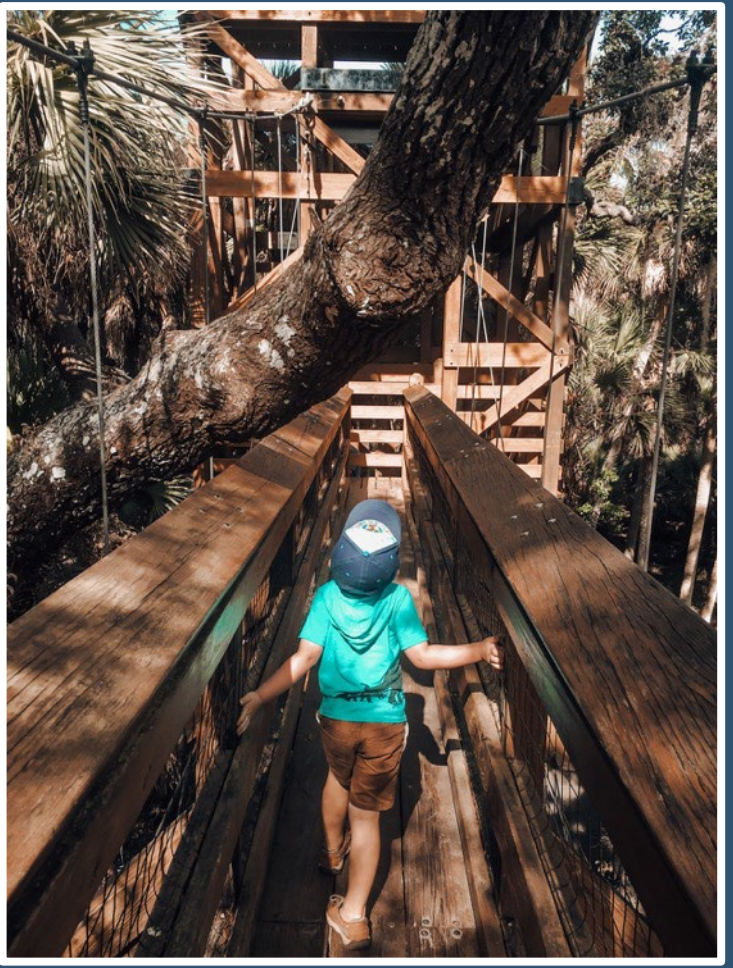
Division of Administrative Services
Florida Department of Environmental Protection

CARR Conf Rm 170| May 23, 2023

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

Agenda

- FL PALM Overview
- Chart of Accounts
- Agency Readiness
- Change Management
- Next Steps



FLORIDA PALM OVERVIEW

These items, just like FLAIR, are over 40 years old.

What would life look like if we chose *comfort* over *innovation*?

Transforming the Future Together

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"Technically" speaking, it's time to replace FLAIR

- SAMAS was built in 1979
- Deployed from 1980 to 1983
- Built using Natural and COBOL programming language
- Run on a mainframe that reaches end-of-life on June 30, 2026
- "FLAIR replacement fatigue" is real

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Florida PALM Implementation

- Replace the accounting and reporting functions performed by:
  - Central FLAIR
  - Departmental FLAIR
  - PYRL
  - Information Warehouse
- January 2026 go-live
- All agencies will transition together

