EXECUTIVE STEERING COMMITTEE

DEPARTMENT OF FINANCIAL SERVICES

JULY 30, 2025

ADMINISTRATIVE

JULIAN GOTREAUX

Administrative
Budget

FY 2024-2025 Spend Plan Summary as of June 30, 2025				
Category	**Projected FYTD**	**Incurred FYTD**	**Released FYTD**	**Release Remaining**
FLAIR System Replacement	**$39,663,728**	**$36,250,974**	**$39,647,020**	**$3,396,046**
SSI Implementation Services	$22,940,987	$20,794,498		
Facilities and Maintenance	$415,692	$415,692		
Production Support	$9,354,902	$9,354,902		
Additional Facilities	$174,669	$169,860		
Production Support Administration	$84,735	$72,143		
Oracle Software and Maintenance	$2,953,611	$2,496,741		
Project Administration	$210,000	$126,112		
ERP and OC Support Services	$2,241,832	$1,788,028		
QA Support Services	$1,287,300	$1,032,998		
IT Service Management	$1,178,159	$1,158,197	$1,304,572	$146,375
Contingency	$0	$0	$0	$0
Salaries & Benefits	$9,474,294	$9,225,242	$10,220,897	$995,655
HR Transfer and Risk Management Insurance	$37,957	$37,957	$37,957	$0
Total:	**$50,354,138**	**$46,672,370**	**$51,210,446**	**$4,538,076**

Florida **PALM**
Planning, Accounting, and Ledger Management

Administrative
Risks and Issues

▸ No open Issues

▸ Eight open risks with a score of 6 or greater

▸ Two existing risks with a score of 6

- Risk 6 – Execution of contracts and procurement activity outside of the Project
- Risk 11 – Delays in or extended duration of interface testing with Enterprise Partners

▸ Six existing risks with a score of 9

- Risk 1 – Insufficient staffing or delays in onboarding
- Risk 2 – External stakeholders and agencies expectations
- Risk 4 – Agency engagement
- Risk 5 – Timing and efficiency of information sharing
- Risk 12 – Number of RICEFW Items in System Test Segment III and their complexity
- Risk 13 - Data Warehouse/Business Intelligence (DW/BI) Data Readiness for UAT

Open Risk Log

Administrative
Schedule – Critical Milestones

SG3 – Ready to Begin UAT — July 30, 2025

Design and Build are complete; Contractor System Test is at least 90% complete; or as mutually agreed to based on ESC direction; and the UAT environment is ready for testing. Excludes PCRs and other work that are mutually agreed to have a different timeline

Critical Path Item	Trend	Status (Due Date)	Critical Path Item	Trend	Status (Due Date)
D647 – Establish DW/BI Environments	⚫	Accepted (05/10/2024)	D649 – Build – Segment III	⚫	Accepted (03/31/2025)
D648 – Build Segment II	⚫	Accepted (07/24/2024)	D651 – Mock Conversion I	⚫	Complete (05/09/2025)
Environment Builds – Mock Conversion Test Environment	⚫	Complete (08/26/2024)	D655 – Mock Conversion II (System Test)	⚫	Accepted (06/10/2025)
WP405 - Security Roles Matrix	⚫	Complete (08/26/2024)	D668 – Build – DW/BI – Segment III	⚫	Accepted (06/16/2025)
Environment Builds – Interface Test Environment	⚫	Complete (09/03/2024)	D654 – Build – Segment IV	⚫	Accepted (06/26/2025)
D650 – Solution Design – DW/BI	⚫	Accepted (11/11/2024)	D657 – Mock Conversion III (UAT)	🔴	In Progress (07/25/2025)
D652 – System Test – Segment I	⚫	Accepted (12/26/2024)	Environment Builds – UAT Test Environments	🟡	In Progress (07/28/2025)
D653 – Build – DW/BI – Segment I	⚫	Accepted (01/03/2025)	D696 – System Test – Segment III	🔴	In Progress (07/02/2025)
D659 – Build – DW/BI – Segment II	⚫	Accepted (02/24/2025)	I-WP111 - UAT Training Materials	🟡	In Progress (08/07/2025)
D656 – System Test – Segment II	⚫	Accepted (03/28/2025)	D661 – System Test – DW/BI	🔴	In Progress (07/25/2025)

⚫ Completed/Accepted   🟢 On Schedule   🟡 Behind Schedule   🔴 Late

Status as of 07/24/2025

Florida PALM
Planning, Accounting, and Ledger Management

Administrative
Document Updates

▸ Project Charter

  ◦ Updated the Appendix A – Project Governance

    • Reflect the changes in ESC membership resulting from Proviso

    • Minor administrative cleanup

▸ ESC Charter

  ◦ Updated to reflect the changes in ESC membership resulting from Proviso

  ◦ Minor administrative cleanup

INDEPENDENT VERIFICATION AND VALIDATION (IV&V)

CONTENT PROVIDED BY PUBLIC CONSULTING GROUP

IV&V Update
Overall Project Risk Rating Trend

▶ Worsened from Medium Risk to High Risk.
- Four new Findings were opened.
- Two Findings were closed.

Focus Area	May Indicator	June Indicator	Trend
Florida PALM Organizational Change Management	Medium	Low	Improving
Florida PALM Testing	Medium	High	Worsening
Florida PALM Data, Conversion, and Interfaces	Medium	High	Worsening
Agency Project Management	Medium	High	Worsening

IV&V Update
Development

- Build for 5 Employee Self-Service (ESS) Extensions:
  - All 5 Application Development (AD) documents have been drafted as of 7/25/25.
    - Approximately 5 weeks behind targeted dates.
    - ESS extensions targeted to be available during UAT online.
    - Based on current delays, ESS extensions are projected to be available by start of Full UAT.
- Build for 14 Misc. RICEFW Items:
  - 8 AD documents have been approved.
  - 3 drafts are in progress, one draft (GLE011) is approximately 4 weeks behind schedule.
  - 3 are not started but two (PRC022 and PRE050) are expected to be cancelled and one (API034) is not targeted to start until 8/21/25.
  - All Misc. RICEFW Items are expected to be available by start of Full UAT.
- Misc. and ESS Builds are not included in Stage Gate 3 criteria (separate agreed timeline).

IV&V Update
Data, Conversion, and Interfaces

▸ Conversion:

  ◦ Mock Conversion 2A:

    • 5 Total SIRs remain (2 Medium and 3 Low-priority) as of 7/28/25.

  ◦ Mock Conversion 2B:

    • 5 Total SIRs remain (5 Medium-priority) as of 7/28/25.

  ◦ Mock Conversion 3:

    • 28 SIRs (5 High, 21 Medium, and 2 Low-priority) as of 7/28/25.

    • Florida PALM IV&V Team projects all Critical and High SIRs may not be resolved until 8/13/25, which is after the UAT Planned Start date of 8/11/25.

▸ Interface Testing Cycle 2:

  ◦ 55 Total SIRs (20 High, 31 Medium, and 4 Low-priority) as of 7/28/25.

IV&V Update
Data, Conversion, and Interfaces

▸ System Testing DW/BI:

  ◦ Finding 23 – Preliminary concern that the current pace of System Testing DW/BI execution and defect retesting by the SSI Vendor may delay the completion of System Testing DW/BI and potentially impact the start of UAT.

    • 144 Test Scripts have been planned for execution with 132 (92%) having been executed as of 7/28/25.

    • Execution is planned to be completed by 7/31/25.

  ◦ Finding 24 – Risk that the high failure rate of DW/BI Test Scripts may indicate potential quality issues related to the DW/BI environment, data, or configuration.

    • 33 Test Scripts (25%) have failed.

    • 46 High Business Criticality SIRs remain unresolved as of 7/28/25.

    • 63% of SIRs are related to Code defects, and 33% are related to a Data issues.

    • All Critical and High Business Criticality SIRs must be resolved or have an agreed upon resolution plan per Exit Criteria. Florida PALM IV&V Team projects that not all Critical and High Business Criticality SIRs will be resolved prior to the Planned Start of UAT on 8/11/25.

