

Florida **PALM**

Planning, Accounting, and Ledger Management



EXECUTIVE STEERING COMMITTEE

DEPARTMENT OF FINANCIAL SERVICES

SEPTEMBER 22, 2021



PROJECT UPDATE

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Florida PALM Project Update

Contract Management

- ▶ New IV&V Contract
- ▶ Update for Agency Input on Payroll Timing
- ▶ In collaboration with CFO, the following items have been determined:
 - Payroll Wave is targeted for implementation in July 2024, concurrent with the Financials Wave
 - Replacement of the Information Warehouse will be added as new scope to the Project, with implementation by the Financials Wave
 - Phase 2 functionality will be labeled as Expansion Wave and implemented after the Financials and Payroll Waves
- ▶ Amendment 6 update
 - Documents will be shared as they are ready for ESC review



Florida PALM Project Update

Risks and Issues

- ▶ Since the last ESC meeting, no new issues were logged
- ▶ Since the last ESC meeting, no new risks was logged, four risks remain:
 - 261 – Without an executed contract amendment to define the 2024 implementation approach, the Project implementation and agency adoption schedules are at risk
 - 262 – Agencies may encounter delays in funding releases for transition activities
 - 265 – There may be a misalignment of stakeholder expectations with Project team activities
 - 266 – Unfunded financial resources at agencies may impact Florida PALM transitions
- ▶ Risks and Issues with a high probability and impact will continue to be shared via monthly status reports and discussed (if necessary or as requested) with the ESC



Florida PALM Project Update

Budget – Fiscal Year 21-22

FY 2021-2022 Spend Plan Summary As of August 31, 2021				
Category	Projected FYTD	Incurred FYTD	Released FYTD	Release Remaining
Special Category	\$8,111,801	\$4,931,789	\$2,000,000	\$ (2,931,789)
SSI Services	\$3,853,438	\$923,240		
Software and Maintenance	\$3,750,335	\$3,750,335		
Project Admin	\$133,388	\$17,522		
ERP Support Services	\$169,600	\$108,852		
IV&V	\$205,040	\$131,840		
Contract Contingency	\$0	\$0	\$0	\$0
Salaries and Benefits	\$926,652	\$836,582	\$6,197,071	\$5,360,489
DMS Transfer and Risk Mgmt	\$13,080	\$7,623	\$25,220	\$17,597
Total	\$9,051,533	\$5,775,994	\$8,222,291	\$2,446,297



Florida PALM Project Update

Production Support

Infrastructure Changes



Applied to Non-Production Environment



Promoted to Production Environment

Application Changes



Applied to Development Environment



Migrated to a Test Environment



Migrated to Quality Assurance (QAS) Environment



Migrated to Production Environment



Florida PALM Project Update

Agency Partner Update

- ▶ Department of Management Services
 - [Next Generation MyFloridaMarketPlace](#)



Florida PALM Project Update

Financials Wave

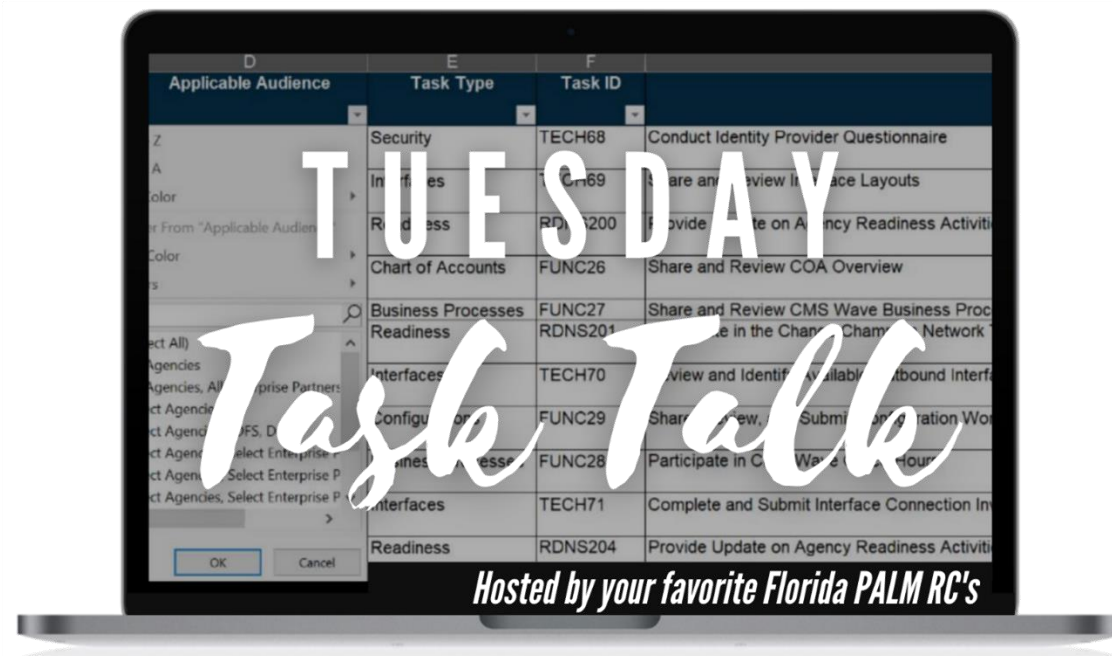
- ▶ Statutory Changes
 - FY 21/22 Proviso requires ESC recommendations for statutory changes needed to implement Florida PALM and draft legislation be submitted to the House, Senate, and Governor's Office by November 1, 2021
- ▶ Upcoming October vote to recommend statutory changes
- ▶ DFS will support these statutory changes during the legislative process



