Florida PALM
Planning, Accounting, and Ledger Management

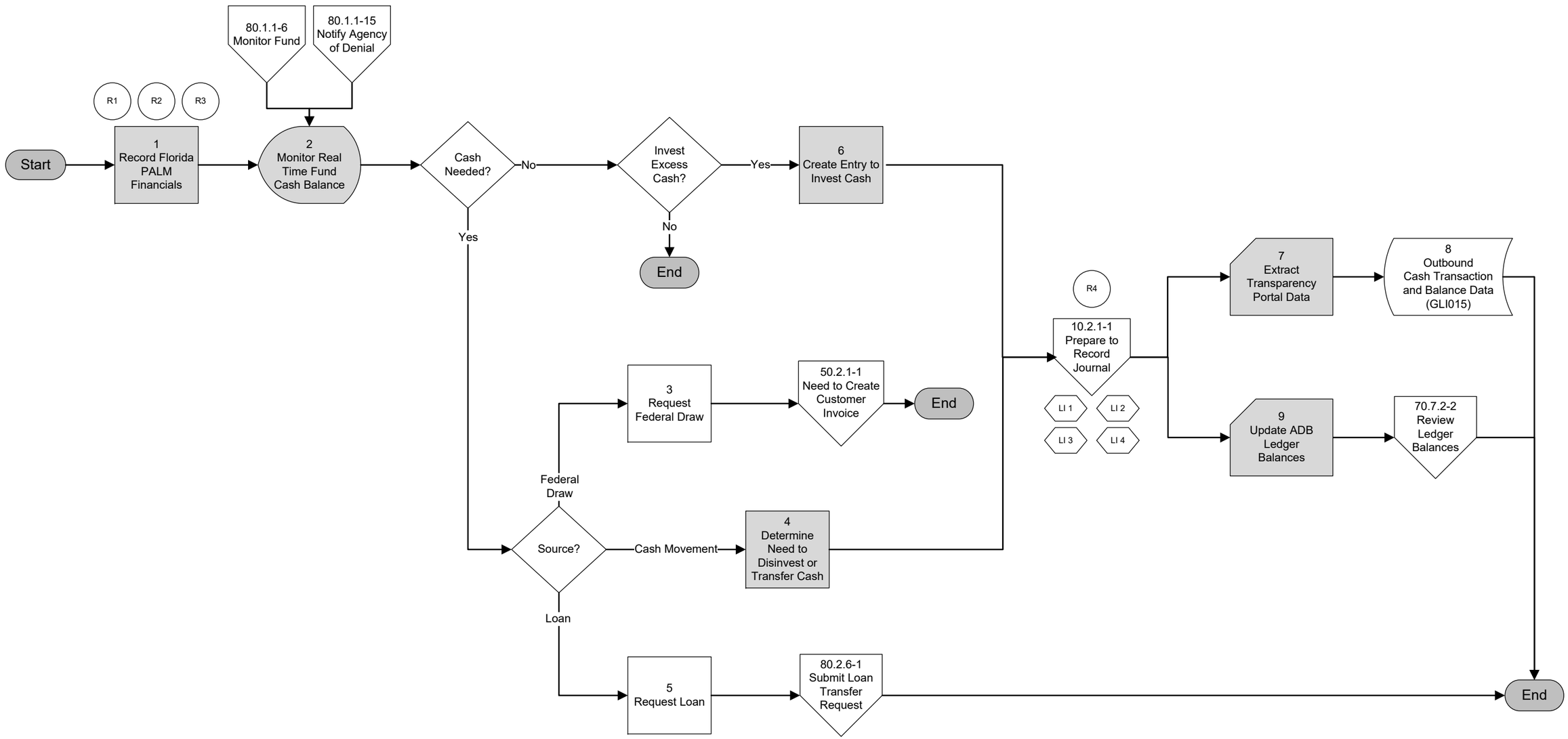
Shape Key

Start | End | Report | Ledger Impact | On Page | Off Page | Process Activity | System Activity (Enter Name) | Decision or Process Branch | Florida PALM Manual Activity | Florida PALM System Activity | Florida PALM Display | Database | Interface File