IV&V Update
System Testing

- Finding 22 – Risk that not all System Testing Segment III Exit Criteria will be met by the SSI Vendor before the 7/30/25 ESC vote to confirm Stage Gate 3 – Ready to Begin UAT, which could result in a delay to the start of UAT.
  - As of 7/25/25, 1 of the 6 Exit Criteria remains "Not Met."
  - Florida PALM IV&V Team does not recommend starting UAT until all Exit Criteria for System Testing Segment III have been met.
- System Testing SIRs (as of 7/25/25):
  - 9 High Business Criticality SIRs remain unresolved.
  - System Testing Segment III Exit Criteria requires all Critical and High Business Criticality Issues to be resolved or have an agreed-upon resolution.
  - State QA Team has reviewed 2,749 of 2,947 (93%) of all Test Scripts.

IV&V Update
Project Management

- SPI for the Florida PALM Project Schedule is at .91 as of 7/18/25.
  - Indicates the Florida PALM Project is progressing at 91% of the planned pace, which is falling behind schedule.
  - Represents 1% decrease since the end of June.
- 287 Delayed Tasks as of 7/18/25.
  - Represents an increase of 75 tasks since the end of June.
  - Top 3 areas for Delayed Tasks include:
    - D657 – Completion of Mock Conversion III with 66 Delayed Tasks.
    - I-WP111 – UAT Training Materials with 49 Delayed Tasks.
    - State Team Testing Tasks with 49 Delayed Tasks.

IV&V Update
Project Management

▶ Finding 25 – Preliminary concern that the SSI Vendor is not accurately reflecting Florida PALM Project status in ESC presentations.

- Florida PALM Project status presentation provided by the SSI Vendor at the 6/25/25 ESC meeting did not fully or accurately reflect:

  • Number of unresolved Critical and High SIRs that needed to be resolved before the planned System Testing completion date of 6/30/25.

  • Issues with the DW/BI environment that had impacted the SSI Vendor's ability to continue executing DW/BI Test Scripts.

IV&V Update
Organizational Change Management

▸ UAT Pre-Requisite Training materials published to Knowledge Center and State Learning Management System (LMS) on 7/2/25.

- Included UAT Pre-Requisites and Process Steps, along with documentation for business processes, catalogs, and configuration values.

- Agencies are required to complete online Pre-Requisite Trainings and confirm completion in the UAT Pre-Requisite Tracker prior to registering for UAT Online sessions.

▸ The Florida PALM IV&V Team has observed that the quality and availability of UAT Training provided by the Florida PALM Project Team should effectively prepare end users for UAT Online.

IV&V Update
Agency Readiness

▸ The Florida PALM IV&V Team is evaluating Agencies across multiple readiness areas, including Task completion, resource availability, UAT and Training planning, user role mapping, and Risk and Issue management. More detail will be provided in the Florida PALM IV&V Stage Gate 3 Assessment.

▸ All Agencies submitted their Agency Readiness Certification #1 as of 7/21/25.

IMPLEMENTATION ACTIVITIES
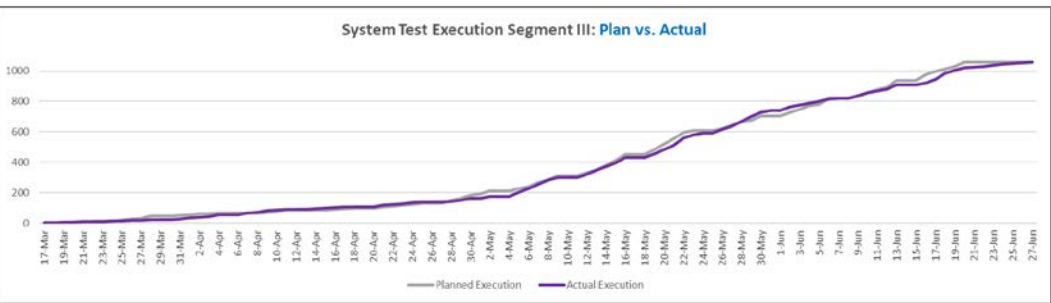
STACEY TERRY, JIMMY COX

Implementation Activities
System Testing Segment III

Test Metrics (as of 6/27):

System Test Execution Segment III	Count	% Against Total	% Against Executed to Date
Original Total Number of Scripts	706	-	-
New Total Number of Scripts	1056	-	-
Planned to Date	1056	100.0%	-
Executed to Date	1056	100.0%	-
1st Run Pass Rate	679	64.3%	64%
1st Run Fail Rate	377	35.7%	36%
Pass Rate	991	93.8%	94%
Fail Rate	65	6.2%	6%

System Test Execution Segment III: **Plan vs. Actual**

— Planned Execution — Actual Execution

System Test Segment III – Execution

- Contractor System Test execution completed per schedule on 6/27
  - o On 6/27, the Pass / Fail rate was 94% and 6%, respectively; 65 of 1056 test scripts failed
- From 7/7 – 7/18, the project team conducted an evaluation of open System Test SIRs to confirm the Priority and Business Criticality as only Priority had been the focus for Segments I and II System Testing by all parties.
- As of 7/22, the Pass / Fail rate is 98% and 2% respectively as the team continues to resolve SIRs; 15 Critical / High Business Criticality SIRs are outstanding
  - o **Segment III** – There are 4 Critical / High Business Criticality SIRs outstanding:
    - ▪ Resolve (4)
  - o **Segment I, Segment II and ad-hoc testing** – There are 11 Critical / High Business Criticality SIRs outstanding:
    - ▪ Resolve (4)
    - ▪ Retest (6)
    - ▪ On Hold (1); Oracle SR
- As of 7/20, the State QA team executed 1013 of 1056 (96%) of the Financials and Payroll test scripts

System Testing Segment III Status
(as of 7/22/2025)

FloridaPALM
Planning, Accounting, and Ledger Management

Implementation Activities
DW/BI System Testing

DW/BI System Test

- Test execution is tracking behind schedule
  - Staffed additional resource to support ETL work
- 124 of 144 (86%) test scripts executed to date:
  - Reports (52) – Complete 7/18
  - Subject Areas (32) – Complete 7/15
  - Security (14) – Complete 7/18
  - ETLs (46) – In Progress targeting 7/28 completion
- 38 Critical and High Business Criticality SIRs are pending resolution:
  - Resolve (30)
  - Retest (8)

System Test Execution DW/BI	Count	% Against Total	% Against Executed to Date
Original Total Number of Scripts	144	-	-
New Total Number of Scripts	144	-	-
Planned to Date	142	98.6%	-
Executed to Date	124	86%	-
Pass Rate	82	56.9%	66%
Fail Rate	42	29.2%	34%

#	Task / Topic	Status	Planned Finish
1	Apply Data Masking and BU/Org Security	Complete	7/9/2025
2	Execute test scripts for custom ETLs (44 scripts)	In Progress	7/28/2025
3	Modify AM ETLs to load non-capitalized assets	In Progress	7/21/2025
4	Resolve System Test related SIRs	In Progress	7/28/2025
5	Complete development and testing of custom fields to respective subject areas	In Progress	TBD

DW/BI System Test Execution: Plan vs. Actual

DW/BI System Testing Status (as of 7/20/2025)

Legend: ● Complete　● On Track　● Monitoring　● Not on Track

| Scope | Schedule |

Implementation Activities
Mock Conversion III

Mock Conversion III Execution Status	Financials	Payroll
Conversion Complete (7/28) • **Load to Target, DVR and Functional Validation Complete**	0	0
Load to Target – Complete	9	8
Load to Target – In Progress	1	1
Load to Target – Not Started	3	5
Total	**13**	**14**
	Load Rate – 95.75%	**Load Rate - 96.97%**

Mock Conversion III

- Mock Conversion III is trending on schedule; 7/28 target completion date
  - Financials load rate is averaging 95.75%
  - Payroll load rate is averaging 96.97%
- 31 Open SIRs pending resolution:
  - Resolve (21)
    - Certain data clean up SIRs will be resolved with Mock IV
  - Retest (10)