Florida PALM Project Update

Agency Engagement

- ▶ User Support Labs
- ▶ Master Readiness Workplan
- ▶ Remaining Interface layouts
- ▶ Tuesday Task Talk
- ▶ Town Hall/Modules Workgroup Kickoff

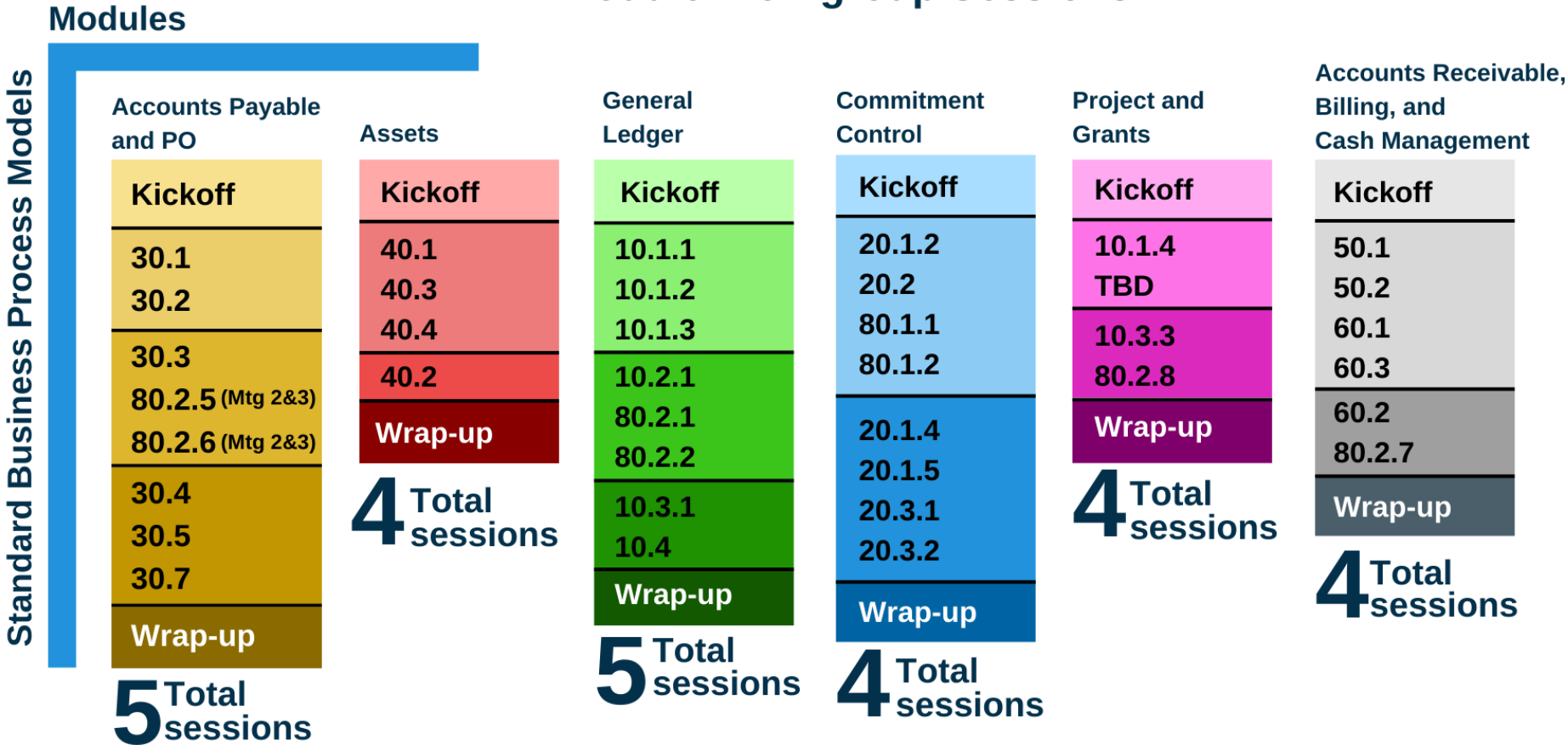


Florida PALM Project Update

Agency Engagement



Module Workgroup Sessions



Florida PALM Project Update