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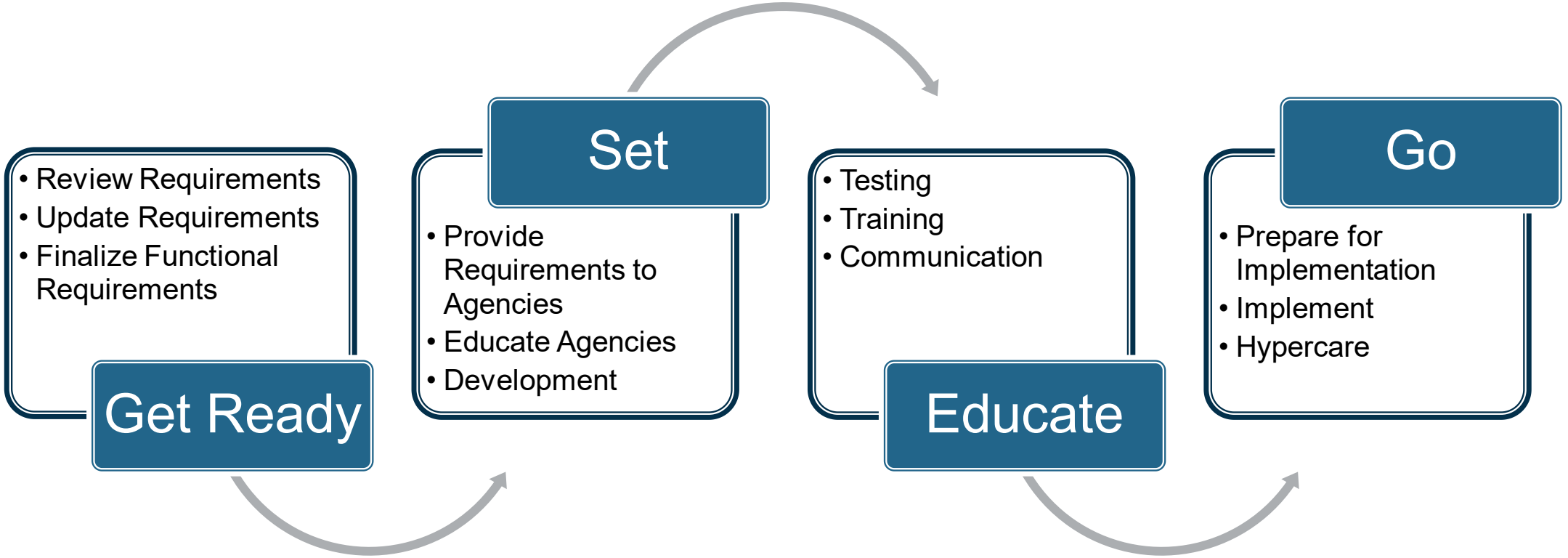
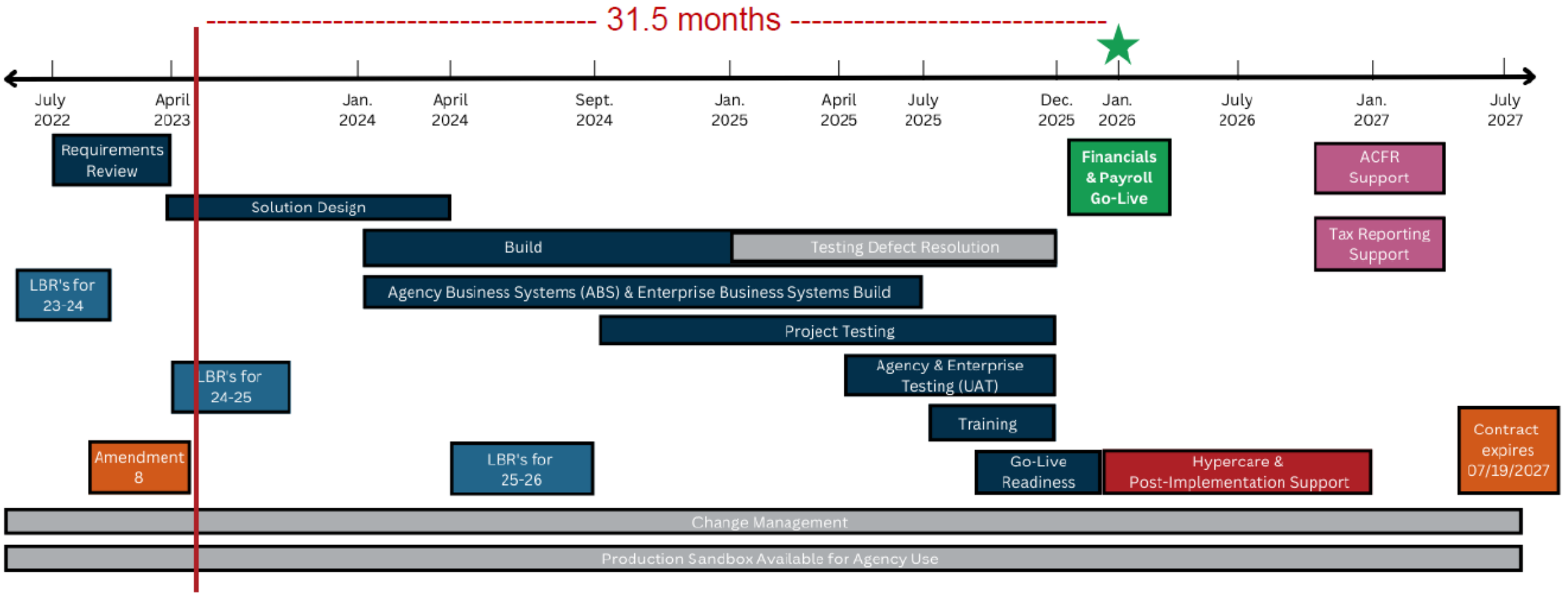
Implementation Approach