Mock Conversion Program SIRs

	Low	Medium	High	Total
Financials	1	7	2	10
Payroll	1	3	0	4
Other	0	1	0	1
Total	**2**	**11**	**2**	**15**

Mock Conversion Data Clean-up SIRs

	Low	Medium	High	Total
Financials	3	3	0	6
Payroll	0	7	3	10
Total	**2**	**10**	**3**	**16**

Mock Conversion III Status
(as of 7/20/2025)

Scope   Schedule

Implementation Activities
UAT Environment Readiness

▸ The following activities have been **completed** in preparation for the start of UAT Online:
  - ✓ Financials and Payroll application environments have been built
  - ✓ Technical Connectivity Testing to OSB, MFT, Batch Scheduler, DW/BI, and IAM tool
  - ✓ Received Agency Role Mapping and DW/BI Role Mapping Workbooks
  - ✓ Enabled SAMs in UAT IAM to conduct access validations
  - ✓ Conducted IDP Enablement meetings with Agencies
  - ✓ Defined UAT Online Batch Schedule

▸ The following activities are **in progress**; on track to complete by 7/28:
  - ❑ Loading End Users in IAM tool, Financials and Payroll
  - ❑ Enabling Batch for Financials
  - ❑ Drafting UAT Online Batch Schedule documentation
  - ❑ Migrating latest code base, security, technical configuration, agency configuration data, and converted data

▸ The following activities have **not started** (per plan):
  - ❑ Preparing DW/BI Environment
  - ❑ Migrating converted and IW data
  - ❑ Enabling Batch for DW/BI
  - ❑ Migrating data masking configuration
  - ❑ Conducting UAT environment smoke testing

Implementation Activities
Interface Testing Cycle 2

Interface Test Cycle 2 Execution

Cycle 2 Interface Testing (by Interface Connection)	Count	% Against Total	% Against Executed to Date
Total Number of Interface Connections	512	-	-
Planned to Date	56	10.9%	-
Executed to Date	51	10.0%	-
Pass Rate	38	7.4%	75%
Fail Rate	13	2.5%	25%

Interface Testing Segment I (Cycle 2): Planned vs. Actual
— Planned Execution — Actual Execution
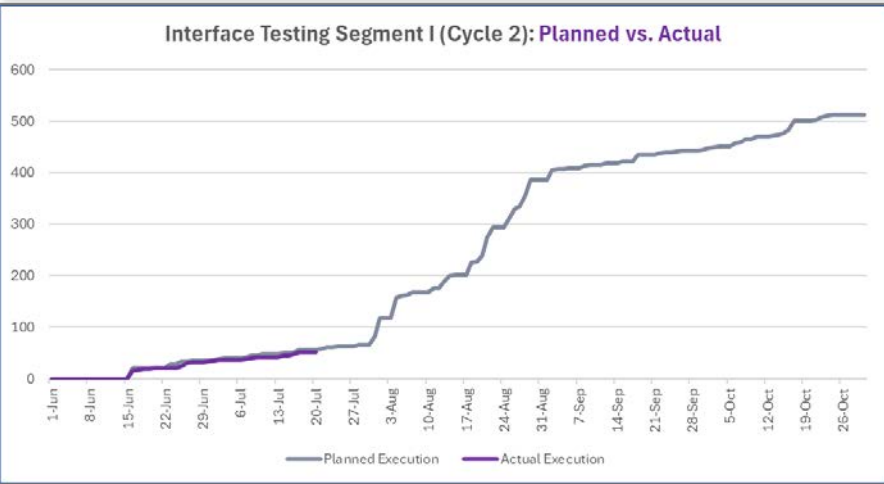
- Testing began with Enterprise Partners on 6/25
  - Executed 51 of 56 planned interfaces to-date with the following systems:
    - LAS/PBS, LEG, People First, FACTS, STMS, MFMP, and FRS
    - Daily payroll pay cycle testing has been executed; bi-weekly payroll testing began 7/17
  - Testing with DFS FLIPS system targeted to begin in September
    - Collaborative testing with MFMP for supplier updates will be executed during this time
  - Testing with Bank of America WORKS is delayed; targeted to begin in November 2025
  - 55 Open SIRs related to data, program and downstream processing
    - 16 – High
    - 35 – Medium
    - 4 – Low
- Test execution with 3rd Parties to began in late July / early August
- Test execution to begin with Agency Business Systems (ABS) on 8/4; however, testing began early with 4 DFS ABS
  - Targeting to share master outbounds with ABS' week of 7/21

Interface Testing Cycle 2 Status
(as of 7/20/2025)

Implementation Activities
Engagement Readiness

As of 7/20/25
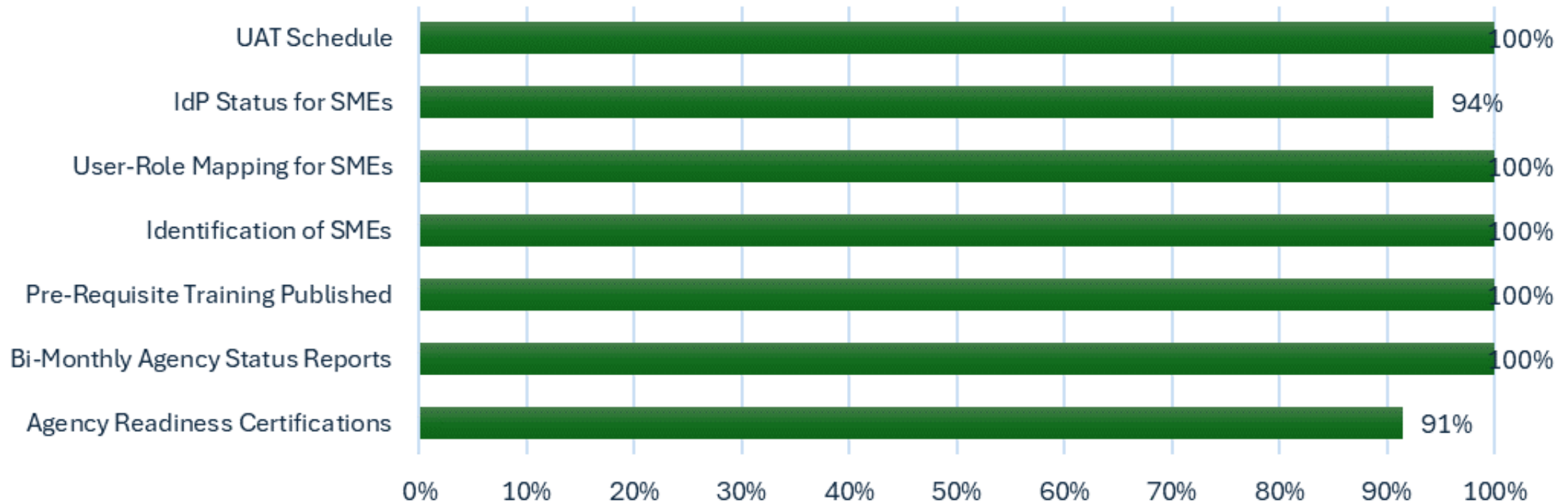
Implementation Activities
Environment Readiness