80.2 Monitor and Manage Fund Cash
80.2.1 Monitor Trust Fund Cash Balance

General Ledger Module

Agency GL Cash Processor



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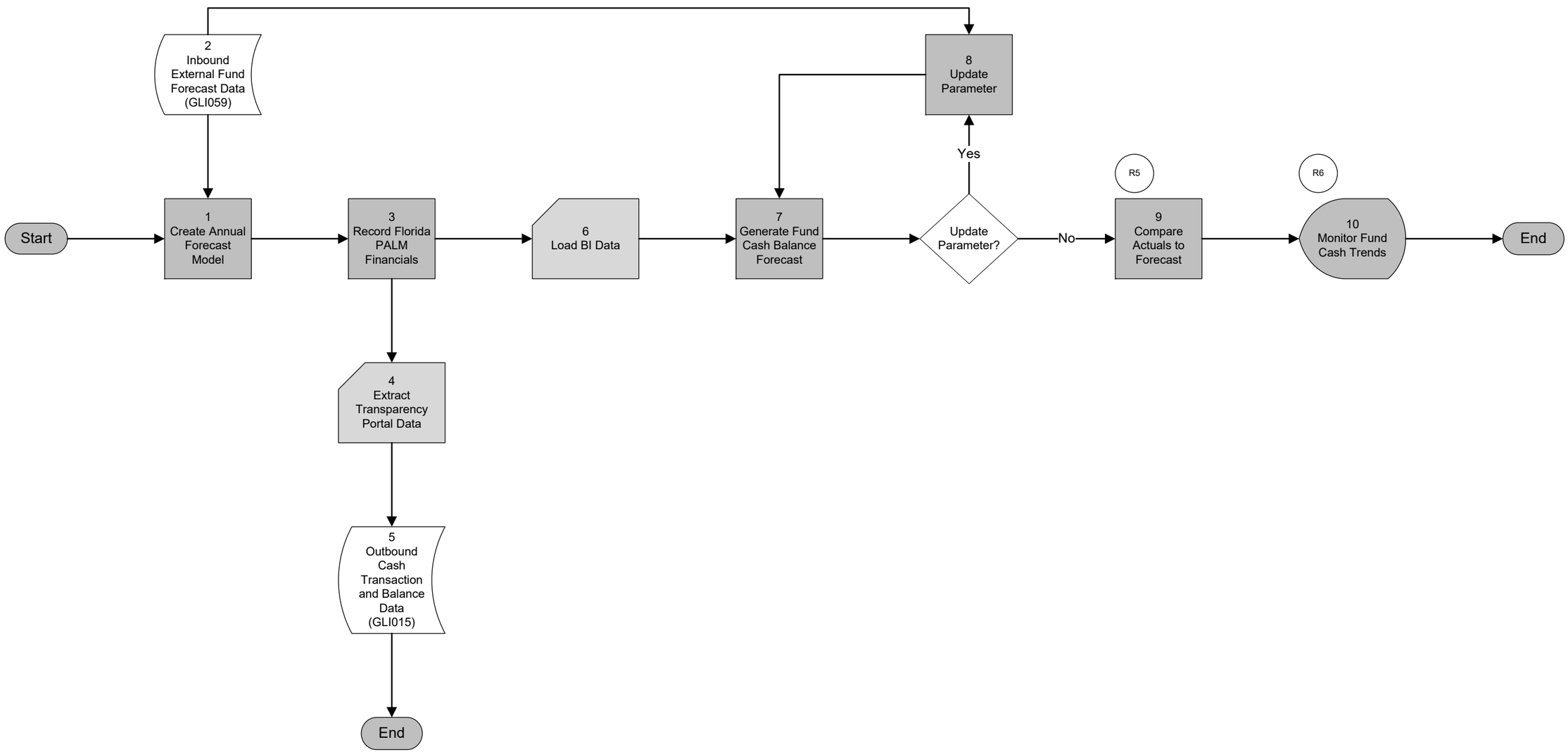
Shape Key

Start | End | Report | Ledger Impact | On Page | Off Page | Process Activity | Manual System Activity (Enter Name) | Automated System Activity (Enter Name) | Decision or Process Branch | Florida PALM Manual Activity | Florida PALM System Activity | Database | Interface File

