

<b>Change Request Information</b> <i>(completed by PCR Requestor)</i>					
Requested by			Submitted By		
Name	Rachael Lieblick		Name	Matt Duke	
Phone	(850) 410-9033		Phone	850-694-5319	
Email	Rachael.Lieblick@myfloridacfo.com		Email	Matt.Duke@myfloridacfo.com	
Title	Deputy Project Director/ PMO Track Manager		Title	Accenture PMO Track Manager	
Requesting Department Name	PMO		Date Requested	6/17/2020	
PCR Need Description <i>(Include description of change, why it is needed, how it was discovered)</i>	Based on the Florida PALM re-planning effort, a number of Go/No-Go Deliverable names and/or due dates need to be updated to align to the re-imagined Project schedule. Similarly, three new Go/No-Go Deliverables are proposed to be added to the schedule. Seven Go/No-Go Deliverables are proposed for removal; these will be replaced with Tier 1 Project Decisions. The tables below identify the proposed changes to, or additions of, each Go/No-Go Deliverable.				
<b>Table 1: Go/No-Go Deliverables requiring Name and Due Date changes.</b>					
Prior Deliverable Names and Dates			Proposed Deliverable Names and Dates		
Del #	Deliverable Name	Due Date	Del #	Deliverable Name	Due Date
108	Pilot - Ready for Integration Testing	08/31/20	108	CMS - Ready for Interface and Conversion Testing	10/31/20
130	Pilot - Ready for User Acceptance Testing (UAT)	02/05/21	130	CMS - Ready for User Acceptance Testing (UAT)	03/31/21
175	Wave 1 - Ready for Integration Testing	11/30/22	175	Central - Ready for Interface Testing	07/31/21
187	Agency Solution Confirmation - Ready to Start Build	06/30/22	187	Central - Ready to Start RICEFW Build	10/31/20
215	Wave 1 - Ready for UAT	05/15/23	215	Central - Ready for User Acceptance Testing (UAT)	01/31/22
233	Wave 1 - Ready to Deploy	06/23/23	233	Central - Ready to Deploy	06/23/22
245	Wave 3 - Project Kick-off Complete (Payroll)	08/15/23	245	Payroll - Project Kick-off Complete (Payroll)	08/31/22
258	Wave 2 - Ready for Integration Testing	09/30/23	258	Departmental - Ready for Interface Testing	3/31/23
273	Wave 3 - Ready to Start Build	12/15/23	273	Payroll - Ready to Start RICEFW Build	12/31/22
290	Wave 2 - Ready for UAT	03/05/24	290	Departmental - Ready for User Acceptance Testing (UAT)	12/31/23
313	Wave 3 - Ready for Integration Testing	05/31/24	313	Payroll - Ready for Interface and Conversion Testing	05/31/23
336	Wave 3 - Ready for UAT	09/15/24	336	Payroll - Ready for User Acceptance Testing (UAT)	09/30/23
354	Wave 3 - Ready to Deploy	12/20/24	354	Payroll - Ready to Deploy	12/31/23
<b>Table 2: Go/No-Go Deliverables requiring Name change only.</b>					
Prior Deliverable Names and Dates			Proposed Deliverable Names		
Del #	Deliverable Name	Due Date	Del #	Deliverable Name	Due Date
156	Pilot - Ready to Deploy	06/18/21	156	CMS - Ready to Deploy	06/18/21
317	Wave 2 - Ready to Deploy	06/21/24	317	Departmental - Ready to Deploy	06/21/24
389	DDI Phase 2 - Ready to Start Build	01/05/25	389	Phase 2 - Ready to Start RICEFW Build	01/05/25
405	DDI Phase 2 - Ready for Integration Testing	05/30/25	405	Phase 2 - Ready for Interface and Conversion Testing	05/30/25
415	DDI Phase 2 - Ready for UAT	09/25/25	415	Phase 2 - Ready for User Acceptance Testing (UAT)	09/25/25
428	DDI Phase 2 - Ready to Deploy	12/15/25	428	Phase 2 - Ready to Deploy	12/15/25
<b>Table 3: New Go/No-Go Deliverables to be added.</b>					
Proposed Deliverable Names and Dates					
Del #	Deliverable Name	Due Date			
471	Departmental - Ready to Start RICEFW Build	04/30/21			
502	Central - Ready for Conversion Testing	04/30/21			
505	Departmental - Ready for Conversion Testing	01/31/23			