As of 7/20/25
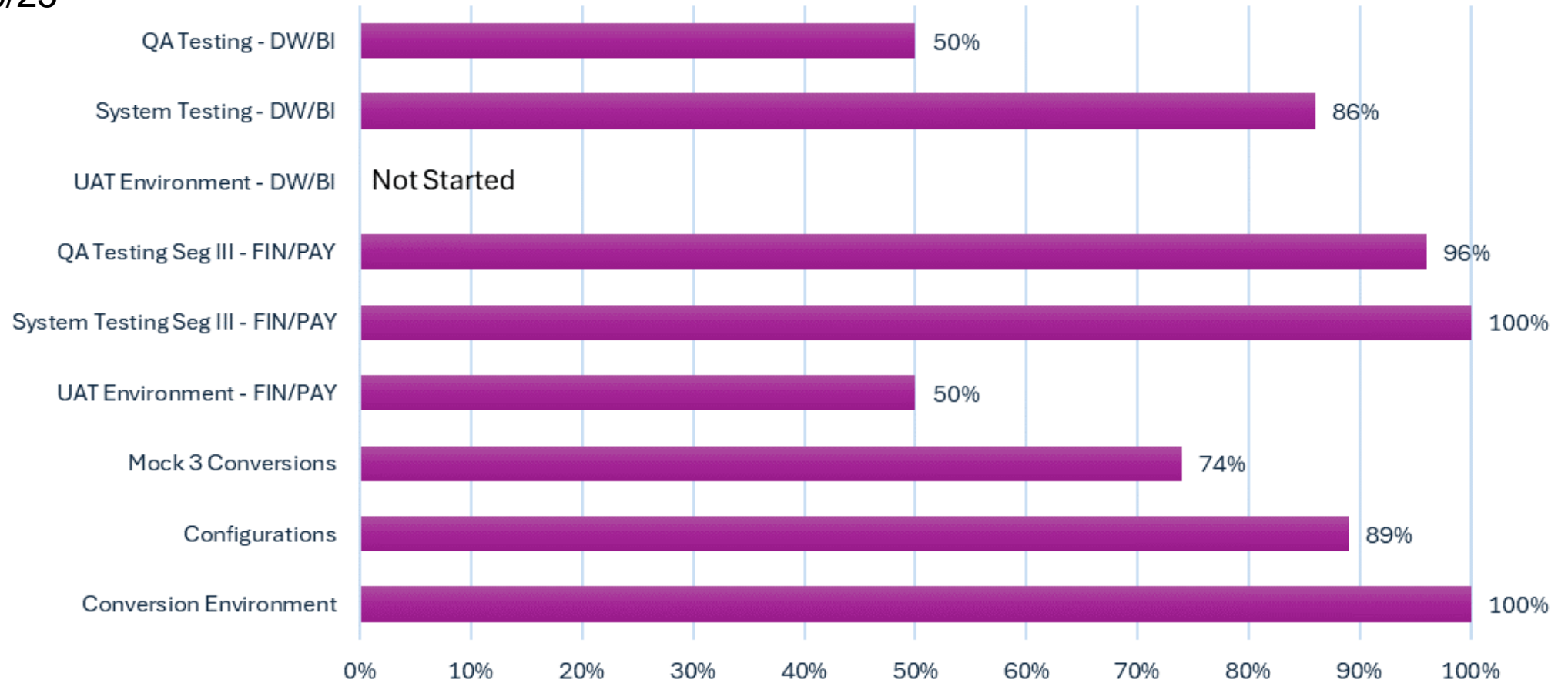
Implementation Activities
FIN/PAY Status

As of 7/20/25
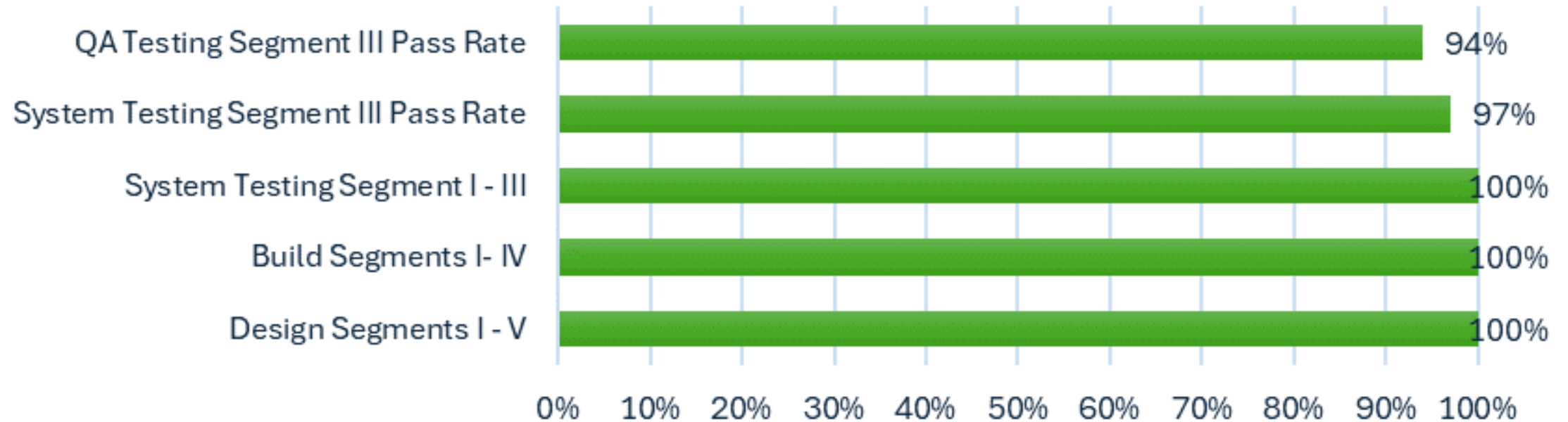
Implementation Activities
DW/BI Status

As of 7/20/25
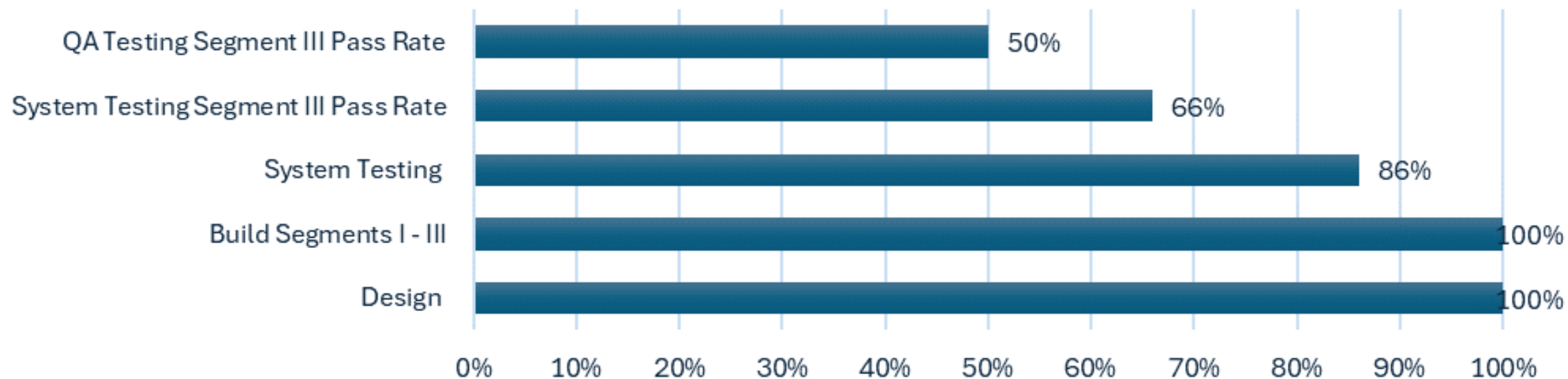
Implementation Activities
System Investigation Request (SIRs) DW/BI

As of 7/21/25 at 7PM EST:

Legend: Open SIRS · Critical or High Business Criticality DW/BI · Medium Business Criticality DW/BI · Low Business Criticality DW/BI