General Ledger Module

Agency GL Cash Processor



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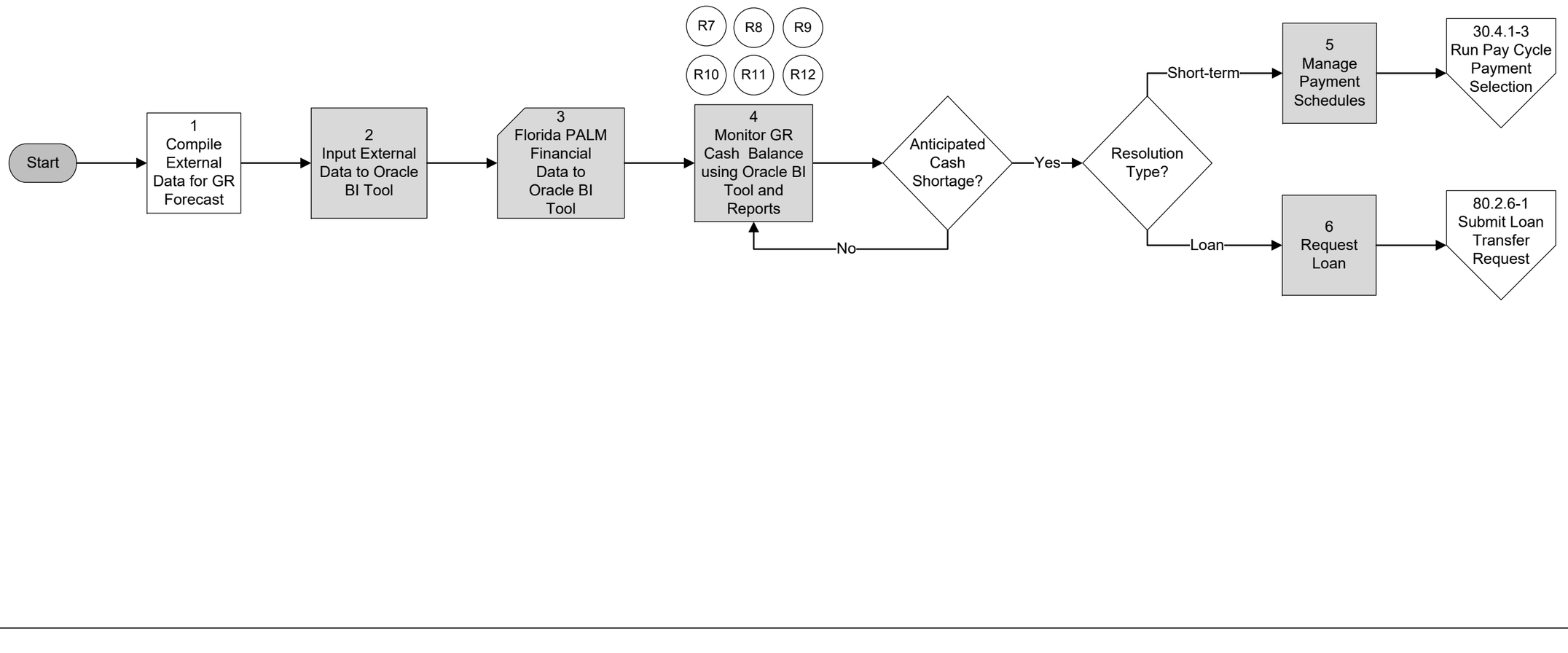
80.2 Monitor and Manage Fund Cash

80.2.3 Monitor and Forecast
GR Fund Cash Balance

General Ledger Module

DFS GL Cash Processor



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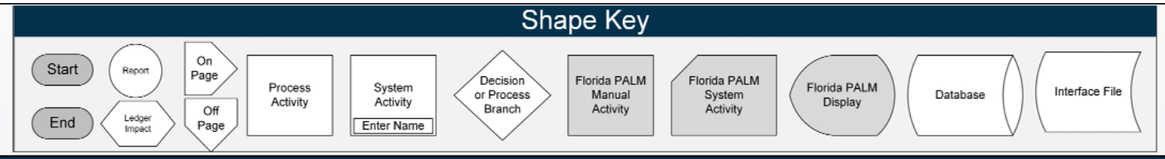

