

Change Request Information <i>(completed by PCR Requestor)</i>			
Requested by		Submitted By	
Name	Jimmy Cox	Name	Kurt Meisner
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Email	Jimmy.Cox@myfloridacfo.com	Email	Kurt.meisner@myfloridacfo.com
Title	Florida Palm Project Director	Title	Application Development Lead
Requesting Department Name	Department of Financial Services	Date Requested	7/6/2023
PCR Need Description <i>(Include description of change, why it is needed, how it was discovered)</i>	Background Florida PALM utilizes an identity access management (IAM) tool to control access for end users to Florida PALM and Single Sign-on applications. As the agency's Security Access Managers (SAMs) deem necessary, employees are inactivated in the IAM. Inactivated users cannot log into Florida PALM through the IAM; however, their role assignments remain in Florida PALM. An enhancement has been requested to automate the process to remove a user's roles from Florida PALM when they are inactivated in the IAM. The following items would be created as a result of this enhancement: <ul style="list-style-type: none"> • Application engine that will: <ul style="list-style-type: none"> ○ Identify users that have been inactivated in the IAM that still have roles assigned in PeopleSoft; then, ○ Insert a copy of the roles for the identified users into a history table for audit purposes; and ○ Remove roles from the identified users in Florida PALM and in the IAM • Database link to connect IAM enabled Florida PALM environments to the IAM environment • Audit record, as well as adding to the appropriate query tree for reporting purposes • Scheduled jobs in PeopleSoft batch processes for Inactive user role cleanup Deliverables and Deliverable Acceptance Criteria No new deliverables are created for this PCR.		
Business Benefit/Justification <i>(Provide the tangible/intangible value(s) that support the for the Project's goals)</i>	Implementing this enhancement will mitigate against unintended access to Florida PALM by automatically removing roles from inactivated users.		
Implications of Not Making the Change <i>(If we do nothing, what is our "Impact Prediction" to the project in terms of risk or issue.)</i>	If this enhancement is not completed a re-activated user may have roles that are no longer applicable and could therefore have unintended access to Florida PALM.		
Project Goals <i>(Please choose all that apply)</i>	Goal		
	<input checked="" type="checkbox"/>	Reduce the State's risk exposure by harnessing modern financial management technology built on the premises of scalability, flexibility, and maintainability	
	<input type="checkbox"/>	Improve state and agency specific decision making by capturing a consistent and an expandable set of data	
	<input type="checkbox"/>	Improve the State's financial management capabilities to enable more accurate oversight of budget and cash demands today and in the future	
<input type="checkbox"/>	Increase internal controls by enabling standardization and automation of business processes within and between DFS and agencies		
Initial Review <i>(completed by PMO Team)</i>			

PCR Title	IAM Remove User Roles		
Initial Review Date	7/17/2023	PCR ID	100
PCR Historical Information <i>Please enter the following IDs from the Project SharePoint logs (when applicable)</i>			
Decision ID	Enter Decision ID	Decision Name	Enter Decision Name
Risk ID	Enter Risk ID	Risk Name	Enter Risk Name
Issue ID	Enter Issue ID	Issue Name	Enter Issue Name
Impact Analysis <i>(completed by Florida PALM Project team members)</i>			
PCR Analysis Resources	Name		Role
	Shelley McCabe		Operations Manager
	Brian Andrews		Integration Architect
	Bryan Sohayda		Application Maintenance Lead
	Jarad Hermann		Infrastructure Maintenance Lead
Kurt Meisner		Application Development Lead	
Tier Specification	<input checked="" type="radio"/> Tier 1 (Project Director Approval Required) <input type="radio"/> Tier 2 (ESC Approval Required)		
Scope	Changes that do not relate to additions or deletion of Business Requirements	Addition or deletion of Business Requirements	
Schedule	Changes not associated with Major Project Deliverables or Go/No-Go Decision due dates	Changes to Major Project Deliverables or Go/No-Go Decision due dates	
Cost	Changes within budgeted Spend Plan categories and no overall Project cost overrun	Results in request for funds from the Legislative Budget Committee (LBC)	
Alternatives to Making the Change <i>(Describe solution options to fulfilling the change request)</i>	Viable		Enter Alternative Solution
	<input checked="" type="radio"/> Yes <input type="radio"/> No		
Risk(s) Associated with Making the Change	Risk Category	Explain Impact	
	Select		
	Select		
Is Contract Affected?	<input checked="" type="radio"/> Yes <input type="radio"/> No		Explain Impact
Project Schedule Impact		Explain Impact	
Low - No impact to Go/No-Go Decisions			
Project Scope Impact		Explain Impact	
Moderate - Adjustment requiring Project Director's approval			
Project Cost Impact		Explain Impact	
Low - No impact to Cost			
Implementation Plan		This enhancement will be worked by the Production Support team and will be implemented into Production when it is ready. There are no particular business date impacts or other implementation dependencies.	
Additional Resource Requirements <i>(insert rows as needed)</i>		Hours Effort	Hours Cost
Functional Analyst			\$2,279
Functional Consultant			\$3,668

Functional Manager			\$4,125
Functional Director			\$1,018
Developer Offshore			\$440
Sr. Developer Offshore			\$995
Developer Onshore			\$255
Sr. Developer Onshore			\$651
See PCR-100-Additional Resource Requirements_IAM Remove User Roles-Unredacted for additional costing details			
Totals			\$13,431 (offset to GDN credit)

CCB Recommendation <i>(completed by Department PMO)</i>			
CCB Members Approved	Final CCB Recommendation	CCB Recommendation Date	7/19/2023
<input checked="" type="checkbox"/> Deputy Project Director <input checked="" type="checkbox"/> Reporting Architect <input checked="" type="checkbox"/> Technical Architect <input checked="" type="checkbox"/> Functional Architect <input type="checkbox"/> Engagement and Training Architect	Choose an Item	Comments	
		CCB Comments	

Authorization
 This PROJECT CHANGE REQUEST is bound to the signed Project Charter and/or Contract Statement of Work and the PCR approval date. The following signatures authorize work described herein to be performed.

TIER 1



 Signature

7/25/23

 Date

Jimmy Cox, CPA, PMP, FCCM, FCCN
 Florida PALM Project Director

TIER 2 *(when applicable)*

 Signature

 Date

Steven Fielder, Chair
 Florida PALM Executive Steering Committee