<p><b>Table 4: Go/No-Go Deliverables to be removed and replaced with Tier 1 Project Decisions.</b></p> <p>Prior Deliverable Names and Dates</p> <table border="1"> <thead> <tr> <th>Del #</th> <th>Deliverable Name</th> <th>Due Date</th> </tr> </thead> <tbody> <tr> <td>158</td> <td>Pilot - Ready to Go Live</td> <td>06/30/21</td> </tr> <tr> <td>234</td> <td>Wave 1 - Ready to Go Live</td> <td>06/30/23</td> </tr> <tr> <td>245</td> <td>Wave 3 - Project Kick-off Complete (Payroll)</td> <td>08/15/23</td> </tr> <tr> <td>312</td> <td>Wave 2 - Ready to Go Live</td> <td>06/30/24</td> </tr> <tr> <td>356</td> <td>Wave 3 - Ready to Go Live</td> <td>12/31/24</td> </tr> <tr> <td>377</td> <td>Phase 2 - Project Kick-off Complete</td> <td>09/31/24</td> </tr> <tr> <td>426</td> <td>Phase 2 - Ready to Go Live</td> <td>12/31/25</td> </tr> </tbody> </table>		Del #	Deliverable Name	Due Date	158	Pilot - Ready to Go Live	06/30/21	234	Wave 1 - Ready to Go Live	06/30/23	245	Wave 3 - Project Kick-off Complete (Payroll)	08/15/23	312	Wave 2 - Ready to Go Live	06/30/24	356	Wave 3 - Ready to Go Live	12/31/24	377	Phase 2 - Project Kick-off Complete	09/31/24	426	Phase 2 - Ready to Go Live	12/31/25
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<p><b>Business Benefit/Justification</b>  <i>(Provide the tangible/intangible value(s) that support the for the Project's goals)</i></p>	<p>The new Go/No-Go Deliverables names and dates align to the Project's new implementation approach.</p>																								
<p><b>Implications of Not Making the Change</b>  <i>(If we do nothing, what is our "Impact Prediction" to the project in terms of risk or issue)</i></p>	<p>The new Go/No-Go Decision dates would not align to the Project's new implementation approach.</p>																								
<p><b>Project Goals</b>  <i>(Please choose all that apply)</i></p>	<p style="text-align: center;"><b>Goal</b></p> <p><input type="checkbox"/> Reduce the State's risk exposure by harnessing modern financial management technology built on the premises of scalability, flexibility, and maintainability</p> <p><input type="checkbox"/> Improve state and agency specific decision making by capturing a consistent and an expandable set of data</p> <p><input type="checkbox"/> Improve the State's financial management capabilities to enable more accurate oversight of budget and cash demands today and in the future</p> <p><input type="checkbox"/> Improve staff productivity, reduce operational complexity and increase internal controls by enabling standardization and automation of business processes within and between DFS and agencies</p>																								
<p><b>Initial Review</b> <i>(completed by PMO Team)</i></p>																									
<p>PCR Title</p>	<p>PCR-58 – Go/ No Go Decisions Through Remainder of Project Duration</p>																								
<p>Initial Review Date</p>	<p>6/18/2020</p>																								
<p>PCR ID</p>	<p>58</p>																								
<p><b>PCR Historical Information</b> <i>Please enter the following IDs from the Project SharePoint logs (when applicable)</i></p>																									
<p>Decision ID</p>	<p>Enter Decision ID</p>																								
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Tier Specification	<input type="radio"/> Tier 1 (Project Director Approval Required) <input checked="" type="radio"/> Tier 2 (ESC Approval Required)		
Scope	Changes that do not relate to additions or deletion of Business Requirements	Addition or deletion of Business Requirements	
Schedule	Changes not associated with Major Project Deliverables or Go/No-Go Decision due dates	Changes to Major Project Deliverables or Go/No-Go Decision due dates	
Cost	Changes within budgeted Spend Plan categories and no overall Project cost overrun	Results in request for funds from the Legislative Budget Committee (LBC)	
Alternatives to Making the Change <i>(Describe solution options to fulfilling the change request)</i>	Viable <input type="radio"/> Yes <input checked="" type="radio"/> No	Enter Alternative Solution	
	Risk(s) Associated with Making the Change	Risk Category Select Select Select	
Is Contract Affected?	<input checked="" type="radio"/> Yes <input type="radio"/> No	Contract amendment is required to update the defined Go/No-Go names and dates in Attachment 8.	
Project Schedule Impact	Explain Impact		
Choose an Item			
Project Scope Impact	Explain Impact		
Choose an Item			
Project Cost Impact	Explain Impact		
Choose an Item			
Implementation Plan <i>(document name)</i>	Enter Document Name		
<b>Additional Resource Requirements <i>(insert rows as needed)</i></b>			
Enter Resource Name	Enter Number of Hours	Enter Cost Per Hour	Enter Total Cost
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Totals	<b>Enter Total Number of Hours</b>	<b>Enter Total Cost Per Hour</b>	<b>Enter Total Cost</b>

<b>CCB Recommendation</b> <i>(completed by Department PMO)</i>			
CCB Members Approved	Final CCB Recommendation	CCB Approval Date	6/30/2020
<input checked="" type="checkbox"/> Deputy Project Director <input checked="" type="checkbox"/> BPS Track Manager <input checked="" type="checkbox"/> OCM Track Manager <input checked="" type="checkbox"/> PMO Track Manager <input checked="" type="checkbox"/> SDS Track Manager	Approved	Comments Approved by CCB and Project Director.	
<b>Authorization</b>			
This PROJECT CHANGE REQUEST is bound to the signed Project Charter and/or Contract Statement of Work and the PCR approval date. The following signatures authorize work described herein to be performed.			

**TIER 1**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Melissa Turner, PMP, FCCM  
Florida PALM Project Director

**TIER 2** *(when applicable)*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Scott Fennell, Chair  
Florida PALM Executive Steering Committee