

Decision Log ID #	128	
Requester Name	Angie Robertson	
Owner Name	Melissa Turner	
Due Date	7/24/2019	
Track Ownership	BPS	
Decision Type	Scope	
Project Goals <i>(please choose all that apply)</i>	Goal	
	<input checked="" type="checkbox"/>	Reduce the State's risk exposure by harnessing modern financial management technology built on the premises of scalability, flexibility, and maintainability
	<input checked="" type="checkbox"/>	Improve state and agency specific decision making by capturing a consistent and an expandable set of data
	<input checked="" type="checkbox"/>	Improve the State's financial management capabilities to enable more accurate oversight of budget and cash demands today and in the future
	<input checked="" type="checkbox"/>	Improve staff productivity, reduce operational complexity and increase internal controls by enabling standardization and automation of business processes within and between DFS and agencies

Description

This Decision is presented to the Executive Steering Committee (ESC) in order to request approval for the addition of new requirements and removal of cancelled requirements based on Solution Analysis and Design activities.

Background

During the Adopt Stage Solution Analysis and Design activities, the BPS and SDS Teams reviewed the Business Requirements in Attachment 5.1 of the SSI Contract and confirmed the following:

- Requirement Text
- Source (Module)
- Implementation Period, and
- How Met

The confirmation activities results included the creation of new or cancellation of existing requirements. In accordance with the Project Charter, the ESC must approve changes affecting the addition or removal of the approved project requirements, as identified in Attachment 5.1 of the SSI Contract.

Considerations *(Include options, recommendations and any helpful materials that would help guide the decision)*

The Project Team has gone through a diligent process to confirm the Solution requirements to be implemented in Pilot, Wave 1, and Wave 2 necessary to achieve the Project Goals stated above. Starting with the proposed requirements from Attachment 5.1 of the SSI Contract, the Project team attended PeopleSoft training and then conducted model office sessions, which provided hands-on exposure to the PeopleSoft software. The Project Team also met with organizations to review the business process models which assisted them in confirming the business requirements needed to implement the desired Solution.

Approval of the new and cancelled requirements will authorize the Department to move forward with scheduled Project activities. Conflict with the new and cancelled requirements will require analysis of scheduled activities to determine impact, which could require the addition of unplanned activities to the Project Schedule. Additionally, non-approval of the new and cancelled requirements could result in the creation of a Project issue.

Final Decision

To be completed upon Decision determination.

Decision By

Florida PALM Executive Steering Committee