Grant ID Mapping

Active grants in FLAIR will be converted to Florida PALM using the Grants Conversion (GMC001). When active grants are converted to Florida PALM, the Grant ID used in FLAIR will be the same Grant ID used in Florida PALM, providing a one-to-one mapping.

The Project has identified FLAIR Grant IDs found on agency Master Balance files that cannot be mapped to a Florida PALM Grant ID. The unmapped values are identified as either:

- **Active** – indicating the grant is active in FLAIR, but not applicable for the Grants Conversion (GMC001) (e.g., not also in FACTS),
- **Inactive** – indicating the grant is not active in FLAIR, therefore not applicable for the Grants Conversion (GMC001), or
- **Not Found** – indicating the grant is not active in FLAIR **and** is not found in the FLAIR Title File.

Agencies provided a mapping of FLAIR Grant to valid Florida PALM values in previous RW Task 701. Those mappings were used in Dry Run 2. Review the Grant ID mapping that was previously provided and make any updates, as necessary, that will be used in All Agency UAT during Dry Run 3.

Ongoing Data Maintenance

Agency worksheets are used to support the Project performed Dry Runs and will be loaded into Florida PALM for the final cutover at go-live as shown in the Testing Timeline. Therefore, agencies are required to maintain and submit conversion and configuration related workbooks throughout UAT and for go-live based on the RW tasks listed below.

- Task 697 – Maintain Configuration and Conversion Workbooks
- Task 699 – Maintain Configuration and Conversion Workbooks
- Task 701 – Submit Configuration and Conversion Workbooks
- Task 703 – Maintain Configuration and Conversion Workbooks
- Task 706 – Submit Configuration and Conversion Workbooks
- Task 709 – Submit Configuration and Conversion Workbooks
- Task 714 – Submit Configuration and Conversion Workbooks in Preparation for Go-Live

Worksheet Details

Your *<Agency> Conversion Mapping – Grant ID* worksheet is pre-populated with the FLAIR Grant IDs that have been found on your Master Balance File that have been identified as ***active, inactive,*** or ***not found***.

Review your worksheet to determine if the Grant ID mapping is correct, if an update is needed, or if the FLAIR Grant ID is no longer valid. If an update is needed, you may choose to map the FLAIR Grant ID to one of the following values:

- Florida PALM OA1
  - Valid values currently found in your *<Agency> Other Accumulator 1 (OA1)* worksheet.

- Florida PALM OA2
  - Valid values currently found in your *<Agency> Other Accumulator 2 (OA2)* worksheet.
- Florida PALM Contract ID
  - Values include those that successfully converted during Dry Run 2.
- Florida PALM Grant ID
  - Values include those that successfully converted during Dry Run 2.
- Florida PALM Project ID
  - Values include those that successfully converted during Dry Run 2 and will be used in All Agency UAT as indicated in your *<Agency> PCC001 – Projects*.

Updates made to OA1 or OA2 configuration to Projects will be available in the applicable column dropdown options in the *<Agency> Conversion Mapping – Grant ID* worksheet through nightly processing. Figure 1 below depicts the cross-worksheet connections.