Implementation Timeline



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Steps to Go-Live

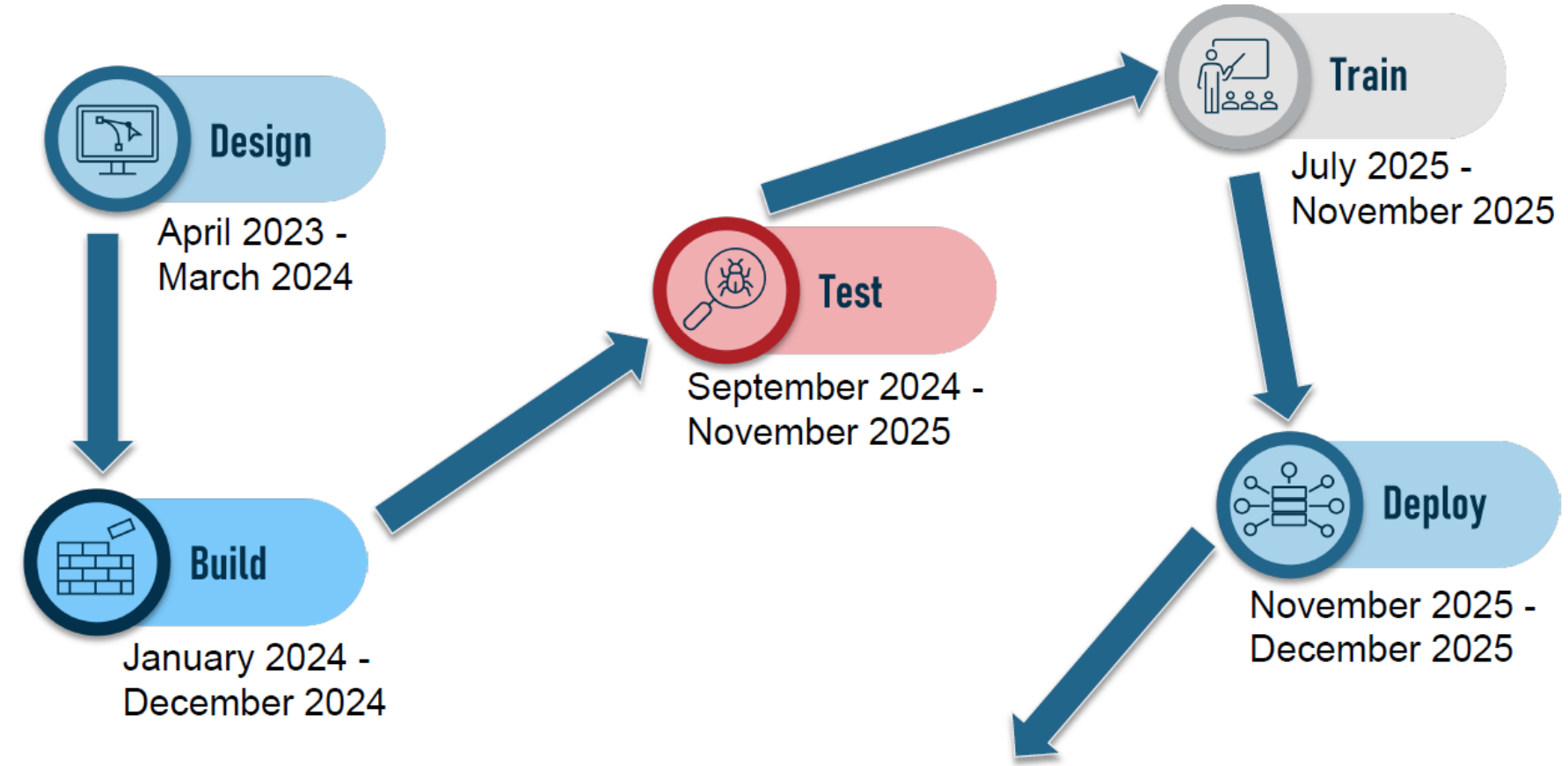

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Chart of Accounts

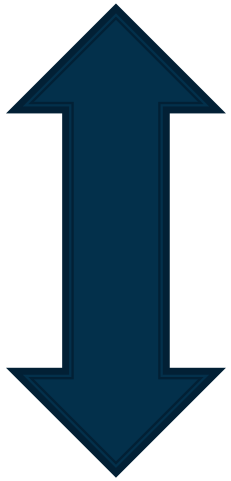
Florida PALM to FLAIR Interactive Chart of Accounts

Florida PALM ChartFields

Statewide | Business Unit Specific | Project-Related ChartFields

General Ledger Business Unit | Organization | Fund | Account | State Program | Budget Entity | Category | Project | Grant | Contract | Other Accumulator 1 (OA1) | Other Accumulator 2 (OA2)

- Project
  - Activity (Required)
