

## General Ledger Module Configurations

This workbook contains multiple worksheets that represent core configurations in Florida PALM. This configuration worksheet contains the following General Ledger module configuration to which agencies will provide the values that will be setup in Florida PALM:

- Budgetary Value Combination Edit

The Budgetary Value Combination Edit is an Enterprise configuration. Agencies should review and provide the requested information as noted.

**NOTE:** The data in these worksheets are the configured budgetary combination values based on the Crosswalk Value Report pulled from Florida PALM as of October 25, 2024, with configured values based on agencies Task 513 submission. This worksheet also includes budgetary combination values for Funds (not listed on the crosswalk) such as Revolving Funds, Component Units, Capital Assets, Long-Term Debt, and Investments Participants.

**NOTE:** Confidential information should **not** be included in these worksheets (i.e., SSN, bank account number).

### Smartsheet Navigation:

Florida PALM Workbook for (Agency) > Inventories > Configuration Workbook Inventory > General Ledger (GL)

### Budgetary Value Combination Edit

Configure Value	FLAIR Account Code	Fund	Budget Entity	Category	Comments

Figure 1: Budgetary Value Combination Edit Worksheet in Smartsheet

### Configuration Value Definition

The Budgetary Value edit will limit the Chart of Account (i.e., Fund, Budget Entity, and Category) used on transactions to the specified values in the designated edit for an agency. Transactions not containing the valid codes in this edit will result in an error where the transaction cannot proceed.

### Business Process and Subprocess

The Budgetary Value Combination Edit configuration supports the following business process and subprocess:

Table 1: Budgetary Value Combination Edit Business Process and Subprocess

Business Process	Business Subprocess
<a href="#">10.1 Set Up and Maintain Chart of Accounts</a>	<a href="#">10.1.1 Agency Add or Modify ChartField Values</a> <a href="#">10.1.5 Enterprise Set up and Maintain Combination Edits/Trees</a>

### Configuration Value Purpose and Use

- Budgetary value combination edit includes the budgetary ChartField combinations where the agency appropriations are established.
- Transactions not containing the valid codes in this edit will result in an error where the transaction cannot proceed.

### Configuration Design Details

The following design considerations are applied when defining the Budgetary Value Combination Edit in Florida PALM:

- Enforce ChartField relationships between the Transactional Fund, Budget Entity, and Category by business unit to ensure accurate and meaningful reporting.
- Applicable to online transactions, spreadsheet uploads and inbound interfaces in all modules.

The following assumptions are considered when defining a Budgetary Value Combination Edit:

- Budgetary Value Combination Edit is maintained by DFS.

### Configuration Field Details

Agencies must provide the following Budgetary Value Combination Edit related configuration values as listed in the <Agency> Budgetary Value Combination Edit worksheet in Smartsheet.

Table 2: Budgetary Value Combination Edit Field Details

Field Name	Field Description	Required / Optional Field	Field Type	Field Length	Field Value Input
<b>Configure Value</b>	Configure Value: "Yes" or "No".	Required for Smartsheet	Character	3	Agency Indicated
<b>FLAIR Account Code</b>	The FLAIR account codes ensure each agency has a standard set of codes and determines how an agency will expend/receive funds as directed by the Legislature.	N/A	Numeric	29	Project Provided

Field Name	Field Description	Required / Optional Field	Field Type	Field Length	Field Value Input
<b>Fund</b>	Fund is used to segregate and capture specific activities or classify certain objectives in accordance with special regulations, restrictions, or limitations.	Required	Alphanumeric	5	Project Provided
<b>Budget Entity</b>	Budget Entity represents organizations and/or functions to which appropriations are made and typically represents a program.	Required	Numeric	8	Project Provided
<b>Category</b>	Category represents both appropriation categories and revenue source codes. Appropriation categories sub-define the appropriations made to a budget entity and typically identify a sub-activity of the budget entity or a major expenditure classification.	Required	Numeric	6	Project Provided
<b>Comments</b>	Agency comments.	Optional for Smartsheet	Character	254	Agency Provided

**Worksheet Instructions**

The below information provides detailed column instructions on how to complete the <Agency> *Budgetary Value Combination Edit* worksheet in Smartsheet.

**Task Completion Requirement:** For this task (RW Task 567-E) to be considered complete, it is necessary that you follow all steps listed below to ensure you have filled in or selected the appropriate values.

1. Review the combination of values provided and determine if the combination will continue to be needed or active in Florida PALM.

2. Complete the Configure Value column only, with your resolution. Select “No” if any portion of the combination will not be needed or active in Florida PALM.
3. Add “Comments” optionally for your internal purposes.

**NOTE:** The Florida PALM team will configure what is shown on this worksheet unless the agency selects “No” in the Configure Value column.

The screenshot shows a software interface with a table. The table has the following columns: 'Configure Value', 'FLAIR Account Code', 'Fund', 'Budget Entity', 'Category', and 'Comments'. The 'Configure Value' column is highlighted with a red box. The interface also includes a toolbar with options like 'Grid View', 'Filter', and font settings.

Configure Value	FLAIR Account Code	Fund	Budget Entity	Category	Comments

Figure 2: Budgetary Value Combination Edit Worksheet Configure Value Column