Category	Open SIRS	Critical or High Business Criticality DW/BI	Medium Business Criticality DW/BI	Low Business Criticality DW/BI
Total	192	38	146	8
System Testing	191	38	145	8
UAT Impacting	176	35	135	6
In Retest	15	6	9	0
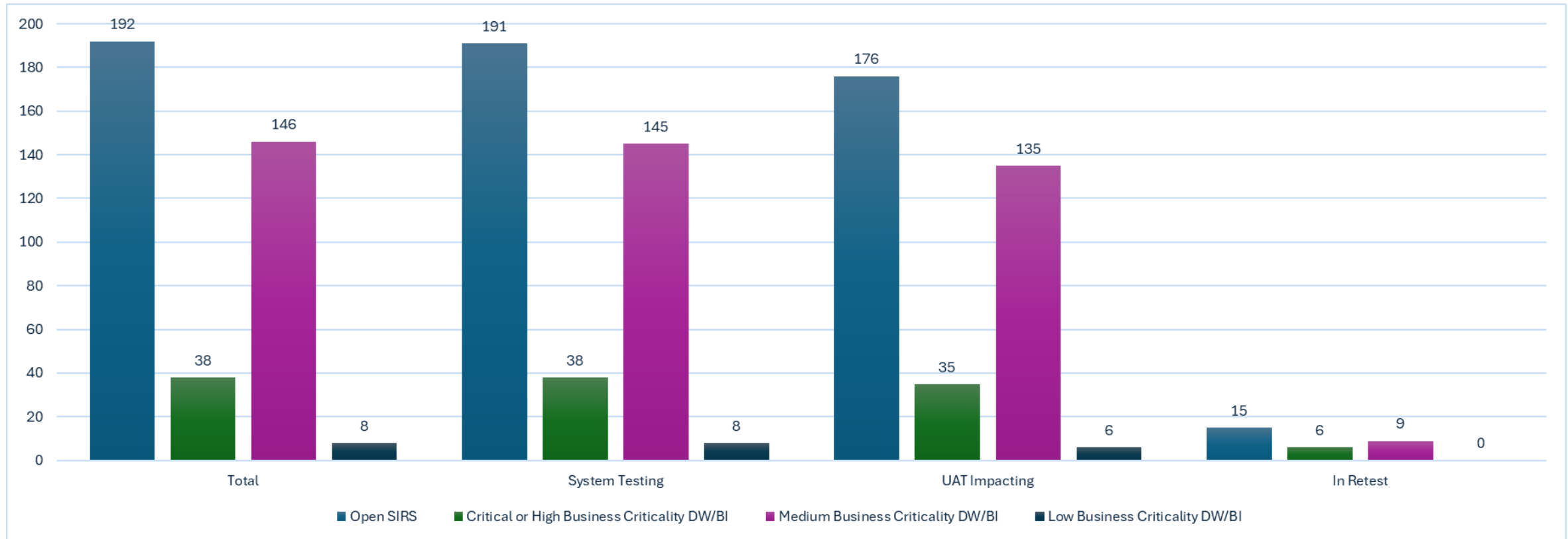
Implementation Activities
System Investigation Request (SIRs) FIN/PAY

As of 7/21/25 at 7PM EST:
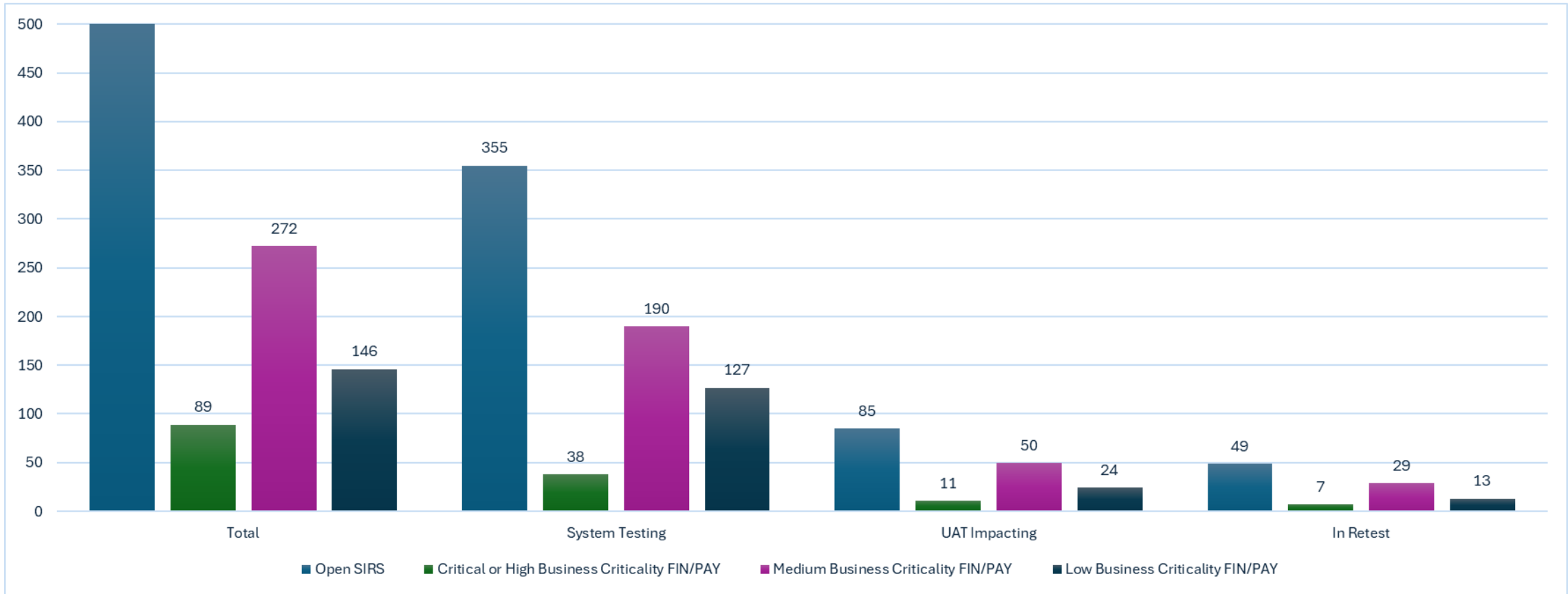
READINESS ACTIVITIES

NIKKI KLEIN

Readiness Activities
Agency Certification #1

▸ 32 of 35 Primary Agency Sponsors submitted by due date
  ◦ 3 remaining agencies have since submitted
▸ New Agency Readiness Certification webpage published 7/21
▸ 16 Readiness Criteria for each agency
  • 88% were noted as "Met
  • 9% were noted as "Not Met"
  • 3% were noted as "N/A"
▸ Overall Confidence Level
  • 6 agencies "Very Confident"
  • 28 agencies "Moderately Confident" or "Becoming Confident"
  • 1 agency "Somewhat Concerned"

N/A, 14
Not Met, 51
Met, 495
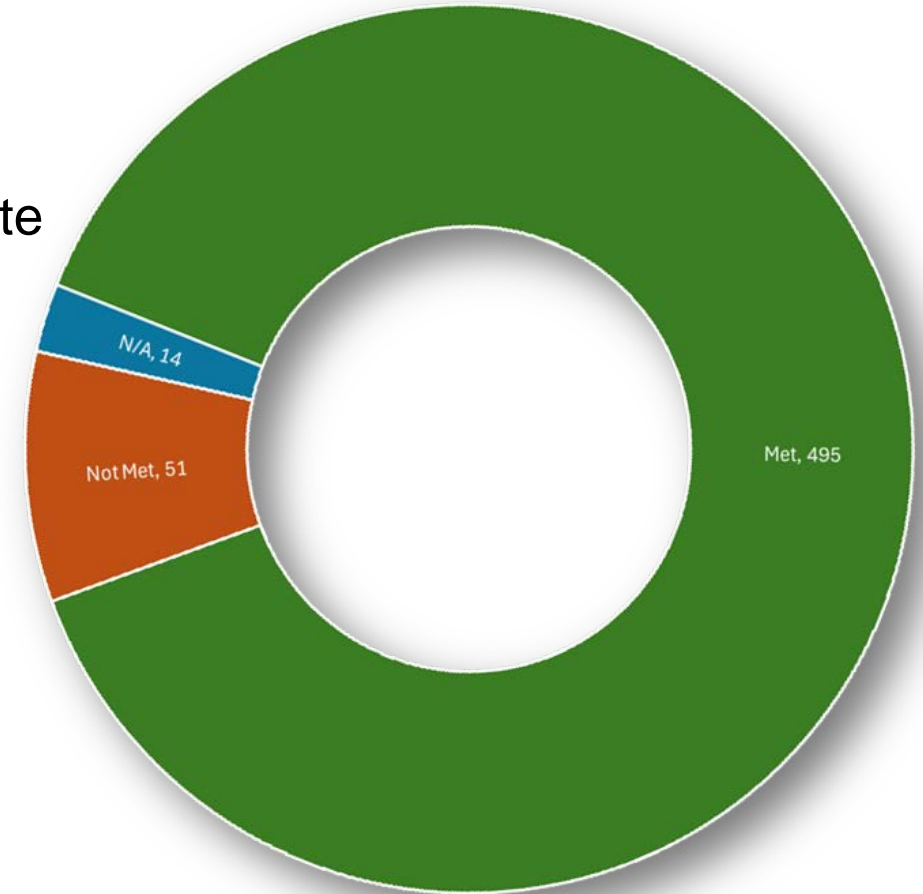
Agency Readiness Criteria Met/Not Met

