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| Date | 03/01/2023 | Time | 2:00 – 4:00 p.m. |
| Location | Department of Financial Services, Division of Workers' Compensation 1579 Summit Lake Dr Room 115 Tallahassee, Florida 32317 | | |
| Objective | Executive Steering Committee Meeting Minutes | | |
| Attendees | <p>Executive Steering Committee: Steven Fielder, Chair (DFS); James Grant (FDS); Hunter Jones (FWC); Mike Jones (EOG); Matt Kirkland (DOE); Angie Martin (DFS); Mark Merry (DFS); Tomy Mollas (DMS); Robin Naitove (FDOT); Cliff Nilson (DMS); Jennifer Pelham (DFS); Shannon Segers (DOR); Christina Smith (EOG); Lynn Smith (DBPR); Scott Stewart (DFS); Dan Zimmerman (DEP)</p> <p>Speakers: Sean Buchanan (DFS); Jimmy Cox (DFS); Steven Fielder (DFS)</p> | | |
| Attachments/ Related Documents | SSI Contract, Attachment 1 Statement of Work | | |

Meeting audio is available on <https://myfloridacfo.com/floridapalm/oversight>.

Opening Remarks and Roll Call: Facilitated by Steven Fielder, Chair

Mr. Steven Fielder called the meeting to order at 2:00 p.m. with a roll call of the Executive Steering Committee (ESC) members. Fifteen members were present. Mr. Fielder announced the cancellation of Friday's meeting.

Presentation: Facilitated by Jimmy Cox

Mr. Jimmy Cox continued the review of Attachment 1 Statement of Work including the updates based on feedback from the previous review meeting.

Action Items:

- The Project team noted a few items of feedback to review in Attachment 1.

Next Meeting: Facilitated by Steven Fielder

The next meeting is scheduled for March 2. The meeting adjourned at 4:00 p.m.