

Department of Financial Services Task Instructions

Task Instructions

Task ID: DPLY01 Wave: CMS Audience: All Agencies

Task Name: Share, Review, and Complete Cutover Checklist

Task Type: Deployment
Task Due Date: July 2, 2021

Task Overview

To prepare for CMS Wave launch, review and complete the CMS Wave Cutover Checklist. The activities listed in the CMS Wave Cutover Checklist should help you begin to think about internal activities that need to be completed prior to the CMS Wave launch. Suggested activities, timeframes, and related resources (including MRW tasks) have been included to support your completion of each checklist item.

Your Readiness Coordinator will discuss agency completion of the CMS Wave Cutover Checklist during Readiness Touchpoints prior to July 2nd.

Task Instructions

Please work within your Change Champion Network and subject matter experts with your agency to coordinate who will be completing each of the items involved with this task.

Instructions

- 1) Review the CMS Wave Cutover Checklist.
- 2) Work within your agency's office/divisions to complete checklist items.
- 3) Confirm completion of the CMS Wave Cutover Checklist by July 2, 2021.

Supporting Materials and Resources:

• CMS Wave Cutover Checklist

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