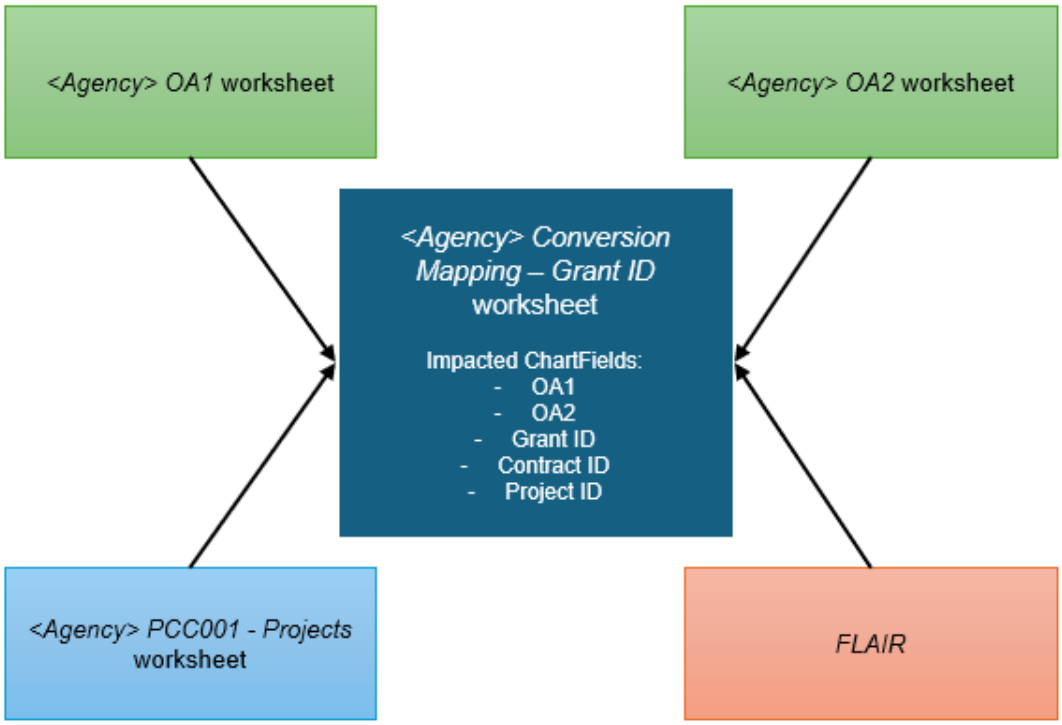

Figure 1: Cross-worksheet Connections for Grant ID Mapping

An Excel document is attached to the top row of your *<Agency> Conversion Mapping – Grant ID* worksheet. The Excel document provides a listing of the Master Balance records, pulled from FLAIR, that include FLAIR Grant IDs listed in your worksheet as “Active”, “Inactive”, or “Not Found”. Use the Excel document to support your completion of the mapping of the Grant IDs.

Smartsheet Navigation:
Florida PALM Workbook for (Agency) > Conversion Inventory > Agency Conversion Mapping – Grant ID

Field Details

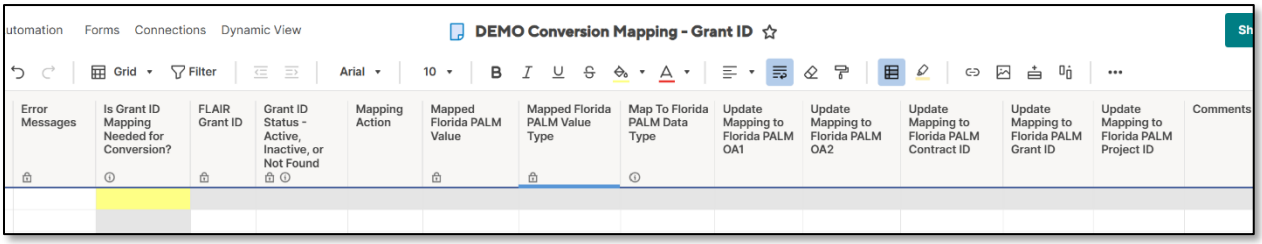

Figure 2: Conversion Mapping – Grant ID

The *<Agency> Conversion Mapping – Grant ID* worksheet contains the following columns:

- **Error Messages** (Locked from editing)
  - This column populates Real-time "[RT]" and/or interfaced "[API]" messages generated by Florida PALM using Agency provided data. Once the error gets corrected, the Error Message will disappear.
  - This column includes a message for checks related to the following:
    - Any errors related to your agency's OA1 configuration found in the *<Agency> Other Accumulator 1 (OA1)* configuration worksheet
    - Any errors related to your agency's OA2 configuration found in the *<Agency> Other Accumulator 2 (OA2)* configuration worksheet
    - Any errors related to your agency's Project IDs found in the *<Agency> PCC001 - Projects* worksheet

- **Is Grant ID Mapping Needed for Conversion?** (Required)
  - Select the appropriate option from the dropdown in the first row only, as indicated by conditional formatting.
    - Yes – Mapping is Needed: Select this option if your agency requires records to be converted with the associated Grant ID.
      - If this option is selected, you must complete the worksheet providing a "Mapping Action" for each FLAIR Grant ID listed.
    - No – Mapping is Not Needed: Select this option if your agency does not want records to be converted with the detail provided by Grant ID.
      - This option will indicate to the Project that your agency **does not want any Grant IDs** to be included in conversion records, even values that could be mapped from FLAIR to Florida PALM.
      - If this option is selected, ***no further action is required in the worksheet***, and the Mapping Action, Map to Florida PALM Data Type, and Update Mapping To columns should remain blank, as indicated by grey conditional formatting.

NOTE: *If you choose to provide Grant ID mapping, each FLAIR Grant ID provided in the worksheet must be mapped to a valid Florida PALM value (select Provide Mapping in the Mapping Action column) or marked as 'not valid' (select Remove – FLAIR Grant ID Not Valid in the Mapping Action column).*

- **FLAIR Grant ID** (Locked from editing)

- This column is prepopulated to include FLAIR Grant IDs found on your Master Balance File that have been identified as “Active”, “Inactive”, or “Not Found”.
- This list should mirror the values in the Excel document.

- **Grant ID Status – Active, Inactive, or Not Found** (Locked from editing)
  - This column is prepopulated to indicate why FLAIR Grant ID appears in the list.
    - Active – indicating the grant is active in FLAIR, but not applicable for the Grants Conversion (GMC001),
    - Inactive – indicating the grant is not active in FLAIR, therefore not applicable for the Grants Conversion (GMC001), or
    - Not Found – indicating the grant is not active in FLAIR and is not found in the FLAIR Title File.