This subprocess has been removed. Interunit transactions will be handled through delivered processes as reference in the following subprocesses:

10.2.1 Create and Approve Journals
30.3.1 Process Vouchers
50.2.1 Customer Billing
60.2.1 Direct Journal Deposits
60.2.2 AR Deposits

Shape Key

Start | End | Report | Ledger Impact | On Page | Off Page | Process Activity | System Activity – Enter Name | Decision or Process Branch | Florida PALM Manual Activity | Florida PALM System Activity | Florida PALM Display | Database | Interface File

Billing Module

DFS BI/AR Processor

Start

1 Update GRSC Report Configuration

2 Generate GRSC Report

R13

3 Create Customer Invoice

LI5

LI6

50.2.1-1 Need to Create Customer Invoice

50.2.2-1 Need to Create Credit Invoice

Yes

LI11

LI12

5 Load GRSC Payments

60.2.2-13 Payment Predictor

End

30.4.1-3 Schedule Payment

LI9

LI10

Agency AP Processor

4 Review GRSC Invoice

Adjustment needed?

No

30.3.1-11 Enter/Update Voucher

LI7

LI8

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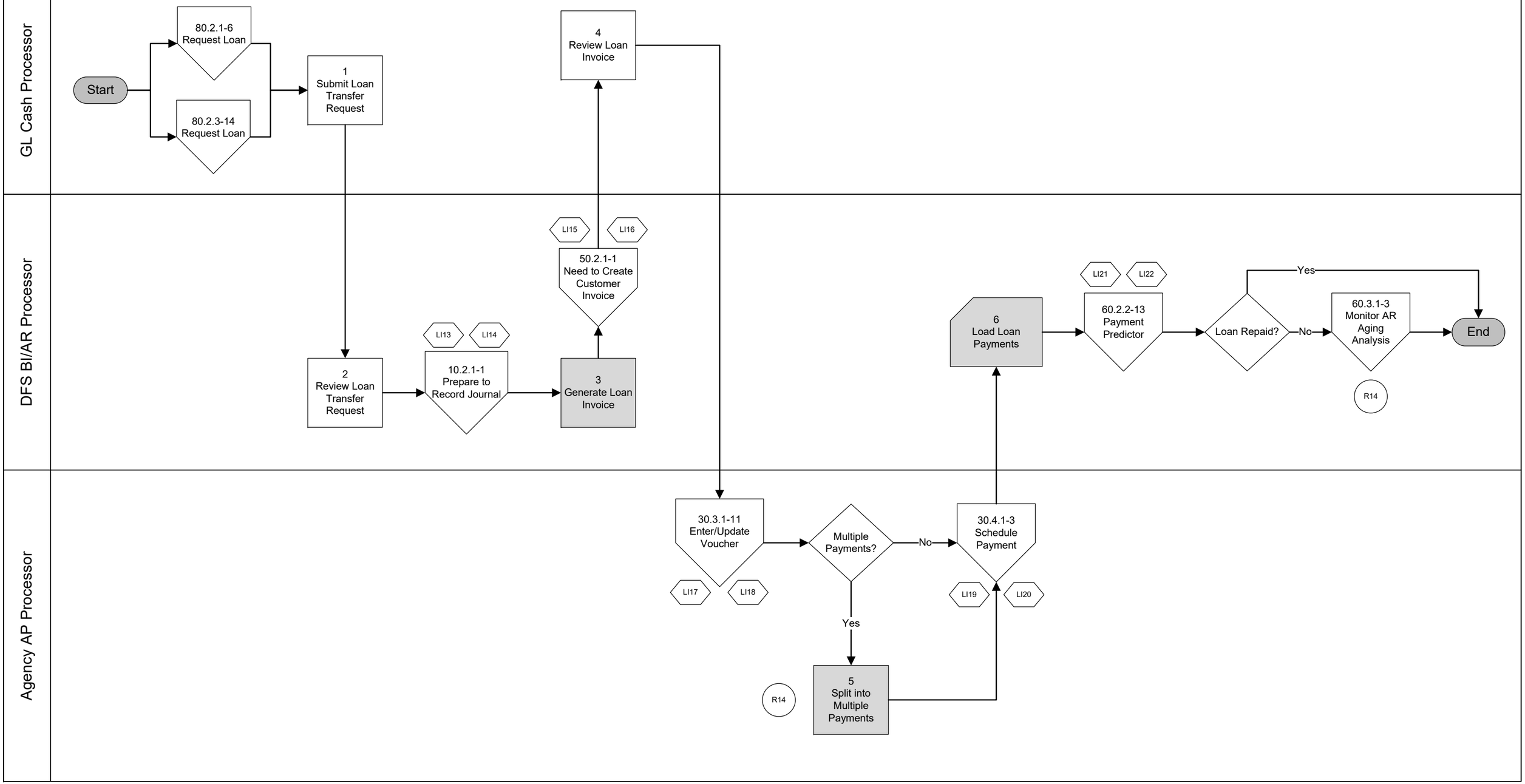
80.2 Monitor and Manage Fund Cash