Agency Readiness Certification #1 Webpage

Readiness Activities
Agency Certification #1 – People

▸ 2 agencies "Somewhat Concerned", although all related criteria were reported as "Met"

  ◦ Only 1 agency provided comments indicating low confidence due to lack of training

▸ 3 (3%) criteria reported as "Not Met" across 2 agencies

  ◦ Criteria 1.1 – UAT SMEs have been Role Mapped

  • Agency submitted role mapping but indicated expectation for roles to change during UAT

  ◦ Criteria 1.2 – Agency has identified UAT roles and responsibilities

  • Agency indicated staffing challenges and plans to continue active recruitment, workload redistribution and consideration of contractor support

  ◦ Criteria 1.3 – SMEs are identified and prepared to participate in UAT

  • Agency indicated UAT prerequisite activities are underway

Agency	Confidence Level - People	Criteria 1.1	Criteria 1.2	Criteria 1.3
AHCA	yellow	green	red	green
APD	yellow	green	green	green
CITRUS	green	green	green	green
COM	yellow	green	green	green
DACS	green	green	green	green
DBPR	yellow	green	green	green
DCF	green	green	green	green
DEM	yellow	green	green	green
DEP	yellow	green	green	green
DFS	green	green	green	green
DJJ	yellow	green	green	green
DLA	red	green	green	green
DMA	yellow	green	green	green
DMS	yellow	green	green	green
DOAH	yellow	green	green	green
DOE	yellow	red	green	red
DOEA	yellow	green	green	green
DOH	yellow	green	green	green
DOL	green	green	green	green
DOR	green	green	green	green
DOS	yellow	green	green	green
DVA	yellow	green	green	green
EOG	red	green	green	green
FCOR	yellow	green	green	green
FDC	yellow	green	green	green
FDLE	yellow	green	green	green
FDOT	green	green	green	green
FGCC	yellow	green	green	green
FLHSMV	yellow	green	green	green
FSDB	yellow	green	green	green
FWC	yellow	green	green	green
JAC	green	green	green	green
LEG	yellow	green	green	green
PSC	yellow	green	green	green
SCS	yellow	green	green	green

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Readiness Activities
Agency Certification #1 – Processes

▸ 15 (14%) criteria reported as "Not Met" across 12 agencies

◦ Criteria 2.1 – Agency UAT success criteria identified

◦ Criteria 2.2 – Agency change impacts identified

• 5 agencies reported as "Not Met"

• 3 agencies indicated not able to fully understand change impacts until testing

• 2 agencies indicate more information needed for agency unique items

◦ Criteria 2.3 – Creation of at least 75% of the Project-recommended standard UAT scenarios

• Task to develop User Stories started on 6/2;
69 Project-recommended UAT scenarios shared with agencies on 7/10

• 10 agencies reported as "Not Met"

• Reasons for not met include lack of staffing, year-end activities, more time needed to review Project-recommended scenarios

Agency	Confidence Level - Processes	Criteria 2.1	Criteria 2.2	Criteria 2.3
AHCA	Yellow	Green	Green	Red
APD	Yellow	Green	Green	Green
CITRUS	Yellow	Green	Red	Red
COM	Yellow	Green	Green	Green
DACS	Green	Green	Green	Green
DBPR	Green	Green	Green	Green
DCF	Green	Green	Green	Green
DEM	Yellow	Green	Red	Green
DEP	Yellow	Green	Green	Green
DFS	Green	Green	Green	Green
DJJ	Green	Green	Green	Green
DLA	Red	Green	Green	Red
DMA	Yellow	Green	Red	Red
DMS	Yellow	Green	Green	Green
DOAH	Yellow	Green	Red	Green
DOE	Yellow	Green	Green	Green
DOEA	Yellow	Green	Green	Red
DOH	Yellow	Green	Green	Green
DOL	Yellow	Green	Red	Green
DOR	Green	Green	Green	Green
DOS	Yellow	Green	Green	Green
DVA	Yellow	Green	Green	Green
EOG	Red	Green	Green	Green
FCOR	Yellow	Green	Green	Red
FDC	Yellow	Green	Green	Red
FDLE	Yellow	Green	Green	Green
FDOT	Green	Green	Green	Green
FGCC	Yellow	Green	Green	Green
FLHSMV	Yellow	Green	Green	Green
FSDB	Green	Green	Green	Green
FWC	Yellow	Green	Green	Red
JAC	Green	Green	Green	Green
LEG	Yellow	Green	Green	Green
PSC	Yellow	Green	Green	Green
SCS	Yellow	Green	Green	Green

Readiness Activities
Agency Certification #1 – Technology

▸ "N/A" – 5 agencies not implementing interfaces

▸ 19 (11%) criteria reported as "Not Met" across 10 agencies

  ◦ Criteria 3.1 – Agency interface needs confirmed
    • 1 reported "Not Met" and indicated possible need for additional interfaces to support reporting ABS

  ◦ Criteria 3.2 – Agency Tier 1 ABS remediation at least 75% complete
    • 8 agencies reported "Not Met"
    • Challenges due to staffing and funding, ABS complexities, lack of test data and access to the Florida PALM testing environment, and expectations of additional remediation after testing begins

Agency	Confidence Level - Technology	Criteria 3.1	Criteria 3.2	Criteria 3.3	Criteria 3.4	Criteria 3.5
AHCA						
APD						
CITRUS						
COM						
DACS						
DBPR						
DCF						
DEM						
DEP						
DFS						
DJJ						
DLA						
DMA						
DMS						
DOAH						
DOE						
DOEA						
DOH						
DOL						
DOR						
DOS						
DVA						
EOG						
FCOR						
FDC						
FDLE						
FDOT						
FGCC						
FLHSMV						
FSDB						
FWC						
JAC						
LEG						
PSC						
SCS						

Grey Shading Indicates "N/A"

Readiness Activities
Agency Certification #1 – Technology

- Criteria 3.3 – Agency ABS test environments ready
  - 6 agencies "Not Met" and noted challenges due to interface layout changes, lack of test data, and agency changes in ABS solutions
- Criteria 3.4 – Agency IdP confirmed and configured
- Criteria 3.5 – Agency SMEs added to active directory
  - Of the 2 agencies that reported "Not Met" for 3.4 and 3.5
    - 1 agency has since successfully completed IdP configuration
    - 1 agency has delayed testing due to agency-wide infrastructure changes
  - 1 agency reported this criteria as "Met" but has not completed the related RW task. The Project team is actively working with the agency to complete.