  - Source Type (Optional)
  - Project Category (Optional)
  - Subcategory (Optional)



Data Management

FLAIR Data Elements

OLO	Organization (Org) Code	GAAFR Fund Type (GF)	State Fund Type (SF)	Fund Identifier (FID)	GL Code	Object Code	State Program	Budget Entity (BE)	Internal Budget Indicator (IBI)	Category (CAT)	Year (YR)	Project Identifier	Grant Identifier	Contract Number	Other Cost Accumulator (OCA)

Met by other system functionality | Available in a Florida PALM ChartField

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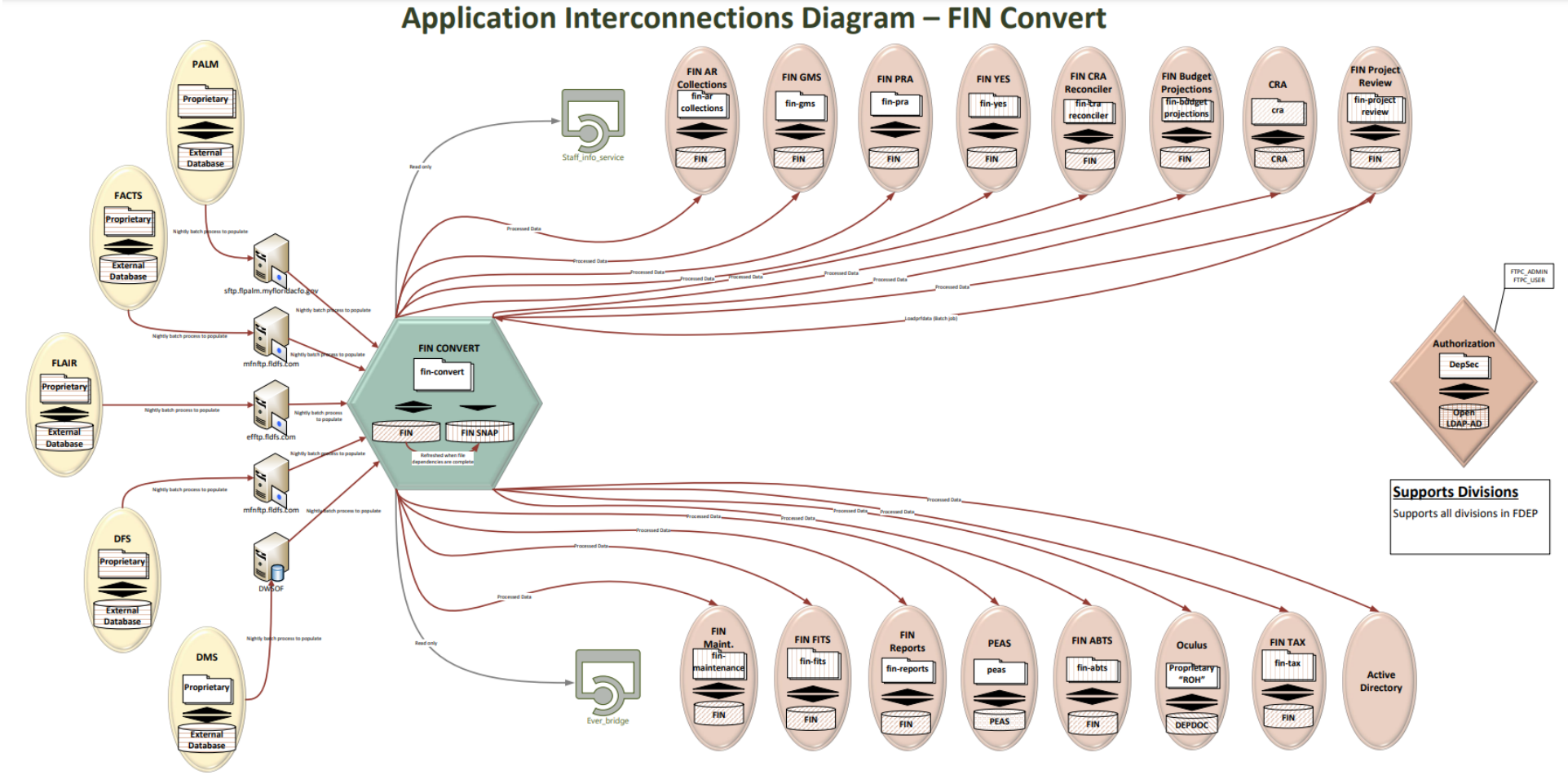
FIN-Convert Linkage Diagram (Tier 1 System)



