

Date	10/08/2024	Time	2:00 – 5:00 p.m.
Location	Department of Revenue 2450 Shumard Oak Blvd. Building 2, Room 1250 Tallahassee, Florida 32301		
Objective	Executive Steering Committee Meeting		
Invitees	<p>Executive Steering Committee: Jason Adank (DOT); Steven Fielder, Chair (DFS); Sally Huggins (DBPR); Hunter Jones (FWC); Mike Jones (EOG); Matt Kirkland (DOE); Tony Lloyd (DMS); Angie Martin (DFS); Mark Merry (DFS); Jennifer Pelham (DFS); Leo Schoonover (FDS); Shannon Segers (DOR); Christina Smith (EOG); Lynn Smith (AHCA); Brandon Spencer (DMS); Martin Stevens (DEP); Scott Stewart (DFS); Scott Ward (AHCA)</p> <p>Speakers: Matthew Breeding (DFS); Jimmy Cox (DFS); Steven Fielder (DFS); Kimberly Kemp (DFS); Nikki Klein (DFS); Jennifer Reeves (DFS); Stacey Terry (Accenture); Tommy Werner (DFS); PCG Representative</p>		

Topic	Facilitator	Allotted Time
Roll Call and Opening Remarks	Steven Fielder	2:00 – 2:05 p.m.
Administrative <ul style="list-style-type: none"> • Budget • Risks and Issues • Schedule 	Tommy Werner	2:05 – 2:15 p.m.
Independent Verification and Validation	PCG Representative	2:15 – 2:35 p.m.
Project Change Request and Voting Action <i>A portion of this topic may be shaded</i>	Jimmy Cox Steven Fielder	2:35 – 3:10 p.m.
Data Conversion Overview	Matthew Breeding Jennifer Reeves	3:10 – 3:45 p.m.
DMS System Update	DMS Representatives	3:45 – 4:00 p.m.
Readiness and Implementation <ul style="list-style-type: none"> • Readiness Activities • Training Activities • Implementation Activities 	Kimberly Kemp Nikki Klein Stacey Terry	4:00 – 4:45 p.m.
Upcoming	Jimmy Cox	4:45 – 4:55 p.m.
Adjourn and Closing Remarks	Steven Fielder	4:55 – 5:00 p.m.