Agency	Confidence Level - Technology	Criteria 3.1	Criteria 3.2	Criteria 3.3	Criteria 3.4	Criteria 3.5
AHCA	Red	Green	Red	Green	Green	Green
APD	Green	Green	Green	Green	Green	Green
CITRUS	Yellow	Green	Red	Red	Red	Red
COM	Yellow	Green	Green	Green	Green	Green
DACS	Green	Green	Green	Green	Green	Green
DBPR	Yellow	Green	Green	Green	Green	Green
DCF	Yellow	Green	Red	Red	Green	Green
DEM	Yellow	Green	Red	Green	Green	Green
DEP	Yellow	Green	Green	Green	Green	Green
DFS	Green	Green	Green	Green	Green	Green
DJJ	Yellow	Green	Green	Green	Green	Green
DLA	Red	Green	Red	Green	Green	Green
DMA	Yellow	Green	Green	Red	Red	Red
DMS	Yellow	Green	Green	Green	Green	Green
DOAH	Yellow	Green	Green	Green	Green	Green
DOE	Yellow	Green	Green	Red	Green	Green
DOEA	Green	Grey	Grey	Green	Green	Green
DOH	Yellow	Green	Green	Green	Green	Green
DOL	Green	Green	Green	Green	Green	Green
DOR	Yellow	Green	Green	Green	Green	Green
DOS	Green	Green	Grey	Grey	Green	Green
DVA	Yellow	Green	Green	Green	Green	Green
EOG	Green	Green	Green	Green	Green	Green
FCOR	Yellow	Green	Green	Green	Green	Green
FDC	Yellow	Green	Green	Green	Green	Green
FDLE	Green	Red	Red	Green	Green	Green
FDOT	Yellow	Green	Red	Red	Green	Green
FGCC	Yellow	Green	Green	Green	Green	Green
FLHSMV	Yellow	Green	Green	Green	Green	Green
FSDB	Green	Grey	Grey	Grey	Green	Green
FWC	Green	Green	Green	Green	Green	Green
JAC	Green	Green	Green	Green	Green	Green
LEG	Yellow	Green	Red	Red	Green	Green
PSC	Green	Green	Grey	Grey	Grey	Green
SCS	Yellow	Green	Green	Green	Green	Green

Grey Shading Indicates "N/A"

Florida**PALM**
Planning, Accounting, and Ledger Management

Readiness Activities
Agency Certification #1 – Data

▸ 14 (18%) criteria reported as "Not Met" across 12 agencies

- Criteria 4.1 – Agency has documented reporting needs
  - 1 agency reported "Not Met" and is in progress of mapping current reports to Florida PALM reports
- Criteria 4.2 – Agency test data identified and documented
  - 6 agencies reported "Not Met" and noted challenges primarily due to resource constraints and year-end priorities
- Criteria 4.3 – Agency specific configurations confirmed
  - All agencies reported criteria as "Met"

Agency	Confidence Level - Data	Criteria 4.1	Criteria 4.2	Criteria 4.3	Criteria 4.4	Criteria 4.5
AHCA	🟡	🟢	🔴	🟢	🟢	🟢
APD	🟡	🟢	🟢	🟢	🔴	🟢
CITRUS	🟢	🟢	🔴	🟢	🟢	🟢
COM	🟡	🟢	🟢	🟢	🟢	🟢
DACS	🟢	🟢	🟢	🟢	🟢	🟢
DBPR	🟢	🟢	🔴	🟢	🟢	🟢
DCF	🟢	🟢	🟢	🟢	🟢	🟢
DEM	🟡	🟢	🟢	🟢	🟢	🟢
DEP	🟡	🟢	🟢	🟢	🟢	🟢
DFS	🟢	🟢	🟢	🟢	🟢	🟢
DJJ	🟡	🟢	🔴	🟢	🟢	🟢
DLA	🔴	🟢	🟢	🟢	🔴	🟢
DMA	🟡	🟢	🟢	🟢	🟢	🟢
DMS	🟡	🟢	🟢	🟢	🟢	🟢
DOAH	🟡	🟢	🟢	🟢	🟢	🟢
DOE	🔴	🟢	🟢	🟢	🔴	🔴
DOEA	🟡	🟢	🟢	🟢	🟢	🟢
DOH	🔴	🟢	🟢	🟢	🔴	🟢
DOL	🟡	🟢	🟢	🟢	🟢	🟢
DOR	🟡	🟢	🟢	🟢	🟢	🟢
DOS	🔴	🟢	🟢	🟢	🔴	🟢
DVA	🟡	🟢	🟢	🟢	🟢	🟢
EOG	🟢	🟢	🟢	🟢	🟢	🟢
FCOR	🟡	🟢	🟢	🟢	🟢	🟢
FDC	🟡	🟢	🟢	🟢	🟢	🟢
FDLE	🟢	🔴	🔴	🟢	🟢	🟢
FDOT	🟢	🟢	🟢	🟢	🟢	🟢
FGCC	🟡	🟢	🟢	🟢	🟢	🟢
FLHSMV	🟡	🟢	🟢	🟢	🟢	🟢
FSDB	🟢	🟢	🟢	🟢	🟢	🟢
FWC	🟡	🟢	🔴	🟢	🟢	🟢
JAC	🟢	🟢	🟢	🟢	🔴	🟢
LEG	🟡	🟢	🟢	🟢	🟢	🟢
PSC	🟡	🟢	🟢	🟢	🟢	🟢
SCS	🟡	🟢	🟢	🟢	🟢	🟢

Readiness Activities
Agency Certification #1 – Data

- Criteria 4.4 – Agency data is cleansed based on Mock Conversion 2 results
  - 6 agencies reported "Not Met"
  - Agencies expressed data cleansing is in progress and noted challenges due to lack of resources but also the complexity of data cleansing
- Criteria 4.5 – Agency provided updated data mapping for Mock Conversion 3
  - 1 agency reported "Not Met" due to SpeedKey formatting challenges

Agency	Confidence Level - Data	Criteria 4.1	Criteria 4.2	Criteria 4.3	Criteria 4.4	Criteria 4.5
AHCA	Yellow	Green	Red	Green	Green	Green
APD	Yellow	Green	Green	Green	Red	Green
CITRUS	Green	Green	Red	Green	Green	Green
COM	Yellow	Green	Green	Green	Green	Green
DACS	Green	Green	Green	Green	Green	Green
DBPR	Green	Green	Red	Green	Green	Green
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DLA	Red	Green	Green	Green	Red	Green
DMA	Yellow	Green	Green	Green	Green	Green
DMS	Yellow	Green	Green	Green	Green	Green
DOAH	Yellow	Green	Green	Green	Green	Green
DOE	Red	Green	Green	Green	Red	Red
DOEA	Yellow	Green	Green	Green	Green	Green
DOH	Red	Green	Green	Green	Red	Green
DOL	Yellow	Green	Green	Green	Green	Green
DOR	Yellow	Green	Green	Green	Green	Green
DOS	Red	Green	Green	Green	Red	Green
DVA	Yellow	Green	Green	Green	Green	Green
EOG	Green	Green	Green	Green	Green	Green
FCOR	Yellow	Green	Green	Green	Green	Green
FDC	Yellow	Green	Green	Green	Green	Green
FDLE	Yellow	Red	Red	Green	Green	Green
FDOT	Green	Green	Green	Green	Green	Green
FGCC	Yellow	Green	Green	Green	Green	Green
FLHSMV	Yellow	Green	Green	Green	Green	Green
FSDB	Green	Green	Green	Green	Green	Green
FWC	Yellow	Green	Red	Green	Green	Green
JAC	Green	Green	Green	Green	Red	Green
LEG	Yellow	Green	Green	Green	Green	Green
PSC	Yellow	Green	Green	Green	Green	Green
SCS	Yellow	Green	Green	Green	Green	Green

Readiness Activities
Agency Risks and Issues

▸ 34 of 35 Primary Agency Sponsors submitted the Bimonthly Status Report for reporting period of May – June 2025

▸ Risks
  ◦ 258 total risks reported; 97 new risks opened during the reporting period
  ◦ 36% of open risks include a category of UAT
  ◦ Themes include lack of training or understanding of Florida PALM, ongoing Agency Business System remediation, accurate mapping of current state to future state processes, staffing availability, adequate UAT planning, availability of Enterprise System testing

▸ Issues
  ◦ 65 total issues reported; 22 new issues opened during the reporting period
  ◦ 29% of all open issues include a category of UAT reported by 10 agencies
  ◦ Themes include staffing availability, ongoing Agency Business System remediation, timeline changes that may impact funding availability, alignment with the Project's segmented design approach, availability of Enterprise System testing, UAT schedule