80.2.6 Manage Fund Loans

Billing Module



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80.2 Monitor and Manage Fund Cash
80.2.7 Manage Revolving Funds

Cash Management Module

Agency AP Processor

Start → 1 Need to Manage Revolving Account → CRA Account?
- CRA Account? → No → Deposit or Payment?
- Deposit or Payment? → Payment → 2 Need to Record Revolving Fund Payment → 30.3.1-12 Enter/Update Voucher (LI23, LI24)
- CRA Account? → Yes
- Deposit or Payment? → Deposit

Agency AR Deposit Processor

3 Need to Record Revolving Fund Deposit → 60.2.1-8 Create Deposit (LI25) → Automated Reconciliation?
- Automated Reconciliation? → Yes → A
- Automated Reconciliation? → No

30.3.1-12 Enter/Update Voucher (LI27, LI28, LI29, LI30) → Yes

10.1.1-3 Initiate and Route Fund Questionnaire → Yes

GL Cash Processor

5 Submit CRA Payment Cancellation Request Form (CMF004, CMW004)

Payment Cancellation Needed?
- Payment Cancellation Needed? → Yes → 5 Submit CRA Payment Cancellation Request Form (CMF004, CMW004)
- Payment Cancellation Needed? → No

4 Manage Revolving Fund

13 Monitor Revolving Fund Cash Balance (R16, R17)

Replenishment Needed?
- Replenishment Needed? → No → Change in Authorized Amount Needed?
- Change in Authorized Amount Needed? → No → 10.3.1-2 Proactively Monitor Transaction Exceptions → End

Agency CM Bank Reconciliation Processor

A → 8 Inbound Previous Day Bank Statement File (CMI003) → 9 Import Previous Day Bank Statement (R15) → 10 Run CRA Statement Report (R17, R18, R19)

11 Receive Monthly Bank Statement → 12 Manually Reconcile Bank Account (LI26)

70.2-9 Process Automatic Reconciliation

B

70.5-3 Run Book to Bank Reconciliation

DFS CRA Payment Cancellation Processor

6 Cancel Payment → 7 Notify Agency of Payment Cancellation → End

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Grant Management Module

Agency GM CMIA Processor

Start

1 Receive Audited SEFA Data

2 Calculate Top 90% of Grants

3 Review ALNs

ALN CMIA Update needed?

No

5 Identify CMIA transactions

R20

6 Calculate CMIA Clearance Pattern

7 Request CMIA Draw Analysis

8 Submit CMIA Draw Analysis

9 Receive and Review CMIA Draw Analysis

10 Load CMIA Data to Federal Website

11 Annual CMIA Report Generated

Payment or Claim?

Payment

Claim

12 Need to Record Disbursement Transaction

13 Submit CMIA Claim

30.3.1-1 Data to Load Vouchers/ Invoices

60.2 Deposit and Apply Receipts

End

Yes

4 Update CMIA Designation

DFS GM CMIA Processor