- **Mapping Action** (Required for all rows of data if “Yes – Mapping is needed” is selected in the first row in the Is Grant ID Mapping Needed for Conversion column)
  - Select the appropriate option from the dropdown.
    - Yes – Mapping is Correct: Select this option if the values provided in the ‘Mapped Florida PALM Value’ and ‘Mapped Florida PALM Value Type’ columns are correct, and no changes are needed.
      - If selecting “Yes – Mapping is Correct”, the Map to Florida PALM Data Type and Update Mapping To columns should remain blank, as indicated by grey conditional formatting.
    - Provide Mapping: Select this option to provide a mapping of the FLAIR Grant ID to a Florida PALM value.
    - Remove – FLAIR Grant ID Not Valid: Select this option if the FLAIR Grant ID is no longer valid or active, therefore a mapping is not needed.
      - If selecting “Remove – FLAIR Grant ID Not Valid”, the Map to Florida PALM Data Type and Update Mapping To columns should remain blank, as indicated by grey conditional formatting.

- **Mapped Florida PALM Value** (Locked from editing)
  - This column contains the current mapping to the Florida PALM value (OA1, OA2, Contract ID, Grant ID, Project ID), if previously mapped.
  - The column is intentionally left blank if a mapping **is not provided**.

- **Mapped Florida PALM Value Type** (Locked from editing)
  - This column contains the current data type mapping to the Florida PALM value type (OA1, OA2, Contract ID, Grant ID, Project ID), if previously mapped.
  - The column is intentionally left blank if a mapping **is not provided**.

- **Map to Florida PALM Data Type** (Required if “Provide Mapping” is selected for the Mapping Action)
  - Select the appropriate dropdown option to identify the data type the FLAIR Grant ID will be mapped to in Florida PALM. Options include:
    - OA1
    - OA2
    - Contract ID
    - Grant ID

    - Project ID

- **Update Mapping to Florida PALM OA1** (Required if "Provide Mapping" is selected in the Mapping Action column and "OA1" is selected in the Map to Florida PALM Data Type Column)
    - This column contains a prepopulated dropdown list that includes all valid Florida PALM OA1 values.
        - Updates to *<Agency> OA1 Configuration* workbook will be available through nightly processing.
    - Select the correct Florida PALM OA1 value that should be mapped to the provided FLAIR Grant ID.

- **Update Mapping to Florida PALM OA2** (Required if "Provide Mapping" is selected in the Mapping Action column and "OA2" is selected in the Map to Florida PALM Data Type Column)
    - This column contains a prepopulated dropdown list that includes all valid Florida PALM OA2 values.
        - Updates made to *<Agency> OA2 Configuration* workbook will be available through nightly processing.
    - Select the correct Florida PALM OA2 value that should be mapped to the provided FLAIR Grant ID.

- **Update Mapping to Florida PALM Contract ID** (Required if "Provide Mapping" is selected in the Mapping Action column and "Contract ID" is selected in the Map to Florida PALM Data Type Column)
    - This column contains a prepopulated dropdown list that includes active contracts in FLAIR that successfully converted in Dry Run 2.
    - Select the correct Contract ID that should be mapped to the provided FLAIR Grant ID.

- **Update Mapping to Florida PALM Grant ID** (Required if "Provide Mapping" is selected in the Mapping Action column and "Grant ID" is selected in the Map to Florida PALM Data Type Column)
    - This column contains a prepopulated dropdown list that includes active grants in FLAIR as of that successfully converted in Dry Run 2.
    - Select the correct Grant ID that should be mapped to the provided FLAIR Grant ID.

- **Update Mapping to Florida PALM Project ID** (Required if "Provide Mapping" is selected in the Mapping Action column and "Project ID" is selected in the Map to Florida PALM Data Type Column)
    - This column contains a prepopulated dropdown list that includes active Project IDs in FLAIR that successfully converted in Dry Run 2 and will be used for All Agency UAT as indicated in your *<Agency> PCC001 – Projects* workbook.
    - Select the correct Project ID that should be mapped to the provided FLAIR Grant ID.

- **Comments** (Optional for agency use)

Helpful Considerations

Below are a few helpful considerations to support your task completion:

- You may choose not to include a Grant ID on any of your agency's converted records. If so, select "No – Mapping is not needed" in the first row of the worksheet.
- The data fields a FLAIR Grant ID can be mapped to are optional fields in the related Florida PALM conversions. If a FLAIR Grant ID mapping is not provided, the conversions will load successfully; however, the level of detail recorded in FLAIR will not be captured in Florida PALM.
- If you choose to provide a mapping for a FLAIR Grant ID that is deemed "Active", "Inactive", or "Not Found", it can only be mapped to one and only one Florida PALM value.
- A single Florida PALM value can be mapped to multiple FLAIR Grant IDs.
- The FLAIR Grant IDs included were pulled from FLAIR and only included those Grant IDs found on active FLAIR GL balances but not found in the Florida PALM Grants Conversion or the FLAIR Title File.