TRAINING ACTIVITIES

ANGIE ROBERTSON

Training Activities
Prerequisite Training for UAT Online Participants

▸ A new UAT-focused page was published in the Knowledge Center July 2

▸ Learning Paths have been identified in the User Role Article in the Knowledge Center - Identifies required items by role

▸ Training materials were published in the People First Learning Management System (LMS)

  ◦ Completion and certificate credits

  ◦ Reports for tracking

▸ Agency Training Liaisons will track and report progress via Smartsheet
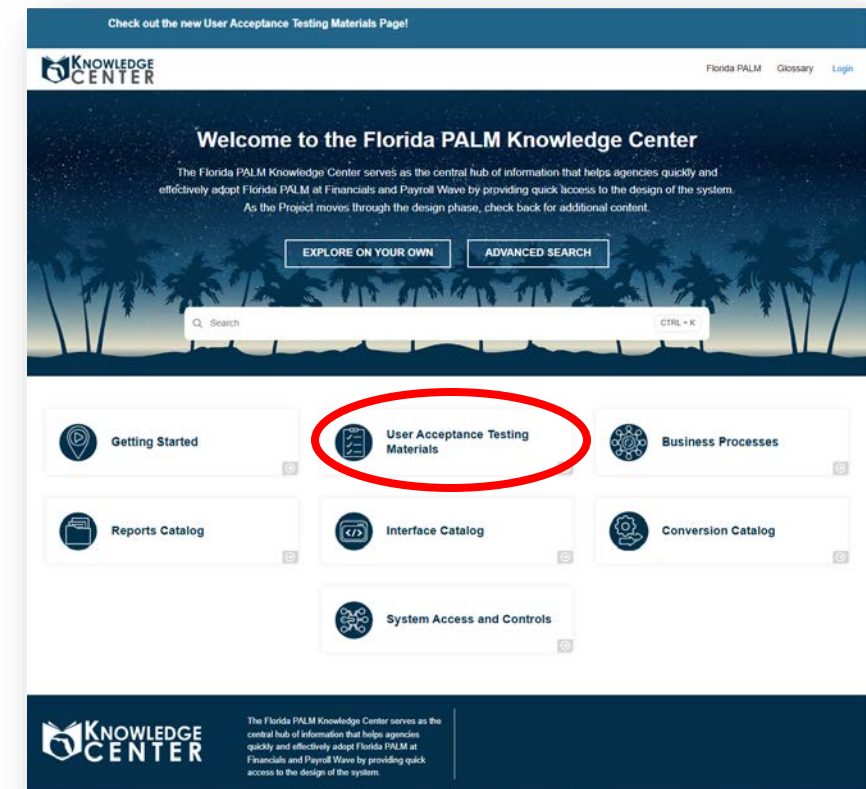
Training Activities
UAT Prerequisite Training

As of 7/18/25 at 1PM EST:

UAT Prerequisites Data		
100% Programs Accessed	**13** Programs Available	• Published in LMS July 2 • Programs consist of Overviews and Knowledge Checks
25 Agencies have started Training	**35** Total Agencies	• Must be completed prior to registering for a UAT session • Verified by Agencies & reported to the Project
305 Unique Individuals have accessed training	**376** Completions	• Completion rate includes the completion of both Overviews and Knowledge Checks

Training Activities
UAT Process Steps

As of 7/18/25 at 3PM EST:

Business Process Grouping	Total Process Step Articles to Create	Number of Drafted/Identified	% Complete
Account Management and Financial Reporting	13	13	100%
Budget Management / Cash Control	7	6	86%
Accounts Receivable	24	20	83%
Banking	7	7	100%
Revenue Accounting	2	2	100%
Disbursements Management	28	23	82%
Inter/IntraUnit	14	14	100%
Asset Accounting and Management	32	24	75%
Projects Management	10	8	80%
Contracts Management	3	3	100%
Grants Management	4	3	75%
System Access and Control	4	2	50%
TOTAL	148	125	84%

▸ Following drafting, additional information will be gathered and final reviews performed before publication

▸ Completed Process Steps will be published in the Knowledge Center at least one week before the scheduled UAT session week

OTHER

JIMMY COX

UAT Proviso Status
Requirements for Conclusion of UAT

Proviso	UAT Online	UAT Full
The Department of Financial Services must provide dedicated on-site and remote support to state agencies with user acceptance testing.	Yes	Yes
User Acceptance Testing cannot conclude until, at a minimum, the following have been completed:		
(1) State Agencies are able to produce a General Ledger Trial Balance Report in Florida PALM that reconciles to the conversion balance from Florida Accounting Information System (FLAIR) as of the point in time the conversion snapshot was taken, for each fund within the State Agency.	Yes, based on Mock 3 results	Yes, based on Mock 4 results
(2) State Agencies are able to produce Schedule of Allotment Balance Reports that properly reflect their Agencies' budgetary allotments with the associated encumbrances, expenditures, and remaining balance.	Yes, 25-26	Yes, FY 25-26
(3) State Agencies are able to verify all active and valid contracts and grants properly recorded in FLAIR can be converted to Florida PALM and the associated encumbrances will be properly established.	Yes, based on Mock 3 results	Yes, based on Mock 4 results
(4) State Agencies can verify all their active asset management records recorded in FLAIR can be converted with the proper asset and depreciation values established in Florida PALM and Users are able to run property inventory reports that include attractive assets.	Yes, based on Mock 3 results	Yes, based on Mock 4 results
(5) State Agencies are able to run their operational reports from Florida PALM.	Yes	Yes
(6) State agencies are able to verify their agency applications have been remediated to integrate with Florida PALM and are functioning as anticipated.	No, is part of Interface Testing Cycle 2	Yes

UAT Proviso Status
Requirements for Conclusion of UAT

Proviso	UAT Online	UAT Full
(7) The Department of Management Services is able to verify the integration between the state purchasing system known as My Florida Market Place and Florida PALM. The integration must include the year-end processes associated with Purchase Orders and State Agencies are able to verify that encumbrance balances will update properly.	No, is part of Interface Testing Cycle 2	Yes
(8) The Department of Management Services is able to verify the integration between People First and Florida PALM supports monthly, bi-weekly, and supplemental payroll processes.	No, is part of Interface Testing Cycle 2	Yes
(9) The Department of Management Services is able to verify the integration between Florida PALM and the Division of Retirement's Integrated Retirement Information System.	No, is part of Interface Testing Cycle 2	Yes
(10) The Department of Management Services is able to verify the integration between Florida PALM and the Statewide Travel Management System.	No, is part of Interface Testing Cycle 2	Yes
(11) The Department of Revenue is able to verify their receipt processing on behalf of other state agencies is being recorded properly.	No, is part of Interface Testing Cycle 2	Yes
(12) The Department of Financial Services' Division of Accounting and Auditing is able to verify the balances from the State Accounts in FLAIR have been properly converted to Florida PALM and remain reconciled with the State's budgetary system, LAS/PBS.	Yes, based on Mock 3 results	Yes, based on Mock 4 results
(13) The Department of Financial Services can verify Florida PALM is creating the proper files for the budgetary certification forward and reversion processes.	No, is part of Interface Testing Cycle 2	Yes

UAT Proviso Status
UAT Service Provider

Proviso	Required for Start of Online UAT?	Status
… Department of Financial Services to contract with an independent software quality and testing provider to establish a standardized user acceptance testing practice for all state agencies, ensuring consistent and effective testing across the Florida PALM project. The contract must centralize agency testing efforts, increase efficiency, and reduce redundant work. It shall also include requirements and deliverables to ensure the Florida PALM system meets functional and non-functional requirements, integrates with agency-specific applications, and complies with each agency's financial regulations. Additionally, the contract must identify automation candidates for end-to-end business scenarios and implement automated testing where applicable to enhance efficiency. The vendor shall deploy automated test suites adaptable for different agencies, with necessary modifications to meet agency-specific needs.	No	Procurement posted on July 21, 2025.

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