Agency Engagement

► Modules Workgroups

- Six different Module groupings
- Meeting held September – December 2021
- Pathfinder tool builds a connection between business process models, Florida PALM modules, interfaces, and reports



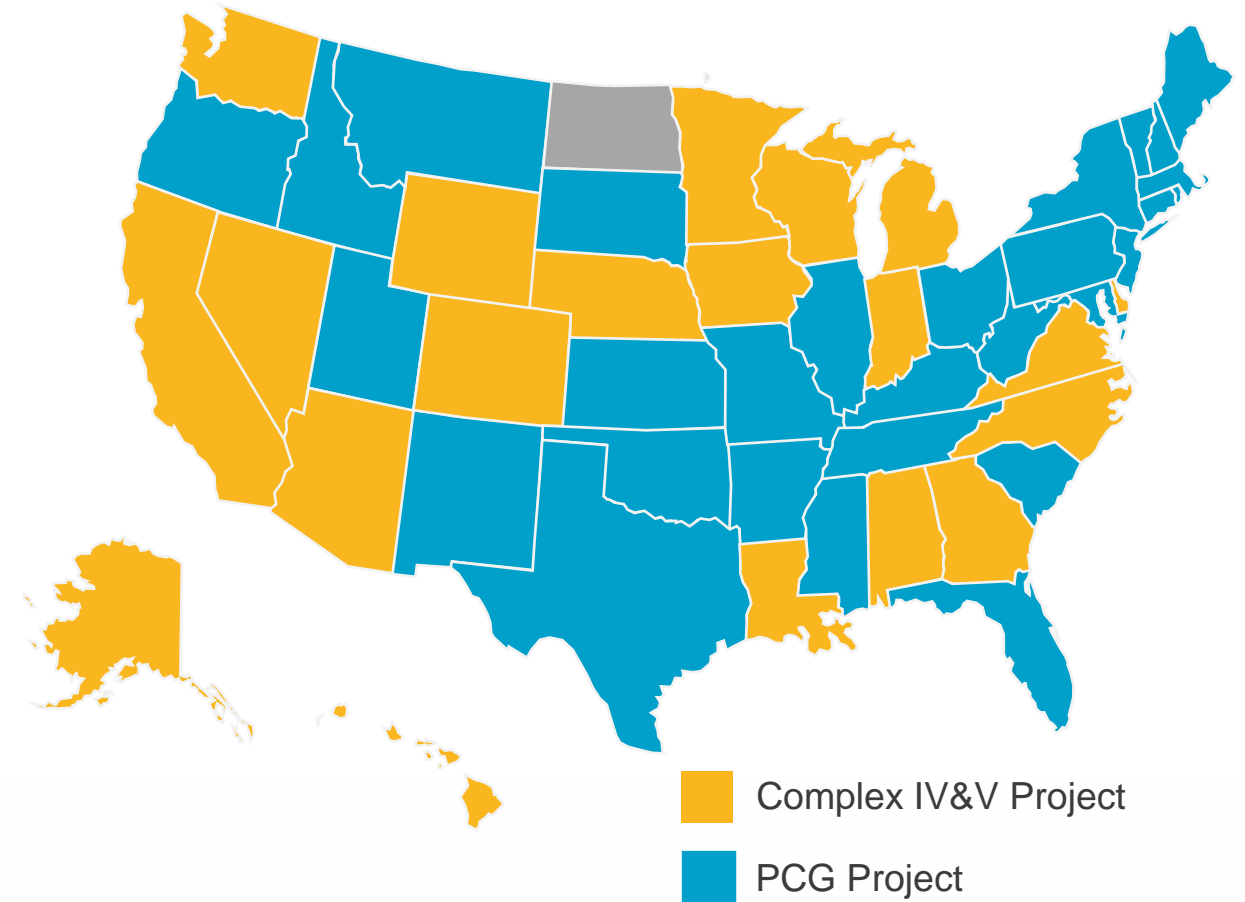
INDEPENDENT VALIDATION AND VERIFICATION (IV&V)