Application Design Documents

Agency Readiness

Agency Readiness Activities

- Help your current FLAIR end users understand:
  - what they do today
  - why they do it
- Assist with:
  - identification of change impacts
  - development of a transformation plan
- Support your resource needs and funding requests

Change Management

Organizational Change Management

How to get end users ready

- OCM is the people side of change
  - Supporting, equipping and enabling people impacted by change
  - It is not just training
- OCM is critical for success and the approach changes throughout a project's lifecycle to meet users where they are
- Build awareness – It is not too early to start
  - Communicate with impacted end users that Florida PALM is coming
  - Share the necessity for change
  - Educate end users on why they do what they do today

Change Champion Network

- What is the Change Champion Network (CCN)?
  - A group of experts whose purpose is to transform and ready the agency to implement Florida PALM in January 2026
  - Includes Agency Sponsor, Six Named Liaisons, and Subject Matter Experts
  - Provides dedicated and as needed support, depending on agency and subject matter complexity

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CCN Roles & Responsibilities

Program Business Liaison

- ❑ Coordinates and supports Florida PALM functional activities for your Division/District/Office
- ❑ Understands your Division/District/Office business and data needs
- ❑ Understands planned Florida PALM functionality
- ❑ Works closely with the Technical Liaison to understand interfaces and data conversions that are needed to maintain business operations
- ❑ Implements standardized business process changes
- ❑ Attends Florida PALM meetings, as applicable

Program Technical Liaison

- ❑ Coordinates and supports Florida PALM technical activities for your Division/District/Office
- ❑ Understands your current technical needs for your Division/District/Office
- ❑ Understands the planned technical functions of Florida PALM (interfaces, conversions, security)
- ❑ Works closely with the Business Liaison to understand the business systems and data that need to be interfaced with, or converted to, Florida PALM
- ❑ Builds connections to Florida PALM and prepares data for conversion
- ❑ Attends Florida PALM meetings, as applicable

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- ✓ Designate your CCN Members
- ✓ Complete the Survey
- ✓ Begin Readiness Workplan Tasks
- ✓ Consider LBR Needs
- ✓ Implementation Plan

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THANK YOU

Division of Administrative Services
Florida Department of Environmental Protection

Contact Us
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FDEP PALM Project Resource Webpage
https://www.floridadep.net/resources/florida-palm-project