

<b>Date</b>	11/30/2021	<b>Time</b>	2:00 – 3:30 p.m.
<b>Location</b>	Department of Environmental Protection		
<b>Objective</b>	November 30, 2021 Executive Steering Committee Meeting Minutes		
<b>Attendees</b>	<p><b>Executive Steering Committee:</b>          Scott Fennell, Chair (DFS); Nancy Anderson (DFS); Jimmy Cox (DMS); Cody Farrill (AHCA); <del>James Grant (DFS)</del>; Laurie Grasel (EOG); Renee Hermeling (DFS); Don Hurst (DFS); <del>Maria Johnson (DOR)</del>; Mike Jones (EOG); <del>Tony Lloyd (DCF)</del>; <del>Angie Martin (DFS)</del>; Darinda McLaughlin (DEP); Mark Merry (DFS); Robin Naitove (FDOT); Cliff Nilson (DMS); <del>Jennifer Pelham (DFS)</del></p> <p><b>Speakers:</b>          Sean Buchanan (DFS); Chair Scott Fennell (DFS); Melissa Turner (DFS)</p>		
<b>Attachments/ Related Documents</b>	<ul style="list-style-type: none"> <li>Amendment 6, Attachments 1 (Statement of Work)</li> </ul>		

Meeting audio is available on <https://myfloridacfo.com/floridapalm/oversight>.

**Roll Call: Facilitated by Scott Fennell (DFS)**

Mr. Scott Fennell called the meeting to order at 2:00 p.m. with a roll call of the Executive Steering Committee (ESC) members. Twelve of the 17 members were present.

**Presentation: Facilitated by Sean Buchanan (DFS); Scott Fennell (DFS); Melissa Turner (DFS)**

The meeting began publicly by addressing questions related to the Amendment 6 attachments. A portion of the meeting was shaded to discuss the confidential information in attachment 1 (Statement of Work). The group decided to extend the time of the meeting from 3 pm to 3:30 pm. The meeting resumed publicly before adjourning. The action items resulting from the meeting include:

- Share attachment 1 with ESC members including ESC member feedback
- Provide list of optional services that were not transferred 1:1 from attachment 1 into attachment 14
- Disposition CMS Wave lessons learned in future meeting

**Next Meeting: Facilitated by Melissa Turner (DFS)**

The next meeting will be held virtually and is scheduled for December 8. The meeting adjourned at 3:30 p.m.