CONTENT PROVIDED BY FRED FORRER



Public Consulting Group LLC

- Founded in 1986 – PCG is a management and technology consulting company headquartered in Boston, MA
- We specialize in serving the needs of State and Local Government
- PCG is a leading provider of IV&V services since 1996 on large-scale, systems modernization projects
- Over 4,000 consultants available for deep dives in Security, Cloud, Agile, and other disciplines as needed
- PCG has been a trusted partner for Florida State agencies for over a decade with local offices in Tallahassee and Broward County.
- PCG is the nation's leading provider of IV&V services, with over 100 projects delivered over the previous 20+ years.



ERP Project Experience

California Financial System Replacement Project (FI\$Cal)

PeopleSoft/Accenture financial management implementation comparable to the PALM Modernization Project in scope, size and complexity where PCG provides IV&V services

State of Indiana HCM-Payroll Modernization

PCG is currently overseeing the PeopleSoft implementation led by the Indiana Auditor of State, State Personnel, and Indiana Office of Technology organizations, and features Accenture serving as the System Integrator for the implementation

HawaiiPay Payroll System

PeopleSoft implementation which includes the Payroll and Time and Attendance modules where PCG provides IV&V services

California 21st Century Human Capital Management (HCM) Project

Collaborative statewide effort that aimed to replace California's human resources and payroll legacy system with an integrated human resources management system (HRMS), utilizing software from SAP. PCG provided IV&V services over the implementation

City and County of San Francisco's Financial System Replacement Project (F\$P)

PCG provided full life cycle IV&V services, from procurement through implementation, over a PeopleSoft financials ERP system



What Sets PCG Apart



Client Success

- We have a stake in FL PALM's success
- Independence doesn't mean indifference
- Your success is our success



Collaborative vs. Confrontational Approach

- Prefer collaboration over confrontation and communication over criticism
- Minimize disruption



Trusted Partner

- People first
- Establish trust so we are partners rather than traditional oversight
- No surprises, transparency



Direct Experience

- Extensive experience with Accenture processes and project structure



Goals of IV&V

- Provide **independent review of management and technical activities**, verifying and validating activities and services meet expectations
- Proactively identify and communicate **risks and actionable mitigation strategies**
- Confirm deliverables and software adhere **business and technical requirements intent and user expectations**
- Confirm system development products, activities, and processes adhere **to industry standards and best practices**
- Provide recommendations to help the project meet **scope, schedule, and budget** constraints



What to Expect During Next 30/60 Days

1-30 Days	31-60 Days
Team onboarding, access to FL PALM systems	Relationship cultivation to ensure understanding of project goals and expectations
Establish relationships and understanding of FL PALM team, Agencies and Legislature	Application of IV&V evaluation standards including PMBOK, IEEE and ScrumBOK to existing processes, procedures, and documents
Understanding of standing meetings and documentation, begin reviews	Delivery of Initial Project Assessment Report including identification of risks and actionable recommendations
Delivery of IV&V Management Plan and IV&V Schedule	Begin regular delivery of Monthly Project Assessment Reports
Begin participation in Executive Steering Committee Meetings	
Begin regular delivery of Weekly Project Assessment Updates	



UPCOMING

MELISSA TURNER



Florida PALM Project Update

Upcoming

- ▶ Vote for Recommendation of Statutory Changes in October
- ▶ Review of Amendment 6 in October
- ▶ Request for suggested future ESC meeting topics



NEXT SCHEDULED MEETING

OCTOBER 27, 2021

DEPARTMENT OF CHILDREN AND FAMILIES



CONTACT INFORMATION

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