

<b>Date</b>	08/29/2019	<b>Time</b>	2:00 – 4:00 p.m.
<b>Location</b>	House of Representatives Knott Committee Room 116 402 South Monroe Street Tallahassee, Florida 32399		
<b>Objective</b>	August 29, 2019 Executive Steering Committee Meeting		
<b>Invitees</b>	<p><b>Executive Steering Committee:</b>          Ryan West (DFS), Chair; Carlton Bassett (DFS); Jimmy Cox (DMS);          Renee Hermeling (DFS); Rosalyn (Roz) Ingram (DMS); Maria Johnson          (DOR); Mike Jones (EOG); Tony Lloyd (DCF); Angie Martin (DFS);          Tanya McCarty (DFS); Darinda McLaughlin (DEP); Mark Merry (DFS);          Robin Naitove (FDOT); Renee Tondee (EOG); Danta White (DFS)</p> <p><b>Speakers:</b>          Mark Fairbank (ISG); Paul Lavery (Accenture); Angie Robertson          (DFS); Lisa Simpson (DEO); Melissa Turner (DFS); Ryan West (DFS)</p>		

<b>Topic</b>	<b>Facilitator</b>	<b>Allotted Time</b>
Roll Call and Opening Remarks	Chair West	2:00 – 2:05 p.m. (5 mins)
Review of July 28, 2019 Meeting Minutes	Melissa Turner	2:05 – 2:10 p.m. (5 mins)
Florida PALM Project Update <ul style="list-style-type: none"> <li>• Risks and Issues</li> <li>• Budget</li> <li>• Schedule</li> <li>• Scope</li> </ul>	Paul Lavery Angie Robertson Lisa Simpson Melissa Turner	2:10 – 3:10 p.m. (60 mins)
Independent Verification and Validation Assessment	Mark Fairbank	3:10 – 3:25 p.m. (15 mins)
Voting Actions (including public comment) <ul style="list-style-type: none"> <li>• Process and Transaction Mapping Analysis</li> <li>• Project Change Request #31</li> </ul>	Chair West	3:25 – 3:40 p.m. (15 min)
Upcoming Activities	Melissa Turner	3:40 – 3:55 p.m. (15 mins)
Adjourn	Melissa Turner	4:00 p.m.